

Finance and Legal Committee

Public Meeting Minutes

Wednesday, April 15, 2026 – 10:00 am
Via Zoom

Present:

Vice Chairperson	D. Sargent
Trustee Alternate	R. Belleza
Secretary Treasurer	C. Wang
Assistant Secretary Treasurer	M. Fu
Executive Director, Human Resources	T. Major
1 st Vice President, Richmond Teachers' Association	S. Wenglowski
President, Canadian Union of Public Employees 716	S. Robinson
President, Richmond District Parents Association	C. Huang
Representative, Richmond Management and Professional Staff	R. Corbin
Executive Assistant (Recording Secretary)	T. Lee

Regrets:

Chairperson	A. Wong
Trustee Member	K. Hamaguchi

The meeting was called to order at 10:00 am.

The Richmond Board of Education acknowledged and thanked the First Peoples of the hən̓q̓əmi̓nəm̓ language group on whose traditional and unceded territories we teach, learn and live.

1. Adopt Agenda

The agenda was adopted as circulated.

2. Approve Minutes

The minutes of the public meeting held Wednesday, February 11, 2026, were approved as circulated.

3. Human Resources Update

The Executive Director, Human Resources (HR) spoke to her report as included in the agenda package.

The Vice Chairperson acknowledged the district is facing challenging times and thanked staff, school communities, and partner groups for their ongoing engagement and collaboration.

The Executive Director, HR then responded to questions from the President, RDPA regarding projected student enrolment and Individualized Education Plan (IEP) support within school-based staffing.

She also responded to trustees' questions regarding staffing allocations, enrolment responsiveness, and anticipated Educational Assistant support needs.

4. Trustees' Expenses for the 3 Months Ending March 31, 2026

The Assistant Secretary Treasurer referred to her report as included in the agenda package.

The Committee agreed to forward the following recommendation to the Board:

WHEREAS the Board of Education of School District No. 38 (Richmond) is paying for expenses incurred by the Trustees in the discharge of their duties,

BE IT RESOLVED that in accordance with the School Act, the Board of Education of School District No. 38 (Richmond) approves Trustees' expenses paid during the three-month period ended March 31, 2026, in the amount of \$7,177.92.

5. Next Meeting Date – Wednesday, May 13, 2026 at 10:00 am

6. Adjournment

The meeting adjourned at 10:13 am.

Respectfully Submitted,

*Donna Sargent
Vice Chairperson, Finance and Legal Committee*