

Facilities and Building Committee

Public Meeting Agenda

Wednesday, June 3, 2026 – 4:30 pm
via Zoom

<https://sd38.zoom.us/j/61933981726>

Passcode: 6000

The Richmond Board of Education acknowledges and thanks the First Peoples of the hən̓q̓əmiñəm language group on whose traditional and unceded territories we teach, learn and live.

- 1. Adopt Agenda**
- 2. Approve Minutes**
Public minutes from meeting held May 6, 2026 attached.
- 3. Facilities Planning Update (standing item)**
Report from the Director, Richmond Project Team and Manager, Facilities Planning attached.
- 4. Capital Projects Update (standing item)**
Report from the Director, Richmond Project Team attached.
- 5. Facilities Services Update (standing item)**
Report from the Director, Facilities Services attached.
- 6. 2025 Climate Change Accountability Report Summary**
Report from the Director, Facilities Services, Manager, Energy and Sustainability, and Energy Specialist attached.
- 7. Minutes for Information**
 - (a) Child Care Development Advisory Committee Meeting**
Minutes of Meeting held April 1, 2026 attached.
- 8. Next Meeting Date – September 2026 at 4:30 pm**
- 9. Adjournment**

Facilities and Building Committee
Public Meeting Minutes

Wednesday, May 6, 2026 - 4:30 pm
Via Zoom

Present:

Chairperson
Vice Chairperson
Trustee
Superintendent of Schools
Director, Richmond Project Team
Director, Facilities Services
Director of Instruction, Learning and Business Technologies
President, Richmond Teachers' Association
2nd Vice President, Richmond Teachers' Association
President, Richmond District Parents Association
Vice President, Richmond District Parents Association
President, Richmond Association of School Administrators
Representative, Richmond Management and Professional Staff
Executive Assistant (Recording Secretary)

K. Hamaguchi
D. Tabolotney
H. Larson
C. Usih
J. Ho
K. Wilkins
W. Walker
L. Baverstock
F. Marsic
C. Huang
A. Gong
N. Widdess
J. Canlas
T. Lee

The meeting was called to order at 4:30 pm.

The Richmond Board of Education acknowledged and thanked the First Peoples of the hə́n̓q̓əmi̓n̓ə́m̓ language group on whose traditional and unceded territories we teach, learn and live.

1. Approval of Agenda

The agenda was adopted as circulated.

2. Approval of Minutes

Minutes from the April 1, 2026 meeting was approved as circulated.

3. Facilities Planning Update (standing item)

The report was included in the agenda package. The Director, Richmond Project Team responded to questions from the President, Richmond Association of School Administrators (RASA) and President, Richmond District Parents Association (RDPA) regarding the City Centre Secondary School catchment boundary review and related consultation process.

He then responded to a question from the 2nd Vice President, Richmond Teachers' Association (RTA) regarding the potential impact of Ministry budget pressures on the District's five-year capital plan and project timelines.

4. Capital Projects Update (standing item)

The Director, Richmond Project Team spoke to his report as included in the agenda package. There were no further questions or comments.

5. Facilities Services Update (standing item)

The Director, Richmond Project Team spoke to his report as included in the agenda package and invited the Director of Instruction, Learning and Business Technologies to provide an update on security cameras.

Staff then responded to a Trustee's question regarding garden box installations at Westwind Elementary and the effectiveness of security cameras in reducing vandalism at school sites.

Following a question from the President of RDPA, staff responded regarding the school security camera program and confirmed that cameras are installed at secondary schools in key interior and exterior locations as part of site-specific safety planning.

The Chairperson noted that he, together with the Superintendent of Schools, Secretary Treasurer, and Vice Chairperson, recently met with the Minister of Infrastructure and MLAs in Victoria to advocate for the District's capital and seismic funding priorities and to support ongoing government relations. Trustee Larson further noted the positive relationship between District facilities staff and Ministry infrastructure staff.

6. Minutes for Information

(a) Child Care Development Advisory Committee Meeting

Minutes of Meetings held March 4, 2026 were attached for information.

7. Next Meeting Date – June 3, 2026 at 4:30 pm

8. Adjournment

The meeting adjourned at 4:54 pm.

Respectfully Submitted,

*Ken Hamaguchi
Chairperson, Facilities and Building Committee*

Report to the Facilities and Building Committee (Public)

Date: June 3, 2026
From: Jonathan Ho, Director, Richmond Project Team
Ruth Dollinger, Manager Facilities Planning
Subject: Facilities Planning Update

The following report is for information only. No further action on the part of the Facilities & Building Committee is required at this time.

STRATEGIC PLAN REFERENCES

Strategic Priority 3: Organizational Effectiveness

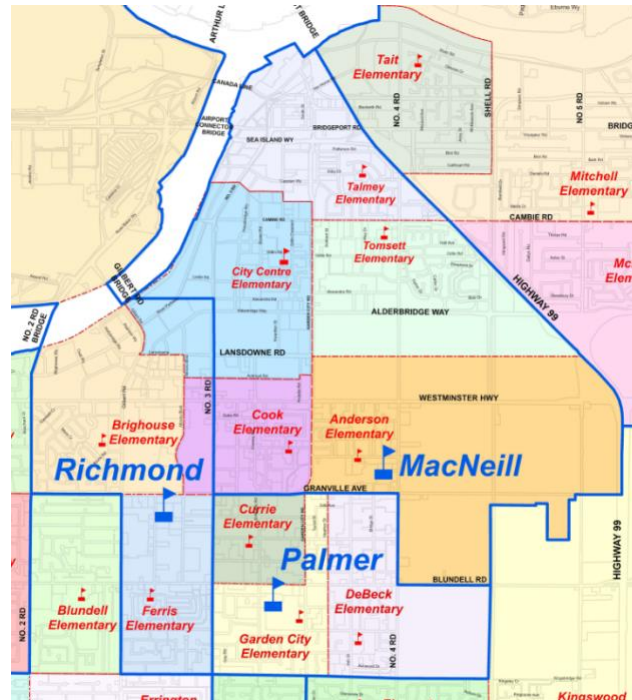
✓ *Objective 4: Provide safe, inclusive, well-maintained and sustainable learning environments*

DISCUSSION

1. Secondary School Boundary Considerations:

The new City Centre Elementary School catchment boundary was approved by the Board at the Wednesday, January 21, 2026 public meeting. New secondary students residing within the boundary moves from Brighthouse Elementary to the new school catchment and Cook Elementary will continue to attend Richmond Secondary School in 2026 and 2027.

The LRF recommends, where possible, to align secondary school catchment boundaries with elementary school boundaries. Planning work is ongoing to review and evaluate different scenarios based on short- and long-term enrolment projections and school facility capacity for the city centre area. Planning information and scenarios will be shared at an upcoming trustee workshop.



2. 2027-2028 Five-Year Capital Plan

Staff is preparing the 2027-28 Five-Year Capital Plan, due to the Ministry of Infrastructure by June 30, 2026, with updated enrolment projections and project cost estimates, aligning with the school district's facility needs across major and minor capital programs. This year's Major Capital Plan will carry forward the Seismic Mitigation Program, Expansion Program, and site acquisition requests from the previous year. A Board resolution to endorse the 2027-2028 Five Year Capital Plan will be brought forward at the June 17, 2026, Board meeting.

3. School Aged-Care on School Grounds (SASG) Funding Application

There is no net new funding available for standalone childcare facilities (i.e. modular additions), however, the direction from the Ministry is to make use of existing space within school facilities for school-aged childcare (Before and After School Care). Two applications will be submitted by the Planning Department for SASG funding to upgrade multipurpose rooms at McNeely and City Centre Elementary school to accommodate Before and After School Care providers. These two schools are located in communities with high demand for school aged care, as identified by the City of Richmond in a December 2025 report outlining communities with greatest need for school-aged childcare services.

*Jonathan Ho, M.Eng., MBA, P.Eng., CEM, CBCP, PMP
Director, Richmond Project Team*

*Ruth Dollinger, M.Sc Planning, M.Architecture
Manager, Facilities Planning*

Report to Facilities and Building Committee (Public)

Date: June 3, 2026
From: Jonathan Ho, Director, Richmond Project Team
Subject: **Capital Projects (Richmond Project Team) Update**

The following report is for information only. No further action on the part of the Facilities & Building Committee is required at this time.

STRATEGIC PLAN REFERENCES

Strategic Priority 3: Organizational Effectiveness

✓ *Objective 4: Provide safe, inclusive, well-maintained and sustainable learning environments*

DISCUSSION

A. Major Capital Projects (*capital projects \$1 Million or more funded by the Province*)

1. John Diefenbaker Elementary Seismic Replacement (\$52.61 Million)
 - Building permit submitted to the City of Richmond. Project tendering in progress.
 - Pre-construction structural surveys of neighbouring properties and 3D laser scans complete
 - Soil densification completed end of February. Preload material placement completed on May 1 and will remain in place for 3-6 months.
 - Vibration monitoring discontinued once preload material placement complete, as building construction has no risk of vibration. Settlement monitoring continues throughout the time preload material is on site.
 - Foundation and building construction will commence after the completion of preload, tentatively Fall 2026.
 - Ongoing communication with homeowners in the neighbourhood.
 - Due to unforeseen soil conditions, we are anticipating a 3-month delay to the project.
 - Expected project completion in November 2028, on budget.
2. Alfred Dixon Elementary Seismic Upgrade (\$31.2 Million)
 - Library will complete the last week of June 2026. Move-in will happen week of August 31.
 - Front entrance steel columns installation in June. Expected new lobby completion in July.
 - Main Office walls framing, installation rough-in in progress. Completion July 2026.
 - Mechanical room upgrade is complete.
 - New water main for the school will be finished in early June.
 - New Gym floor to be installed by district staff in June 2026.
 - Parking lot expansion and upgrade will take place in July and early August.

- Expected final project completion by September 4, 2026
3. City Centre Elementary Renovation (\$5.5 Million, local capital)
- Building Permit issued November 27, 2025.
 - Block 1: Window and vapour barrier installation complete, insulation and cladding complete. Heat pump installation and piping complete, unit ventilator installation in progress. Concrete for hallways and washrooms complete. Plumbing complete, final wiring connections in progress. Drywall installation and flooring complete, millwork installation in progress.
 - Block 2: Roofing repairs in progress. Plumbing and wiring rough-ins complete. Window installation and exterior wall vapour barrier installation complete. New interior wall framing complete. Drywall installation in progress. Library Learning Commons millwork installation starting June 2, with books delivered for processing June 8.
 - Block 3: Main I-beam installed on first floor, inspected and approved by structural engineer. Roofing repairs in progress. Concrete for hallways and washrooms complete. Plumbing and wiring rough-ins in progress. Drywall installation in progress.
 - Playground equipment delivered and installed, fall protection installation to be completed by Grounds staff in the summer.
 - Furniture delivery will be week of July 20, 2026, to the CDI Spaces Surrey warehouse, where individual classroom furniture will be grouped together for delivery to site in August 2026.
 - Expected project completion August 2026, on budget.

B. Minor Capital Projects (less than \$1 Million funded by the Province)

- Thompson Elementary Building Envelope Project approved by BC Housing for potential funding and construction in 2026/27. Design phase was kicked off on January 28, 2026.
- Steveston London Secondary, Dust Extraction System Replacement (\$1.09 million, \$ 1.04 million from 25/26 SEP and \$50,000 from 25/26 AFG. All the major equipment has been received and stored. Construction work is scheduled to begin on June 20, 2026. Project is expected to complete by September 6, 2026.
- Palmer Secondary, Dust Extraction, Dust Extraction System Replacement (\$0.97 million from 26/27 SEP) All major equipment has been ordered, expected delivery in July 2026. Hazardous materials abatement will start in June and will be complete prior to construction. Construction work is scheduled to begin on June 20, 2026, and expected to complete by September 4, 2026.

*Jonathan Ho, M.Eng., MBA, P.Eng., CEM, CBCP, PMP
Director, Richmond Project Team*

Report to Facilities and Building Committee (Public)

Date: June 3, 2026
From: Kristopher Wilkins, Director, Facilities Services
Subject: **Facilities Services Update**

The following report is for information only. No further action on the part of the Facilities & Building Committee is required at this time.

STRATEGIC PLAN REFERENCES

Strategic Priority 3: Organization Effectiveness

✓ *Objective 4: Provide safe, inclusive, well-maintained and sustainable learning environments.*

DISCUSSION

Minor Capital Projects 2025/26

- The 2026/27 Facilities Renewal Program (FRP) is now underway, primarily funded by the Annual Facilities Grant (AFG), School Enhancement Program (SEP) and Carbon Neutral Capital Program (CNCP) (total ~\$9.7 Million).
 - Re-roofing projects (AFG) are underway at Sea Island, with Kidd and McNair scheduled for construction in Summer 2026;
 - Skylight replacements project phase 2 at Cambie (AFG) has been awarded, and is preparing for construction over Summer 2026;
 - Elevator modernization projects at Burnett (SEP) and Palmer (AFG) have been awarded, parts are on order, with work expected to complete over Summer 2026;
 - Roof-top HVAC unit 5-8 upgrade at McNair (AFG), project kick off meeting completed with work scheduled for Summer 2026;
 - Boiler replacement at McNair (SEP), contract for the installation work has been awarded and a project kick off meeting has been completed, boiler units have been purchased;
 - Steveston-London dust collector replacement (SEP 25/26), RPT will now manage this project;
 - Palmer dust collector replacement (SEP), RPT will now manage this project; and
 - City Centre re-roofing project (AFG) and DDC HVAC control system installation (AFG) underway.

Maintenance Activities

Highlights in the Maintenance Departments:

- Carpentry Department has started the replacement of ramps and stairs at the Hamilton Portables (AFG), has completed the re-keying of the Adult Education Centre, will begin the installation of the Learning Commons millwork at City Centre on June 2, is working on various repairs arising from the

ongoing Fire Department inspections at all sites, continuing preventative maintenance on exterior doors, washroom sinks, countertops, and washroom partitions, and are planning for various summer projects;

- Electrical Department continued annual fire alarm testing, started the installation of an electric vehicle charging station at FSC for fleet vehicles, continued to provide support to the Dixon seismic upgrade and City Centre renovation (fire alarm, security, keyscan), completed the electrical distribution upgrade at City Centre, and are preparing for summer projects;
- Grounds Department is continuing work on Spring PM's at all sites (playground repairs, wood chip fall protection top-ups in playgrounds, adding sand to jump pits, filling garden beds with topsoil, clearing drainage catch basins), is supporting the new playground installation at Byng starting on June 2, is planning for the playground border and fall protection installation at City Centre in mid-June, and are planning for various summer projects;
- HVAC Department continues to be focused on service calls, re-routed an air return duct in the Mitchell main corridor to address noise concerns, installed a hood fan in the kindergarten kitchen at Hamilton, and have been planning for several large projects in Summer 2026;
- Paint Department is continuing the Steveston-London and Lee full interior re-paint projects, has completed the refinishing of the gym wall panels at City Centre, is completing the exterior re-painting at City Centre, has started the replacement of old School District logos on remaining fleet vehicles, and is continuing to support other departments' projects and service requests;
- Plumbing Department has been focused on responding to service requests across all district sites, are working on the installation of a new custodial mop sink at Steveston-London, fixed a sanitary pipe blockage at McNair, and have supported the completion of the sprinkler system semiannual testing; and
- Continuing work on preventative, scheduled and service call maintenance in the Architectural, Finishes, Mechanical, Electrical and Grounds Departments across all District Sites.
- Insurance Claim updates (SPP):
 - City Centre vandalized RTU's: Replacement units (x4) have arrived at FSC and installation is in progress, now that the re-roofing work is substantially complete.

Operations Activities

Highlights in the Operations & Rentals, Transportation, Assets & Safety, and Energy & Sustainability Departments:

- Operations & Rentals
 - Summer Schedule 2026 has been created for the Operations Department, including vacations, summer cleaning time, rentals and daycare staffing;
 - Operations Day in July is being finalized;
 - Planning for local elections in October 2026 is underway in cooperation with staff from the City of Richmond, approximately 30-35 schools will host election stations;
 - Operations staff are currently undergoing updated training for safety (working alone) and security/key management;
 - Equipment replacement and supplies for summer cleaning are being ordered; and

- The custodial staff continues to provide a safe and healthy learning environment for the students and staff of the Richmond School District.
- Transportation and Assets
 - The Department is fully staffed and continuing to provide bussing services to students;
 - Purchase Order for a new type C bus has been issued (replacing #153), with an approximate delivery date of late August/early September;
 - Field trips are fully booked for the month of June;
 - Planning is underway with International Education staff for summer field trips; and
 - The Department is reviewing all applications for bus service for the 2026/27 school year, deadline for applications was May 1st.
- Energy and Sustainability
 - The District's 2025 Climate Change Accountability Report (CCAR) has been completed and submitted to the Climate Solutions Division for publication, a copy has also been posted to the District's website;
 - The investigation phase of the 10 Continuous Optimization projects (Errington, Gilmore, Hamilton, Lee, McKinney, Mitchell Elementary, Mitchell Adult Centre, Spul'u'kwuks, Tait, and Thompson) has been completed. Internal discussions are underway to determine which energy conservation measures will proceed to implementation;
 - BC Hydro has completed its review of the energy study results for City Centre Elementary and is currently working with the Energy Team and Project Team to finalize implementation incentive details;
 - The 2026 Summer Break shutdown checklist has been updated and is ready for distribution to schools; and
 - Tender packages are being developed for the 2026/27 LED lighting upgrades planned for Gilmore and Kidd (CNCP and AFG funded).

Kristopher Wilkins, BEng
Director, Facilities Services

Report to the Facilities and Building Committee (Public)

Date: June 3, 2026

From: Kristopher Wilkins, Director, Facilities Services
Sam Gu, Manager, Energy and Sustainability
Travis Wong, Energy Specialist

Subject: **2025 Climate Change Accountability Report Summary**

The following report is for information only. No further action on the part of the Facilities & Building Committee is required at this time.

STRATEGIC PLAN REFERENCES

Strategic Priority 3: Organizational Effectiveness

- *Objective 4: Provide safe, inclusive, well-maintained and sustainable learning environments.*

DISCUSSION

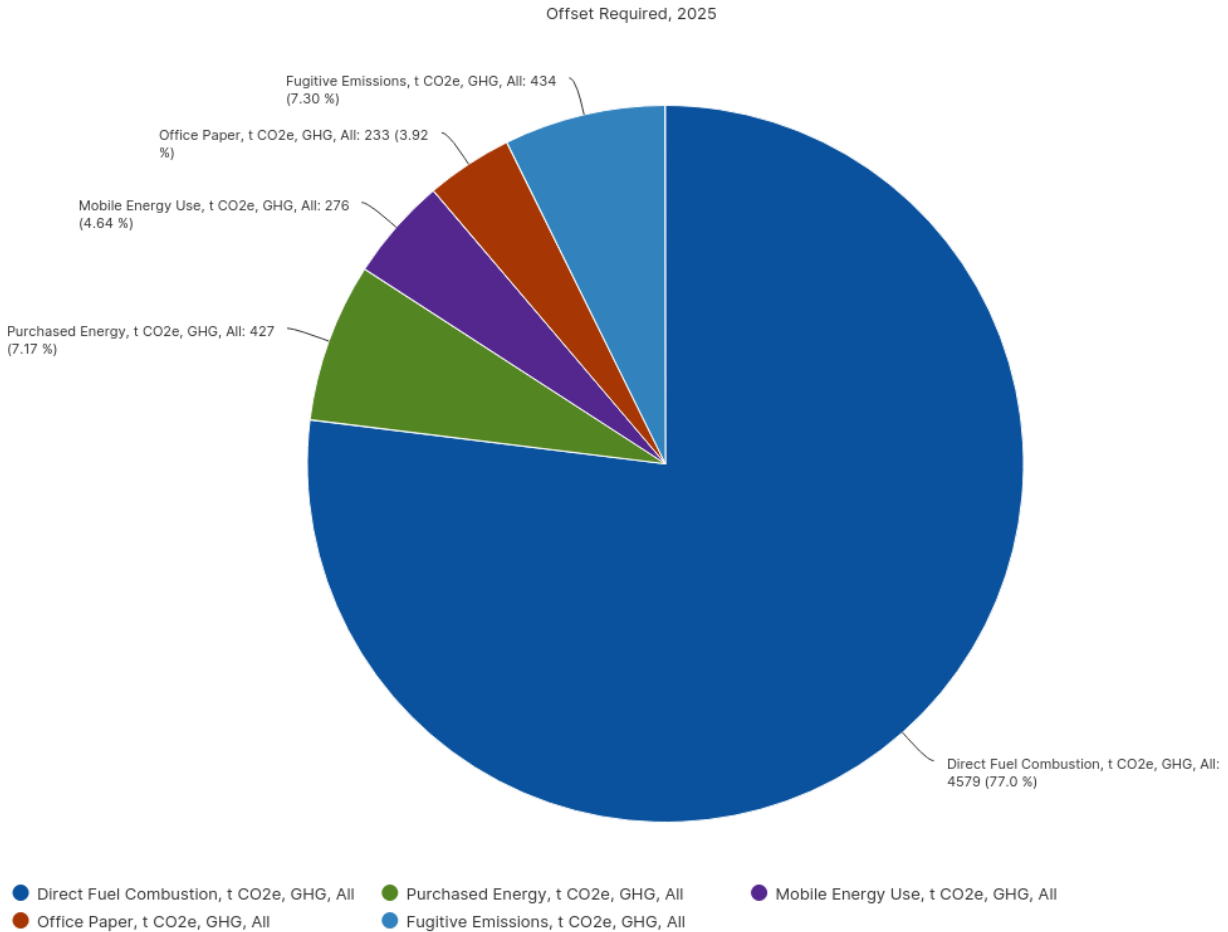
Introduction

All Public Sector Organizations are required by the Ministry of Energy and Climate Solutions (MECS) to report on its greenhouse gas emissions. These emissions are then converted into an equivalent tonne of carbon dioxide (t CO₂e), using a number of factors that convert any greenhouse gas into its carbon dioxide equivalent.

The District reports on direct fuel combustion (primarily natural gas to heat buildings, along with propane to heat portables and diesel to backup generators), mobile sources (from our fleet vehicles), purchased energy (electricity), fugitive refrigerant emission, and office paper. Data is collected on a calendar year basis, reported to MECS by April of the following year. After verification of the data, the District then files a [Climate Change Accountability Report](#) by the end of May, and must pay the province \$25/tonne in carbon offsets to be carbon neutral.

2025 Greenhouse Gas Emissions and Offsets Summary

In 2025, there were 5,968 t CO₂e of GHG emissions that required offset by Richmond School District, of which 77% was from natural gas and propane (for portables) and diesel (for backup generators), 7.17% from electricity, 4.64% from fleet sources, 7.30% from fugitive emissions, and 3.92% from paper consumption.



\$147,361 is the total amount of money that the District is paying for 2025 carbon offset.

Richmond School District 38's 2025 GHG Emissions and Offsets Summary	
GHG emissions for the period January 1 - December 31, 2025	
Total BioCO ₂	140
Total Emissions (tCO ₂ e)	6,263
Total Offsets (tCO ₂ e)	5,968

Adjustments to Offset Required GHG Emissions Reported in Prior Years	
Total Offsets Adjustment (tCO ₂ e)	-73.57
Grand Total Offsets for the 2024 Reporting Year	
Grand Total Offsets to be Retired for 2024 Reporting Year (tCO ₂ e)	5,894.43
Offset Investment (\$)	\$ 147,361

In 2025, we have achieved a total of **32% reduction in building** and a **20% reduction in fleet emissions from the baseline in 2007**, making progress in both metrics against our 2030 targets.

Richmond School District 38 (SD38) GHG Emissions [tonnes CO₂e] Comparison in 2024 & 2025

Types of emissions	2024	2025	% Change
A. Stationary Sources - Buildings [tCO₂e]	5,046	5,006	-0.80%
B. Mobile Sources - Fleet [tCO₂e]	436	420	-3.68%
C. Office Paper [tCO₂e]	249	233	-6.47%
D. Fugitive Emissions ¹[tCO₂e]	106	446	+322.17%
Total [tCO₂e]	5,837	6,105	+4.59%

In 2025, total emissions increased by 4.59%, primarily due to changes in the Ministry of Energy and Climate Solutions’ emission calculation factors for electricity consumption and fugitive emissions. Fugitive emissions accounted for 446 tCO₂e, representing an approximately 322.17% increase from 2024. In addition, the updated electricity emission factors resulted in electricity-related emissions increasing approximately threefold.

Building Emissions

These emissions account for the vast majority of the District’s overall emissions at (84.17%) in 2025.

Given that building energy use represents the largest source of the District’s GHG emissions, energy conservation presents the greatest opportunity for both emissions reductions and financial savings. Accordingly, the majority of the District’s GHG reduction initiatives are focused on improving energy

¹ Fugitive emissions are attributed to the loss of GHGs, such as hydrofluorocarbons (HFCs) from refrigeration equipment into the atmosphere. Refrigeration equipment means any equipment that employs the expansion and compression of refrigerants, regardless of its application. This includes refrigerators, heat pumps, air conditioners, and similar devices.

efficiency and reducing energy consumption within schools and administrative facilities. In 2025, activities included:

- Boiler replacement projects with high-efficiency condensing boilers at Richmond Secondary School (513.912 GJ/year natural gas saved)
- Direct Digital Control (DDC) upgrades at Errington, Kingswood, McNeely, Talmey, and Thompson Elementary Schools by the end of 2025 (2,800 GJ/year natural gas saved)
- Energy-saving behavioural campaign on thermal comfort to reduce natural gas consumption in 9 sites (6 schools and 3 offices)
- LED upgrades at Blundell Elementary, Brighthouse Elementary, and Palmer Secondary in 2025 (285,269 kWh electricity saved)

Fleet Emissions

The vehicle fleet accounted for 4.64% of the District's overall emissions in 2025. In order to reduce the fleet emissions, there was a two-pronged approach:

- Behavioural – providing training and planning resources to all employees that drive District vehicles on route planning and economic driving techniques.
- Technical – as existing vehicles reach a point where maintenance costs become greater than the cost of replacement, they will be retired in favour of electric vehicles where feasible, or with a more fuel-efficient version of the same.

In 2025, Richmond School District acquired 1 gasoline pickup truck, 1 diesel pickup truck, and 2 electric buses. As a result, mobile emissions decreased from 436 tCO₂e in 2024 to 420 tCO₂e, largely due to an increasing shift from diesel within the vehicle fleet. In addition, a decline in student enrolment, from 23,307 in 2024 to 22,987 in 2025, representing a 1.37% decrease, led to a corresponding reduction in school bus services. This marks the first decrease in student enrolment since 2020, following four consecutive years of growth.

Greenhouse Gas Reduction Planning for 2026/27

In 2026, we are continuing with the District's comprehensive energy conservation program and have a number of energy efficiency projects slated including:

- Boiler upgrade projects to high-efficiency condensing boilers at McNair Secondary.
- We will continue to explore energy savings opportunities from the traditional Continuous Optimization (C-Op) projects. The sites selected for investigation in 2026 are Errington, Gilmore, Hamilton, Lee, McKinney, Mitchell Elem, Mitchell Adult Centre, Spul'u'kwuks, Tait, Thompson.
- LED upgrades to be completed at Garden City Elementary, Quilchena Elementary, and Boyd Secondary in early-2026 (149,988 kWh/year electricity saved).
- LED upgrades planned at Kidd Elementary, Gilmore Elementary, and City Centre Elementary School in mid-2026, with completion in late 2026.
- Rooftop Units (RTU) replacement project to Dual Fuel RTUs at Facilities Services Centre, City Centre Elementary School (8671 Odlin Crescent), and McNair Secondary.

- Continuous Optimization (C-Op) Lite projects for 25 schools for global Holiday Schedules² and global optimum starts³ (441,199 kWh/year electricity and 5,180.7 GJ/year natural gas saved).

Conclusion

The District continues to implement the 2026-2030 Strategic Plan, with a specific focus on sustainability and energy conservation, associated greenhouse gas emissions reduction, and sustainable transportation. As we continue to reduce natural gas and other fossil fuel consumption, we reduce our overall impact on the climate. This has the added benefit of avoided costs from carbon taxes and carbon offsets that all public sector organizations in the province must pay.

*Kristopher Wilkins, B.Eng.
Director, Facilities Services*

*Sam Gu, MSc., CEM, PMP, CRE, LEED AP BD+C
Manager, Energy and Sustainability*

*Travis Wong, MEL
Energy Specialist*

² Shut down heating system during summer break when schools are not occupied.

³ Use less energy to quickly warm up schools during winter season before schools start.

2025 Carbon Report

Facilities and Building Committee

June 3, 2026

Sam Gu, *MSc., CEM, PMP, CRE, LEED AP BD+C*

Manager, Energy and Sustainability

SD38 2026-2030 Strategic Plan



Richmond School District
7811 Granville Avenue, Richmond, BC V6Y 3E3
604-668-6000 | sd38.bc.ca

STRATEGIC PRIORITY 3: Organizational Effectiveness

Objective 4

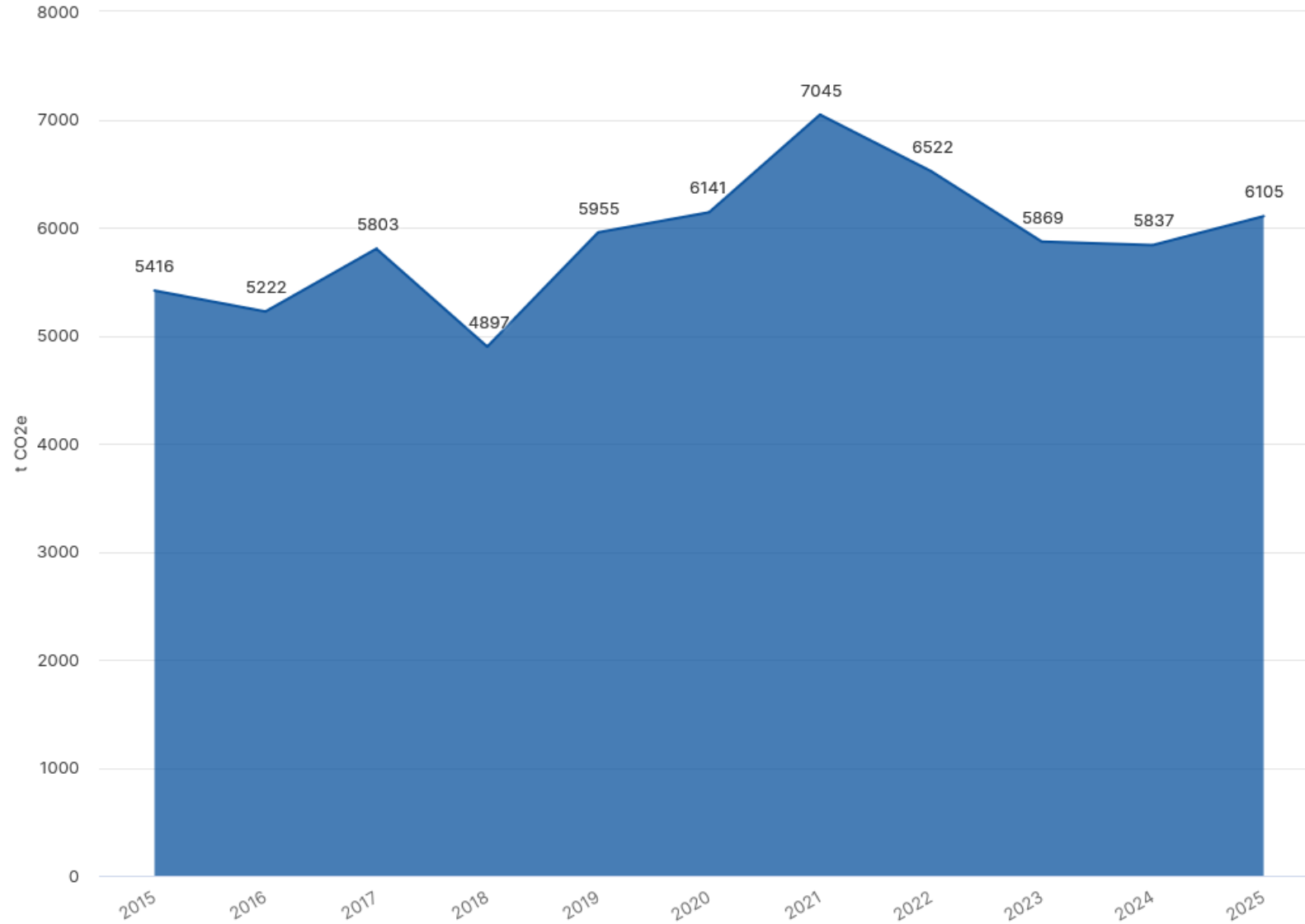
Provide safe, inclusive, well-maintained and sustainable learning environments.



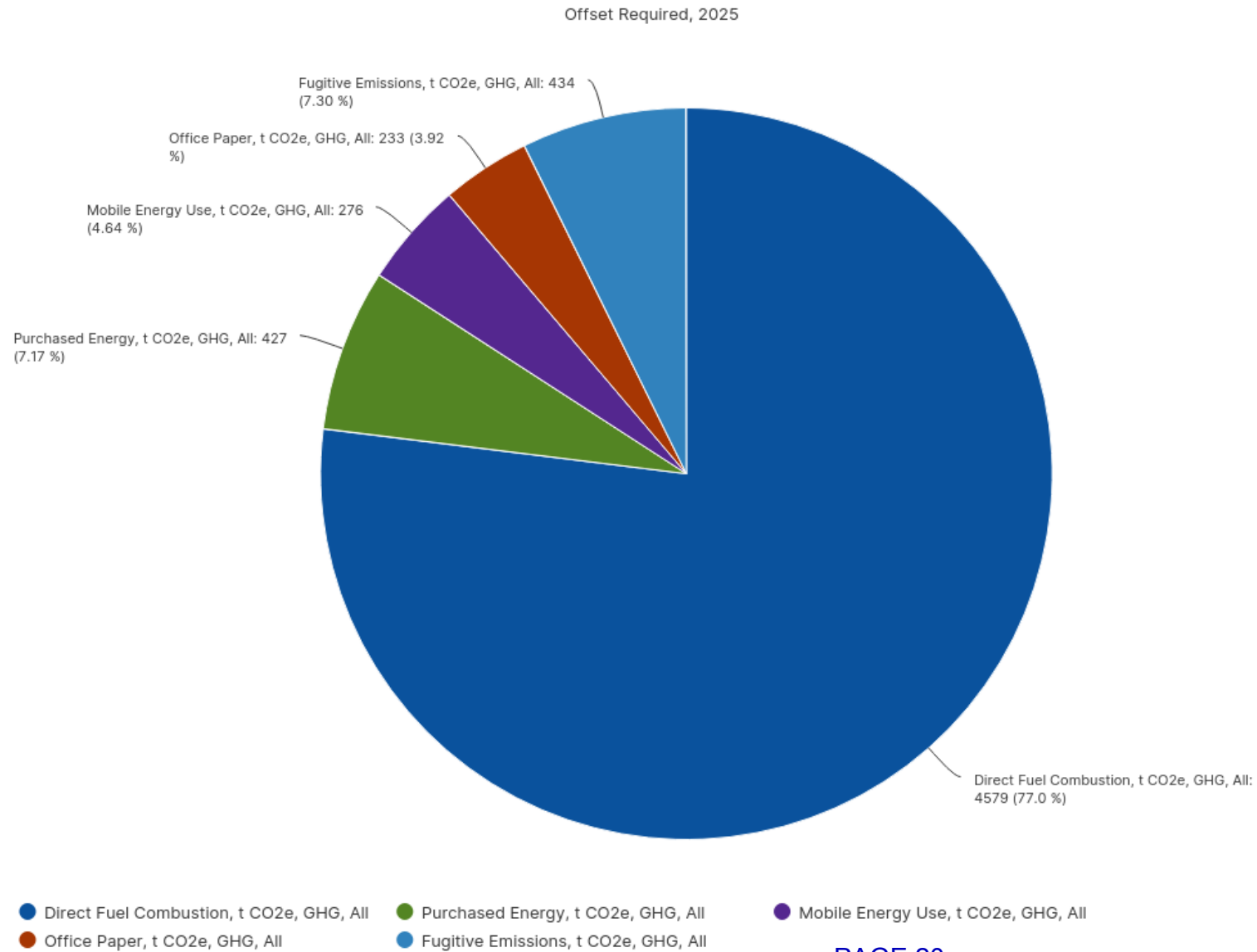
2025 Climate Change Accountability Report



Emissions Trends - Total GHG Over Time



Emissions Trends – 2025 Emission Data



Emissions Trends – 2024 & 2025

Richmond School District 38 (SD38) GHG Emissions [tonnes CO₂e] Comparison in 2024 & 2025

Types of emissions	2024	2025	% Change
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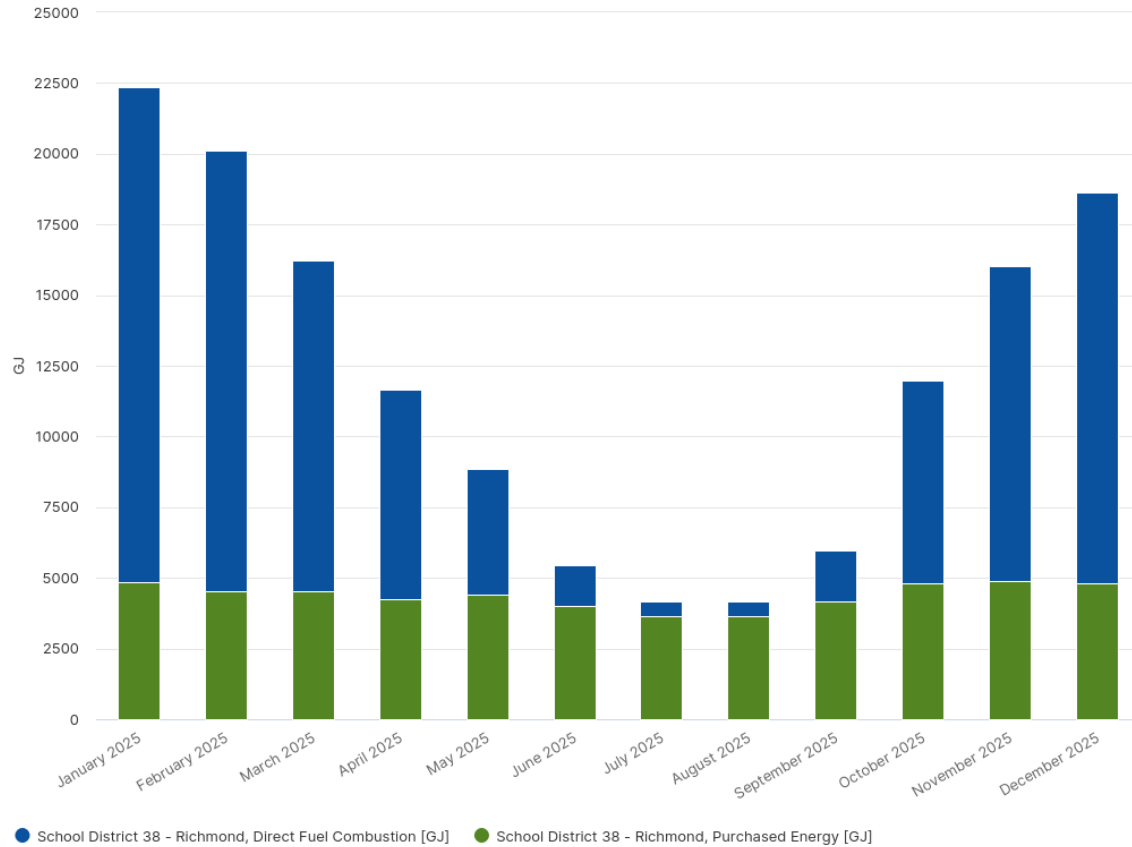
Reasons:

- Electricity emission factor tripled in 2025, compared to 2024
- Significant increase in calculated fugitive emissions due to updated refrigerant calculation methods

¹ Fugitive emissions are attributed to the loss of GHGs, such as hydrofluorocarbons (HFCs) from refrigeration equipment into the atmosphere. Refrigeration equipment means any equipment that employs the expansion and compression of refrigerants, regardless of its application. This includes refrigerators, heat pumps, air conditioners, and similar devices.

Emissions Trends

2025 Building GHG Emissions by Month

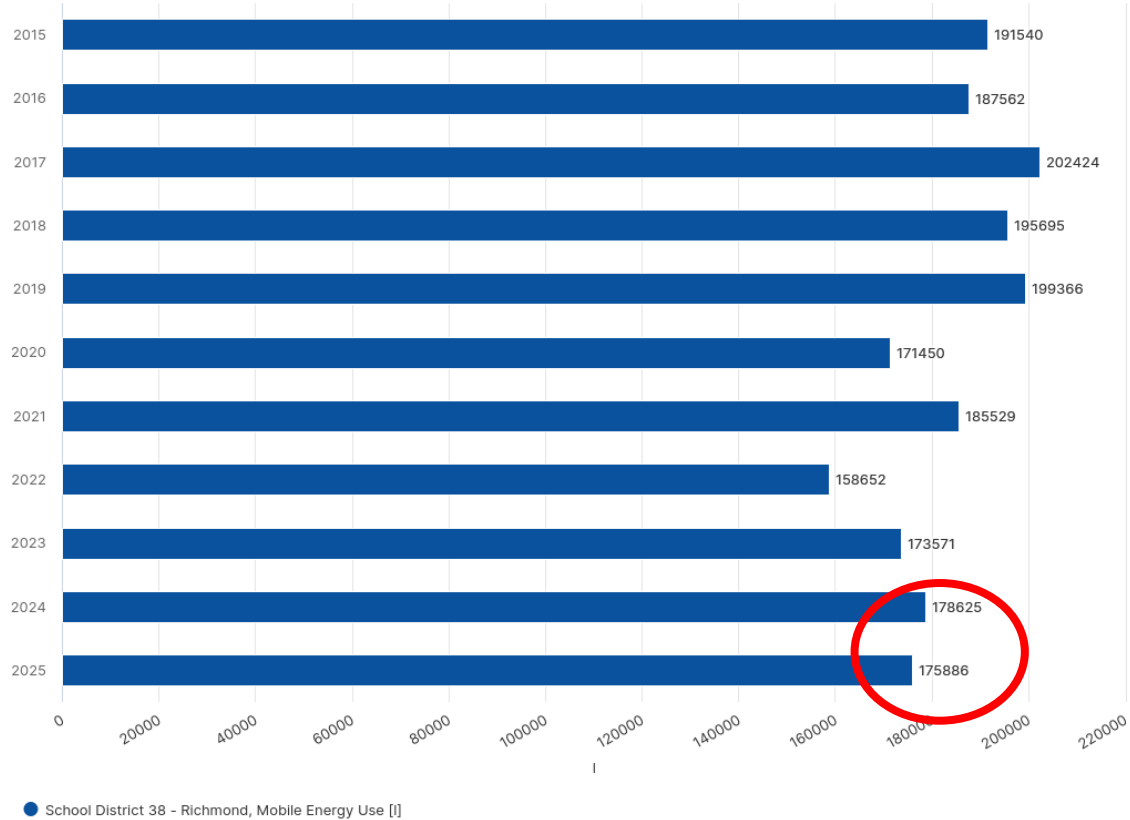


Building GHG Emissions by Year

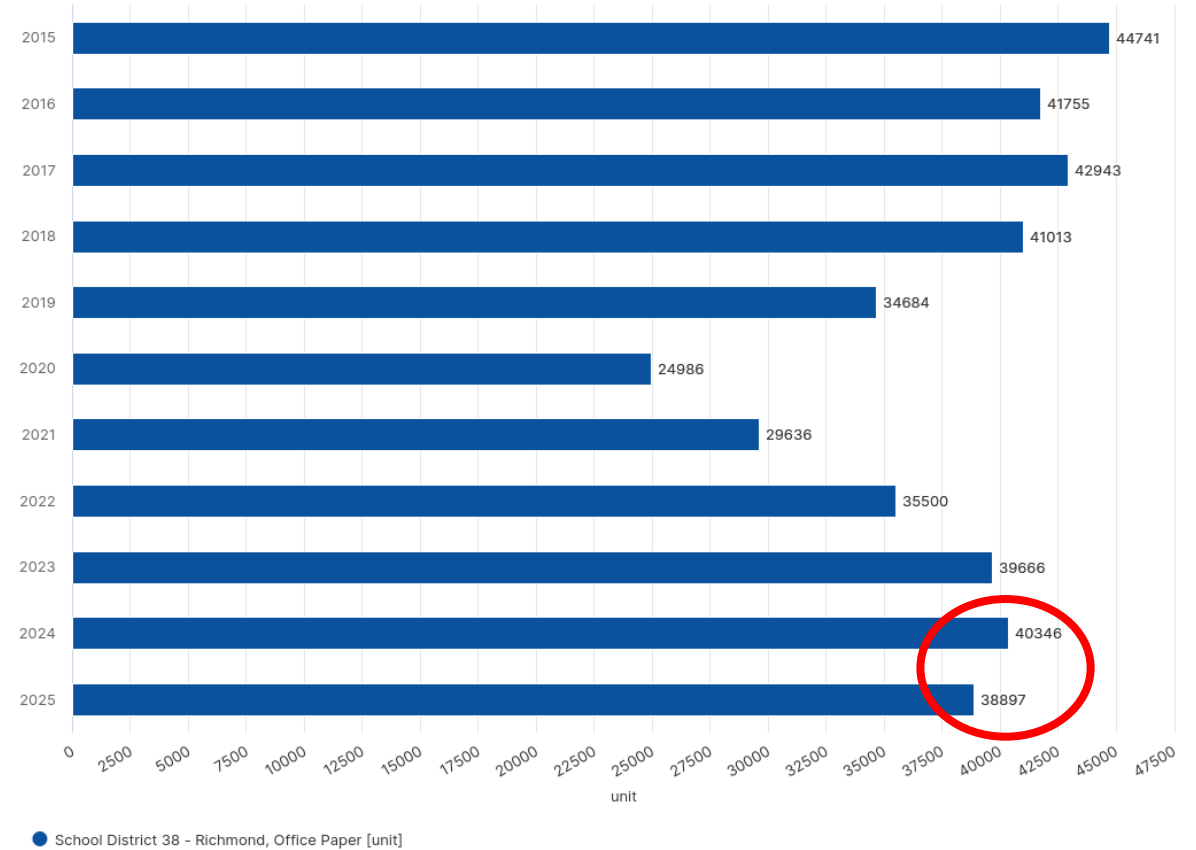


Emissions Trends

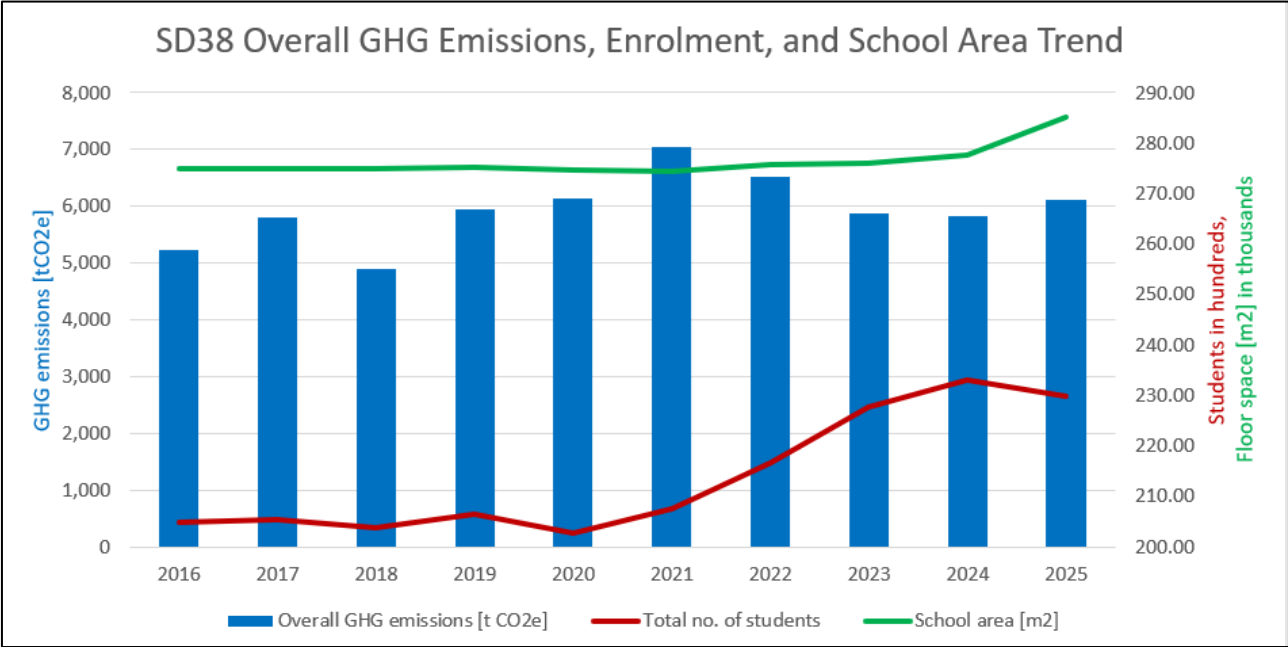
Mobile GHG Emissions by Year



Paper GHG Emissions by Year



GHG Emissions, Enrollment, and Occupied Area Trends



	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Overall GHG [t CO2e]	5,222	5,803	4,897	5,955	6,141	7,045	6,522	5,869	5,837	6,106
Total # of students	20,493	20,536	20,377	20,645	20,280	20,750	21,678	22,772	23,307	22,987
School Area [m ²]	274,972	274,972	274,972	275,242	274,751	274,335	275,770	276,038	277,530	285,217

RICHMOND

SCHOOL DISTRICT NO.38

   | sd38.bc.ca



Child Care Development Advisory Committee

April 1, 2026

7:00pm

Virtual meeting via Teams

Members in Attendance: Maryam Bawa (Chair), Kathy Moncalieri (Vice-Chair), Daniel Suen, Mei Kang, Caitlin Lamb, Karen Jensen, Joyce Lin, Harnoor Khurana, Elana van Veen, Jiaxin Lik, Kevin Ching, Carol Day (Council Liaison), Rod Belleza (School Board Liaison), Chris Duggan (Acting Recording Secretary), Annie Lam (Staff Liaison)

Regrets: Talia Aarons (Recording Secretary), Tania Lam, Yanjie Zhao

1. Welcome, Introduction and Regrets

2. Approval of the Agenda

Motion: Approval of the Agenda for April 1, 2026.

CARRIED

3. Approval of the Minutes

Motion: Approval of the Minutes of March 4, 2026.

CARRIED

4. Guest Speaker/Presentation

Richmond Homelessness Strategy Guiding Framework (2026–2029) - Chris Duggan provided a brief overview of the engagement opportunities to inform the development of a Guiding Framework, a companion document to the existing Homelessness Strategy (2019–2029). A poster providing additional information will be circulated to the Child Care Development Advisory Committee (CCDAC) and members are welcome and encouraged to share it broadly with their networks.

5. Correspondence

None.

6. Business Arising

a) Amenity Cost Charge Bylaw Update

An update was provided regarding the new Amenity Cost Charge (ACC) Bylaw. Council voted on recommendations regarding the implementation date of the ACC Bylaw on Monday, March 9, 2026 and implementation of the ACC Bylaw, originally anticipated to come into effect on July 1, 2026 will be delayed and reconsidered in one year.

Discussion took place and additional background information on the origin of the ACC Bylaw; Community Amenity Contributions, the primary tool previously used to acquire amenities through development; the potential impacts to funding for the Child

Care Grant Program and distribution of costs across various resident groups and developers.

7. New Business

None.

8. Reports

a) Sub-committee Reports

i. Advocacy Sub-committee

The next meeting for the advocacy sub-committee will be held virtually, on April 15, 2026.

ii. Child Care Month Sub-committee

Children's Art Exhibition applications closed on March 31, 2026 and 20 programs have been accepted to the exhibition this year. It has become a very popular event and generated a lot of interest.

The 2026 Child Care Symposium will be held on Saturday, May 2, 2026 and registration is now open. Volunteers from the CCDAC membership were confirmed.

iii. Child Care Grants Sub-committee

The grant cheques were mailed out to successful applicants this week.

b) City Reports

i. Council Liaison

Councillor Day sent City updates to CCDAC members via email, including information on the following:

- a) Cherry Blossom Festival;
- b) Community Arts Council's Faces of Richmond Interviews; and
- c) Richmond Ice Centre Partial Closures.

ii. Staff Liaison

- a) A recent child care bulletin from the Ministry of Education and Child Care announced expanded transferability for 'out of country' Early Childhood Education certification and the removal of the requirement for 500 hours of supervisor work experience in Canada.

c) School District Reports

i. School Board Liaison

Trustee Belleza shared Richmond School Board (SD38) updates, including:

- a) It is a current priority of the SD38 Child Care working group to explore opportunities to expand before and after school child care in schools where space is available and demand is demonstrated;
- b) Funding for Early Learning and Child Care leads has been extended for an additional two years to support SD38; and
- c) Work remains underway on child care space at the Odlin school site.

9. Community Updates

a) Richmond Children First

None.

b) Child Care Resource and Referral (CCRR) Update

- i. New resources have arrived at the Early Years Library and are being inventoried in anticipation of re-opening the Library in early May 2026. CCRR will host an Open House and library tours. Additional details will be circulated closer to the date.
- ii. CCRR will host a workshop titled Cultivating Caring Children: The Roots of Social Responsibility with Dr. Deborah MacNamara on March 31 and April 8, 2026, from 6:30pm–8:30pm. There are close to 70 people attending this two-part event.
- iii. The Child Care Dinner will take place on May 29, 2026 with Dr. Deborah MacNamara as the keynote. The event will take place at Seedlings Early Childhood Development Hub.
- iv. CCRR has hired an Administrative Assistant to provide administrative and clerical support for programs and services within CCRR. This individual will begin later in the month.
- v. Four field trips took place for parents and children over the past few weeks. This was subsidized and included parent participation.

10. Next Meeting

The next meeting will take place on May 6, 2026, at 6:00pm, a light supper will be served.

11. Adjournment

The Committee Chair adjourned the meeting at 7:45pm.

CARRIED

Certified a true and correct copy of the minutes of the meeting of the Child Care Development Advisory Committee of the Council of the City of Richmond held on March 4, 2026.

Maryam Bawa
Maryam Bawa, Chair

May 7, 2026
Date


Chris Duggan, Acting Recording Secretary

May 7, 2026
Date