

**Policy Committee**  
**Public Meeting Minutes**

**Monday, February 10, 2025 – 11:00 am**  
**Via Zoom**

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**Present:**

Chairperson	D. Tablotney
Vice Chairperson	D. Yang
Trustee Member	A. Wong
Trustee Alternate	H. Larson
Superintendent	C. Usih
President, Richmond Teachers' Association	L. Baverstock
2nd Vice President, Richmond Teachers' Association	F. Marsic
3 <sup>rd</sup> Vice President, Richmond Teachers' Association	J. Cho
President, Richmond Association of School Administrators	N. Widdess
Vice President, Richmond Association of School Administrators	A. Goulas*
President, Canadian Union of Public Employees 716	S. Robinson
Chair, Richmond Management and Administrative Professionals	K. Gibson*
President, Richmond District Parents Association	C. Huang
Vice President, Richmond District Parents Association	A. Gong
Representative, Richmond District Parents Association	D. Billings*
Executive Assistant (Recording Secretary)	J. Coronel

\*Present for a portion of the meeting

The Chairperson called the meeting to order at 11:01 am.

The Richmond Board of Education acknowledged and thanked the First Peoples of the hən̓q̓əmiñəm language group on whose traditional and unceded territories we teach, learn and live.

**1. Adopt Agenda**

The agenda was adopted as circulated.

**2. Approve Minutes**

Minutes of the meeting held January 13, 2025 were approved as circulated.

**3. Policy Refresh to align with DEI checklist (standing item):  
Policy 105/105-R: District Code of Conduct**

The Superintendent spoke to his report as included in the agenda package. He clarified that the current policy update is limited to a policy refresh. He then noted feedback from the President,

Richmond Teachers' Association and responded to a question from the President of CUPE 716 inquired regarding the district's scent-free policy.

The Committee then agreed to forward the following **RECOMMENDATION** to the board:

**THAT** the Chairperson of the Policy Committee bring forward a Notice of Motion to the Board of Education at the February 19, 2025, public meeting that a recommendation for the board's consideration will be presented at the March 12, 2025, public meeting to approve minor revisions to ***Policy 105 and 105-R: District Code of Conduct***.

*A. Goulas and K. Gibson joined the meeting at 11:10 am.*

*D. Billings left the meeting at 11:10 am.*

**4. Status of Current and Anticipated Items**

A Status of Current and Anticipated Items was attached to the agenda package.

**5. Next Meeting Date – Monday, April 14, 2025 at 11:00 am.**

**6. Adjournment**

The meeting adjourned at 11:13 am.

*Respectfully Submitted,*

*Debbie Tablotney  
Chairperson, Policy Committee*