

Finance and Legal Committee

Public Meeting Minutes

Wednesday, April 16, 2025 – 10:00 am
Via Zoom

Present:

Chairperson	D. Sargent
Vice Chairperson	D. Tablotney
Trustee Member	K. Hamaguchi
Trustee Alternate	A. Wong
Secretary Treasurer	C. Wang
Assistant Secretary Treasurer	M. Fu
Executive Director, Human Resources	T. Major
President, Richmond Teachers' Association	L. Baverstock
President, Canadian Union of Public Employees 716	S. Robinson
President, Richmond District Parents Association	C. Huang
Vice President, Richmond Association of School Administrators	A. Goulas
Representative, Richmond Management and Professional Staff	R. Corbin
Executive Assistant (Recording Secretary)	T. Lee

The meeting was called to order at 10:00 am.

The Richmond Board of Education acknowledged and thanked the First Peoples of the hən̓q̓əmiñəm language group on whose traditional and unceded territories we teach, learn and live.

1. Adopt Agenda

The agenda was adopted as circulated.

2. Approve Minutes

The minutes of the public meeting held Wednesday, February 12, 2025, were approved as circulated.

3. Human Resources Update

The Executive Director, Human Resources (HR), noted the report was included in the agenda package.

The President, Richmond Teachers' Association acknowledged ongoing collaboration with HR and raised concerns about the impact of staffing shortages on teacher workload and well-being, recommending that teacher wellness and recruitment and retention be considered in the

development of the strategic plan. The President, Canadian Union of Public Employees 716, highlighted similar challenges with Educational Assistants and suggested revisiting the substitute system and exploring flexible staffing models. They both expressed appreciation for ongoing transparent conversations with HR.

The Executive Director, HR acknowledged the ongoing collaboration to address these challenges and appreciated the support and advocacy from partner groups.

In response to a question from the President, Richmond District Parents Association, the Executive Director, HR, confirmed that funding for the 2024/25 school year is secured, but substitute staffing shortages remain a significant challenge.

Discussion focused on the need for more teachers and advocacy strategies to improve staffing and job sustainability.

S. Robinson left the meeting at 10:26 am.

4. Trustees' Expenses for the 3 Month Ending March 31, 2025

The report was included in the agenda package. The Committee agreed to forward the following recommendation to the Board:

WHEREAS the Board of Education of School District No. 38 (Richmond) is paying for expenses incurred by the Trustees in the discharge of their duties,

BE IT RESOLVED that in accordance with the School Act, the Board of Education of School District No. 38 (Richmond) approves Trustees' expenses paid during the three-month period ended March 31, 2025, in the amount of \$4,435.30.

5. Next Meeting Date – Wednesday, May 14, 2025 at 10:00 am

6. Adjournment

The meeting adjourned at 10:27 am.

Respectfully Submitted,

*Donna Sargent
Chairperson, Finance and Legal Committee*