

## Facilities and Building Committee Public Meeting Minutes

Wednesday, January 7, 2026 - 4:30 pm  
Via Zoom

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**Present:**

Chairperson	K. Hamaguchi
Vice Chairperson	D. Tablotney
Trustee Member	A. Wong
Trustee	H. Larson
Superintendent of Schools	C. Usih
Director, Richmond Project Team	J. Ho
Director, Facilities Services	K. Wilkins
President, Richmond Teachers' Association	L. Baverstock
2nd Vice President, Richmond Teachers' Association	F. Marsic
President, Richmond District Parents Association	C. Huang
Vice President, Richmond District Parents Association	A. Gong
President, Richmond Association of School Administrators	N. Widdess
Representative, Richmond Management and Professional Staff	J. Canlas
Executive Assistant (Recording Secretary)	T. Lee

The meeting was called to order at 4:29 pm.

The Richmond Board of Education acknowledged and thanked the First Peoples of the hə́n̓q̓əmi̓n̓ə́m̓ language group on whose traditional and unceded territories we teach, learn and live.

**1. Approval of Agenda**

The agenda was adopted as circulated.

**2. Approval of Minutes**

Minutes from the December 3, 2025 meeting was approved as circulated.

**3. Facilities Planning Update (standing item)**

The Director, Richmond Project Team noted the report was included in the agenda package.

Following a question from the 2nd Vice President, Richmond Teachers' Association (RTA), the Director, Richmond Project Team clarified the secondary school boundary review process in the new city centre school area.

**4. Capital Projects Update (standing item)**

The Director, Richmond Project Team spoke to the report as included in the agenda package and noted the completion of the Tomsett Building Addition project.

In response to a trustee's question, the Director, Richmond Project Team advised that unforeseen soil conditions caused a delay at the Diefenbaker Elementary seismic replacement project, which has now resumed.

**5. Facilities Services Update (standing item)**

The Director, Facilities Services noted the report was included in the agenda package. He then responded to various questions from the Committee, including the timeline for the custodial workload analysis, the LED lighting upgrade program, insurance claims and issues over the winter break, and fire alarm and security system upgrades.

**6. Next Meeting Date – February 4, 2026 at 4:30 pm**

**7. Adjournment**

The meeting adjourned at 4:42 pm.

*Respectfully Submitted,*

*Ken Hamaguchi  
Chairperson, Facilities and Building Committee*