

Non-Richmond Residents Application Form 2026/27

Please complete this form and email it to Central Registration at centralregistration@sd38.bc.ca.

Student Information

Last Name	First Name				
School	Grade			Division	
Date of Birth	ELL Level	1701 Designation			
<input type="checkbox"/> Learning Resource Support Required					

Parent/Guardian Information

Last Name	First Name				
Last Name	First Name				
Street Address					
City	Province			Postal Code	
Phone Number	Email Address				

Sibling Information

Last Name	First Name				
School	Grade				

Requested School

1st Choice	2nd Choice			
Please describe the reason(s) why you are applying to the requested school				
Program you are applying for				
<input type="checkbox"/> English	<input type="checkbox"/> Early French Immersion	<input type="checkbox"/> Late French Immersion	<input type="checkbox"/> Montessori	

Parent/Guardian's Signature	Date	
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OFFICE USE ONLY					
Staff Initial		Application Date		Time	
<input type="checkbox"/> The above application has NOT been approved					
<input type="checkbox"/> The above application has been approved for the 2026/27 school year					
Comments					
Decision Date					
District Administrator's Signature					

Important Information

1. Parents/legal guardians of non-Richmond residents must complete a registration application and email it to the Central Registration Office at centralregistration@sd38.bc.ca.
Note: This application does not guarantee placement in the Richmond School District.
2. Once applications from Richmond residents have been considered, non-Richmond resident students who apply to attend a Richmond school may be approved to enroll. Approvals for all schools will be based on availability of physical, staffing and program space, and will be assessed in the priority of reason(s) for the request.
3. Please complete this form accurately, including reasons for the application. Incorrect or incomplete information may result in the application being denied. Please include an attached letter if there is a need to communicate more detail about the request.
4. The first date that non-Richmond residents may apply for the 2026/27 school year is January 19, 2026. Please note, applications from non-Richmond residents will not be considered until after the priority 1 and priority 2 registration periods have closed and all Richmond residents have been placed.
5. If you are accepted at the requested school, transportation is the responsibility of the parent(s)/legal guardian(s).

Priority 1 Registration Period	Priority 2 Registration Period	Late Registration Period
Nov 1, 2025 – Jan 16, 2026	Jan 17 – May 15, 2026	May 16, 2026 – Ongoing
Richmond residents will be placed. Non-Richmond residents may apply but applications will not be processed.		Non-Richmond resident applications will be processed, and decisions will be communicated to parents by Sep 11, 2026.