

## Non-Richmond Residents Application Form 2026/27

Please complete this form and email it to Central Registration at [centralregistration@sd38.bc.ca](mailto:centralregistration@sd38.bc.ca).

### Student Information

Last Name		First Name			
School		Grade		Division	
Date of Birth		ELL Level		1701 Designation	
<input type="checkbox"/> Learning Resource Support Required					

### Parent/Guardian Information

Last Name			First Name		
Last Name			First Name		
Street Address					
City		Province		Postal Code	
Phone Number		Email Address			

### Sibling Information

Last Name		First Name	
School		Grade	

### Requested School

1st Choice		2nd Choice	
Please describe the reason(s) why you are applying to the requested school			
Program you are applying for			
<input type="checkbox"/> English	<input type="checkbox"/> Early French Immersion	<input type="checkbox"/> Late French Immersion	<input type="checkbox"/> Montessori

Parent/Guardian's Signature		Date	
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OFFICE USE ONLY				
Staff Initial		Application Date		Time
<input type="checkbox"/> The above application has NOT been approved				
<input type="checkbox"/> The above application has been approved for the 2026/27 school year				
Comments				
Decision Date				
District Administrator's Signature				

## Important Information

1. Parents/legal guardians of non-Richmond residents must complete a registration application and email it to the Central Registration Office at [centralregistration@sd38.bc.ca](mailto:centralregistration@sd38.bc.ca).  
Note: This application does not guarantee placement in the Richmond School District.
2. Once applications from Richmond residents have been considered, non-Richmond resident students who apply to attend a Richmond school may be approved to enroll. Approvals for all schools will be based on availability of physical, staffing and program space, and will be assessed in the priority of reason(s) for the request.
3. Please complete this form accurately, including reasons for the application. Incorrect or incomplete information may result in the application being denied. Please include an attached letter if there is a need to communicate more detail about the request.
4. The first date that non-Richmond residents may apply for the 2026/27 school year is January 19, 2026. Please note, applications from non-Richmond residents will not be considered until after the priority 1 and priority 2 registration periods have closed and all Richmond residents have been placed.
5. If you are accepted at the requested school, transportation is the responsibility of the parent(s)/legal guardian(s).

Priority 1 Registration Period	Priority 2 Registration Period	Late Registration Period
Nov 1, 2025 – Jan 16, 2026	Jan 17 – May 15, 2026	May 16, 2026 – Ongoing
Richmond residents will be placed. Non-Richmond residents may apply but applications will not be processed.		Non-Richmond resident applications will be processed, and decisions will be communicated to parents by Sep 11, 2026.