

Policy Committee
Public Meeting Minutes

Monday, November 10, 2025 – 11:00 am
Via Zoom

Present:

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| Chairperson | D. Tablotney |
| Vice Chairperson | D. Yang |
| Trustee Member | A. Wong |
| Superintendent | C. Usih |
| Secretary Treasurer | C. Wang |
| Executive Director, Human Resources | T. Major |
| Vice President, Richmond Teachers' Association | S. Boljuncic |
| 1 st Vice President, Canadian Union of Public Employees 716 | N. Williams |
| Chair, Richmond Management and Administrative Professionals | K. Gibson |
| Member at Large, Richmond District Parents Association | K. Ching |
| Executive Assistant (Recording Secretary) | J. Coronel |

The Chairperson called the meeting to order at 11:02 am.

The Richmond Board of Education acknowledged and thanked the First Peoples of the hən̓q̓əmin̓əm̓ language group on whose traditional and unceded territories we teach, learn and live.

1. Adopt Agenda

The agenda was adopted as circulated.

2. Approve Minutes

Minutes of the meeting held October 14, 2025 were approved as circulated.

3. Policy 501.8-R/501.8-G: Student Admission, Registration, Placement and Transfer

The Secretary Treasurer spoke to her report as included in the agenda package. In response to a question from the Vice President of Richmond Teachers' Association, she clarified that the proposed policy revision is intended to address the potential movement of students when the new City Centre school is opened. She further noted that the board may revisit the policy should other circumstances arise in the future.

The committee then agreed to bring forward the following **RECOMMENDATION** to the board:

That the Policy Committee recommend to the Board of Education that revised **Policy 501.8-R/501.8-G: Student Admission, Registration, Placement and Transfer** be referred

to Partner Group Review Process for the period of November 20, 2025 to January 9, 2026.

4. Proposed Administrative Guidelines on Response to Unexpected Health Emergencies (AED and Naloxone)

The Executive Director, Human Resources spoke to her report as included in the agenda package. There were no further questions or comments.

5. Revised Timeline – Policy on Renaming District Facilities (schools)

The Superintendent spoke to his report as included in the agenda package. There were no further questions or comments.

6. Status of Current and Anticipated Items

A Status of Current and Anticipated Items was attached to the agenda package.

7. Next Meeting Date – Monday, January 12, 2026 at 11:00 am.

8. Adjournment

The meeting adjourned at 11:26 am.

Respectfully Submitted,

*Debbie Tablotney
Chairperson, Policy Committee*