

Board of Education
Organizational Meeting Agenda

Wednesday, November 19, 2025 – 7:00 pm
1st Floor Boardroom and via Zoom

https://sd38.zoom.us/webinar/register/WN_ohiH8rn_ScaG_SA_mV014A

After registering, you will receive a confirmation email containing information about joining the webinar.

The Richmond Board of Education acknowledges and thanks the First Peoples of the hən̓q̓əmiṇ̓əm language group on whose traditional and unceded territories we teach, learn and live.

1. Adoption of Agenda

2. The Year in Review

3. Appointment of Returning Officer and Scrutineer

RECOMMENDATION: THAT the Secretary Treasurer be appointed Returning Officer, and Assistant Superintendent Laing be appointed as Scrutineer, for the election of the Board Chairperson, Board Vice Chairperson, BCSTA Representative and BCPSEA Representative.

4. Election of Officers

- (a) Board Chairperson
- (b) Board Vice Chairperson

5. Election - BC School Trustees Association Provincial Council Representative

The election of a BCSTA Provincial Council Representative and an alternate is required.

6. Election - BC Public Schools Employers' Association Representative

The election of a BCPSEA Representative and an alternate is required.

7. Destruction of Ballots

RECOMMENDATION: THAT the nomination and election ballots of the November 19, 2025 Organizational meeting be permanently destroyed.

8. Committee Appointments

Each Trustee to notify the Chairperson by November 30, 2025 to indicate which committees they would be willing to serve on. The appointments will be announced in December 2025 and the committee members will assume their duties for one year.

9. Authorized Signatories

RECOMMENDATION: THAT the Board of Education of School District No. 38 (Richmond) approve the following signing authorities effective immediately and until they are so changed, shall be the Board Chairperson and Secretary Treasurer, except for the issuance of cheques when the required signatures shall be:

Any one of:

Board Chairperson

Board Vice-Chairperson

Superintendent

And any one of:

Secretary Treasurer

Assistant Secretary Treasurer

Manager Financial Services

Such signatures may be affixed by hand, or by cheque-writing facsimile machine in accordance with established Board policy.

10. Adjournment