

VENTILATION SYSTEM OVERVIEW

This template has been developed to support school districts in sharing information on ventilation systems at the school level. This includes information on how systems meet requirements for regular inspection and maintenance, and additional mitigations that have been put in place to promote student and staff safety throughout the pandemic.

School District:	38 - Richmond
School Name:	Odlin Crescent Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: No
	Date of last inspection: NA
	Date of next inspection: 09/01/2026
	Date and type of most recent maintenance: This newly purchased school is under a major renovation, including a whole new HVAC system, maintenance activities is currently put on hold and will resume the service Sep in 2026 once the school is open for accepting new students
RECOMMENDATION: Increase supply of outside air	Yes/No: No
	Detail: Not applicable currently.
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No
	Detail (Including filter grade): Will require the contractor to install MERV11 filter during the HVAC system upgrade as per new ministry ventilation guideline
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: No
	Detail:
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: Use of DDC to manage heat and air flow.
Other Relevant Information:	
District Contact for any Questions:	Name: Feng Zhou, Manager, Electrical & Mechanical Maintenance
	Phone Number: 604-668-7828
	Email: fzhou@sd38.bc.ca