

Facilities and Building Committee

Public Meeting Agenda

Wednesday, November 5, 2025 – 4:30 pm
via Zoom

<https://sd38.zoom.us/j/66136250501>

Passcode: 6000

The Richmond Board of Education acknowledges and thanks the First Peoples of the hən̓q̓əmiṇəm language group on whose traditional and unceded territories we teach, learn and live.

1. Adopt Agenda

2. Approve Minutes

Public minutes from meeting held October 1, 2025 attached.

3. Facilities Planning Update (standing item)

Report from the Director, Richmond Project Team attached.

4. Capital Projects Update (standing item)

Report from the Director, Richmond Project Team attached.

5. Facilities Services Update (standing item)

Report from the Director, Facilities Services attached.

6. Minutes for Information

(a) Child Care Development Advisory Committee Meeting

Minutes of Meetings held June 4 and September 10, 2025 attached.

7. Next Meeting Date – December 3, 2025 at 4:30 pm

8. Adjournment

Facilities and Building Committee

Public Meeting Minutes

Wednesday, October 1, 2025 - 4:30 pm
Via Zoom

Present:

Chairperson
Vice Chairperson
Trustee Member
Trustee
Secretary Treasurer
Director, Richmond Project Team
Director, Facilities Services
President, Richmond Teachers' Association
2nd Vice President, Richmond Teachers' Association
President, Richmond District Parents Association
Representative, Richmond Management and Professional Staff
Executive Assistant (Recording Secretary)

K. Hamaguchi
H. Larson
R. Belleza
A. Wong
C. Wang
J. Ho
K. Wilkins
L. Baverstock
F. Marsic
C. Huang
J. Canlas
S. Khan

The meeting was called to order at 4:30pm.

The Richmond Board of Education acknowledged and thanked the First Peoples of the hən̓q̓əmin̓əm̓ language group on whose traditional and unceded territories we teach, learn and live.

1. Approval of Agenda

The agenda was adopted as circulated.

2. Approval of Minutes

Minutes from the September 3, 2025 meeting was approved as circulated.

3. Facilities Planning Update (standing item)

The Director, Richmond Project Team spoke to the report that was included in the agenda package and provided an update on the current status of the Odlin Crescent Boundary Review. Discussion ensued regarding the open houses and survey engagement for the City Centre Catchment Review.

The Director, Richmond Project Team, then responded to partner groups' questions regarding feedback received from the virtual open house sessions.

4. Capital Projects Update (standing item)

The Director, Richmond Project Team spoke to the report as included in the agenda package and provided updates on the Diefenbaker Elementary and Tomsett Elementary projects.

The Chairperson inquired about the Diefenbaker Elementary development and informed the committee that some families have expressed concerns regarding construction and the possibility of relocation. The Director, Richmond Project Team, confirmed that the approved design including location reflects the most effective and responsive use of district property while maintaining safety and minimizing disruption to the students and community.

The Director, Richmond Project Team, and the Director, Facilities Services, responded to partner groups' requests for updates on the Odlin Crescent renovation project.

5. Facilities Services Update (standing item)

The Director, Facilities Services referred to the report as included in the agenda package and presented a summary highlighting projects completed between Summer 2025 and September 2025.

The Director, Facilities Services, and the Director, Richmond Project Team then responded to trustees' questions regarding transportation, asset management, and energy and sustainability initiatives.

6. Next Meeting Date – November 5, 2025 at 4:30 pm

7. Adjournment

The meeting adjourned at 5:03 pm.

Respectfully Submitted,

*Ken Hamaguchi
Chairperson, Facilities and Building Committee*

Report to the Facilities and Building Committee (Public)

Date: November 5, 2025

From: Jonathan Ho, Director, Richmond Project Team
Umur Olcay, Manager, Facilities Planning

Subject: Facilities Planning Update

The following report is for information only. No further action on the part of the Facilities & Building Committee is required at this time.

STRATEGIC PLAN REFERENCES

Strategic Priority 3: Optimized Facilities & Technology

✓ *Goal 2: The district's facilities are well-maintained, equitable, safe, and conducive to learning.*

DISCUSSION

- **Odlin Crescent Boundary Review**

With the boundary process approved by the Board, the Planning team in conjunction with Learning Services, Central Registration, and Communications developed a series of presentations for the public consultation. Individual school virtual open houses for Brighthouse, Cook, Tomsett, and Talmey were held the week of September 8, and both an in-person and virtual general open house held the week of September 15. The deadline to submit survey feedback was October 27, 2025.

Overall, 208 English and 48 Chinese submissions were received. Staff will analyze the feedback and present the findings to the Board to inform its final decision on the 2026/27 school boundaries for the new school at Odlin Crescent, as well as Brighthouse, Cook, Tomsett and Talmey Elementary Schools. The Board is expected to approve the new city centre boundaries at its November 19, 2025 meeting.

- **City of Richmond Official Community Plan (OCP) Update**

City of Richmond is required to update their OCP by December 2025 to align with housing legislation introduced in Fall 2023 amending the Local Government Act in efforts to increase housing supply province-wide.

During the public engagement phase, district staff provided the following inputs to City staff:

- Identified the location of new schools planned for the City Centre Area;
- Strengthened the ongoing collaboration between the City of Richmond and Richmond School District to support appropriate level of facility expansion and enhancement;

- Improved interrelationships between community amenities, parks and existing and future school facilities to meet the needs of a growing population; and
- Provided strategic directions associated with the long-term impact of housing legislation on school needs.

District staff will continue monitoring the OCP process and engage with City staff as deemed appropriate.

- **Facilities Planning and Enrolment Projection Update**

The enrolment projection model is a hybrid model that integrates enrolment trends, local knowledge, BC Stats data, and analysis from the Baragar system. With the finalization of the 2025/26 student enrolment, the Planning Department will begin updating the enrolment projections and school facilities planning with the new Baragar system. This work will enhance the district's long-range facilities planning and five year capital planning process by providing updated insights into future enrolment patterns and facility needs.

*Jonathan Ho, M.Eng., MBA, P.Eng., CEM, CBCP, PMP
Director, Richmond Project Team*

*Umur Olcay, RPP, ALEP
Manager, Facilities Planning*

Report to the Facilities and Building Committee (Public)

Date: November 5, 2025
From: Jonathan Ho, Director, Richmond Project Team
Subject: **Capital Projects (Richmond Project Team) Update**

The following report is for information only. No further action on the part of the Facilities & Building Committee is required at this time.

STRATEGIC PLAN REFERENCES

Strategic Priority 3: Optimized Facilities & Technology

✓ Goal 2: The district's facilities are well-maintained, equitable, safe, and conducive to learning.

DISCUSSION

A. **Major Capital Projects** (*capital projects \$1 Million or more funded by the Province*)

1. John Diefenbaker Elementary Seismic Replacement (\$52.61 Million)
 - Drawings are 100% complete.
 - Building permit submitted to the City of Richmond
 - Quantity Surveyor has completed Ministry of Infrastructure required Class A cost estimate of pre-tender drawing package with an expected budget of \$40.7M.
 - Pre-construction structural surveys of neighbouring properties and 3D laser scans complete, and vibration monitoring installed prior to the start of soil densification.
 - Soil densification commenced in July 2025
 - Contract with a replacement contractor finalized and works resumed in October 2025.
 - Testing in another two areas of construction zone completed. Compacted soil is being tested to confirm geotechnical design.
 - Stone column installation to occur in November-December 2025
 - Preload material will be placed January 2026 and remains in place 4-6 months
 - Ongoing communication with homeowners in the neighbourhood.
 - Expected project completion in August 2028, on budget.
2. Howard DeBeck Elementary Seismic Upgrade & Building Envelope Upgrade (\$18.5 Million)
 - Construction commenced in early May 2024.
 - Phase 1, Phase 2 (Gym), Phase 2a (Multi-Purpose Room), Phase 3 (3 classrooms), Phase 3a (1 classroom), Phase 4 (3 classrooms) and washrooms are completed and occupied.
 - Phase 4b (Resources Room and Computer Room) and Phase 5 (Library) will complete in November 2025.

- Phase 6 (School Office) commenced in September and will complete by January 2026. School Office will be temporarily relocated to a trailer outside of School's Main Entrance.
 - Expected project completion in January 2026, on budget.
3. Alfred Dixon Elementary Seismic Upgrade (\$31.2 Million)
 - Phase 3 resource area construction in progress, expected to complete in December 2025.
 - Mechanical room upgrade in progress, will be completed in December 2025.
 - Phase 5, administrative area will be in construction from December 2025, and expected to complete in May 2026. School administration will be temporarily relocated to the resource area.
 - Expected substantial project completion in May 2026, on budget.
 4. Tomsett Building Addition (\$13.5 Million)
 - Conditional building occupancy permit by the City of Richmond was granted on September 19, and is valid for 90 days. The addition was occupied by the school September 23.
 - Playground installation completed by Oct 31.
 - Building permit revision BP-2 with the changes for the full occupancy was issued on October 24.
 - Following the BP-2, expected completion of the interior changes is November 21.
 - Expected final building inspection and full occupancy by December 15.
 - Project is on budget.
 5. Talmey Elementary Building Addition (\$9.0 Million)
 - Project completed, on budget.
 6. Odlin Crescent Renovation (\$5.5 Million, local capital)
 - Building Permit application submitted to the City of Richmond August 14. Resolving questions from the City regarding architectural, Grounds, and lighting.
 - Project Advisory Committee met in late August where the renovation plans were reviewed with partner groups RTA, RASA, and CUPE. An on-site tour of Odlin Crescent will occur in October 2025.
 - Unitech Construction, upon receipt of building permit, will proceed to issue tenders for the approved scope of work.
 - Playground tender issued to bidders, for delivery of equipment in June 2026.
 - Expected project completion August 2026, on budget.
 7. Childcare Facility – Spul'u'kwuks (\$1.98 Million)
 - Project complete, on budget.
 - Daycare was opened on Oct 10.
 8. Childcare Facility – Garden City (\$1.98 Million)
 - Project complete, on budget.
 - Daycare licence issued end of October, expected to open November 2025.

B. Minor Capital Projects (less than \$1 Million funded by the Province)

- Proposed: Thompson Elementary Building Envelope Project. In review by BC Housing for potential funding in 2026/27.

Jonathan Ho, M.Eng., MBA, P.Eng., CEM, CBCP, PMP
Director, Richmond Project Team

Report to the Facilities and Building Committee (Public)

Date: November 5, 2025

From: Kristopher Wilkins, Director, Facilities Services

Subject: **Facilities Services Update**

The following report is for information only. No further action on the part of the Facilities & Building Committee is required at this time.

STRATEGIC PLAN REFERENCES

Strategic Priority 3: Optimized Facilities & Technology

✓ *Goal 2: The district's facilities are well-maintained, equitable, safe, and conducive to learning.*

DISCUSSION

Minor Capital Projects 2025/26

- The 2025/26 Facilities Renewal Program (FRP) is underway, primarily funded by the Annual Facilities Grant (AFG), School Enhancement Program (SEP) and Carbon Neutral Capital Program (CNCP) (total ~\$8 Million).
 - FSC roofing and window replacement project phase 3 (AFG) has begun;
 - Palmer science wing crawlspace ventilation and access improvement project (AFG) is substantially complete, with the ventilation systems online, commissioned and balanced. The new floor hatch will be delivered and installed on an upcoming Pro-D Day;
 - Steveston-London dust collector replacement (SEP), the unit itself has been purchased and is being manufactured. A tender package for the installation work has been issued with a successful contractor planned to be chosen by the end of November;
 - Boyd generator project (SEP) contractor has been selected, the building permit has been applied for with construction planned for this Fall/Winter and to be substantially completed by March 2026;
 - LED lighting upgrade projects at Boyd, Quilchena and Garden City (CNCP and AFG) have completed the tender process, work will begin shortly with completion by end of March 2026;
 - Fire alarm and security system upgrades at 10 sites (AFG) is ~50% complete; and
 - DDC heating controls upgrade project (AFG): School Board Office, Kingswood, Errington, Thompson, McNeely, Talmey, Palmer, Sea Island are complete. Steveston-London is substantially complete with work on deficiencies expected to be complete by the end of November.

Maintenance Activities

Highlights in the Maintenance Departments:

- Electrical Department has been focused on annual fire alarm testing, verifying the function of all exterior lights and set their extended schedules for Halloween weekend, and has continued to support the Dixon and DeBeck seismic projects and Odlin Crescent renovation;
- HVAC Department has been focused on service calls during the transition to the heating season, and supporting the Steveston-London DDC upgrade with the completion of deficiencies;
- Plumbing Department has been focused on responding to service requests across all district sites, will begin annual sprinkler system and fire extinguisher maintenance this month, and will continue to work on several outstanding re-piping projects as staff are available;
- Carpentry Department completed a renovation in the Errington ELC area, completed building a lifeskills breakout room at MacNeill, started the conversion of a room back into a classroom at Richmond Secondary, and installed new millwork and flooring several of the Richmond Secondary counselling rooms;
- Grounds Department trimmed hedges at McMath and Homma, installed a new outdoor learning area at Steveston-London, and started working on Fall cleanups at all sites (gutter cleanings, leaf pickup, storm drain clearing);
- Paint Department completed a repaint of the interior of the gym at Brighthouse, and started full interior repaint projects (AFG) at Steveston-London and McNeely; and
- Continuing work on preventative, scheduled and service call maintenance in the Architectural, Finishes, Mechanical, Electrical and Grounds Departments across all District Sites.
- Insurance Claim updates (SPP):
 - None at this time.

Operations Activities

Highlights in the Operations & Rentals, Transportation, Assets & Safety, and Energy & Sustainability Departments:

- Operations & Rentals
 - Preparations and staffing assignments completed for Halloween patrols on October 31;
 - Five new sub custodians have been hired and have completed our training program;
 - Finalizing updates to the new hire manual to ensure the success of new custodians;
 - Rentals website and documentation are being updated with the assistance of the District's Communications Department;
 - Custodial Manual is being updated with current standard operating procedures and updated safe work procedures; and
 - The custodial staff continues to provide a safe and healthy learning environment for the students and staff of the Richmond School District.
- Transportation and Assets
 - The Transportation Department has been busy in October with many field trips to pumpkin

patches and supporting the CUPE Pro-D Day on October 24th; and

- Staff are working closely with Learning Services to review and update student binders, and are preparing for their CPI recertification at the next Pro-D day.
- Energy and Sustainability
 - The current 10 school continuous optimization project has been completed with the next 10 schools scheduled to begin their assessments in late November;
 - Six lighting audits have been completed (Gilmore, Grauer, Cook, Lee, McKay, McNeely) which will form the basis of the next phase of LED lighting upgrade projects; and
 - All EV chargers at Rideau Park and FSC have been connected to the new software monitoring system so they can automatically participate in BC Hydro's demand response program, starting November 4.

Kristopher Wilkins, BEng
Director, Facilities Services



Child Care Development Advisory Committee

June 4, 2025

7:00 PM

Virtual meeting

Members in Attendance: Chantelle Pereira (Chair), Kevin Ching, Geovany Cheng, Tania Lam, Kathy Moncalieri, Mei Kang, Joyce Lin, Chris Duggan (Staff Liaison), Tiffany Mallen (Recording Secretary), Rod Belleza (School Board Liaison), Yanjie Zhao.

Regrets: Maryam Bawa (Vice-Chair), Carol Day (Council Liaison), Karen Jensen, Daniel Suen, Maho Kawasaki, Caitlin Lamb.

1. Welcome, Introduction and Regrets

2. Guest Speaker/Presentation

Tianna Morris- Society of Richmond Children's Centres (SRCC)

- Ms. Morris gave a presentation regarding SRCC's 2024 curriculum focus (referred to as a 'through line'). It was explained that a through line is a theme or topic which guides pedagogical activities and conversation throughout the year. The SRCC, for 2024, focused on a through line on the concept of 'Citizenship'.
- The presentation included the various pillars SRCC used to guide activities, exploring what it means to be a citizen with the children. Some of the activities included writing to the City about a parking lot at one of the child care facilities, which led to a visit to City Hall to speak with Mayor Brodie about the changes the children wanted to see to make the parking lot safer.
- SRCC's through line for 2025 is 'Home'.

3. Approval of the Agenda

Motion: Approval of the Agenda for June 4, 2025.

CARRIED

4. Approval of the Minutes

Motion: Approval of the Minutes of May 7, 2025.

CARRIED

5. Correspondence

None.

6. Business Arising

None.

7. New Business

None.

8. Reports

a. Sub-committee Reports

i. Advocacy Sub-committee

The first Advocacy Sub-committee meeting is arranged for July.

ii. Child Care Month Sub-committee

Participants of the Symposium completed a survey to provide feedback on the event. The symposium was attended by 64 people and 42 participants took the survey. Overall the feedback was very good.

For the keynote presentation, 76% considered they learned something new and for both of the workshops 80% of participants said they learned new information that they didn't know before. For the Strategy presentation 84% considered they learnt something new.

There is still a strong preference for in-person sessions. 31% would prefer online and 68% prefer in person sessions. Of the in-person sessions, 28% preferred in person small sessions, 40% preferred in-person lecture style sessions.

Some of the topics participants suggested for future Symposium events include:

- Behaviour management;
- Art and outdoor activities;
- Indigenous related workshops;
- Technology and children;
- Supporting families during challenging times; and
- Supporting diversity.

iii. Child Care Grants Sub-committee

The City grant programs are undergoing a review at Council's request. There will be some changes to the overarching principles to the grants so that all the grants are better aligned. Any changes made to the grants are likely to be implemented for the 2027 grant intake.

b. City Reports

i. Council Liaison

Councillor Day sent her regrets for the meeting.

ii. Staff Liaison

Staff completed another round of engagement on the priority actions to implement from the Child Care Strategy at the CCRR Child Care Dinner in

May. Attendees of the dinner were asked to identify their top five actions for the City to begin working on. The feedback will be compiled and used to inform the Child Care Strategy implementation plan.

Staff presented to the City of Richmond's Development Applications team this week to inform them about the work the City and its partners do to progress child care, and how their team can provide support.

c. School District Reports

i. School Board Liaison

Trustee Belleza shared that two child care facilities are currently being built in the School District. The child care at Spuk'U'luk's Elementary School is expected to accommodate 50 children before and after school care. Site works started in February 2025 and the facility is expected to be ready for operation September 2025.

The child care facility located at Garden City Elementary School is expected to accommodate 50 children before and after school programs. Site works started in January 2025 and the facility is expected to be ready for occupancy in July 2025.

9. Community Updates

a. Richmond Children First (RCF)

The next Richmond Children First committee meeting is scheduled to take place in October 2025.

b. Child Care Resource and Referral (CCRR) Update

Caitlin Lamb sent her regrets for the meeting.

10. Next Meeting

The next meeting will take place on September 10, 2025 at 7:00 p.m., virtually.

11. Adjournment

The Committee Chair adjourned the meeting at 7:57 p.m. **CARRIED**

Certified a true and correct copy of the minutes of the meeting of the Child Care Development Advisory Committee of the Council of the City of Richmond held on June 4, 2025.

Approved via email
Chantelle Pereira, Chair

September 10, 2025
Date

Approved via email
Chris Duggan, Recording Secretary

September 10, 2025
Date



Child Care Development Advisory Committee

September 10, 2025

7:00 PM

Virtual meeting

Members in Attendance: Chantelle Pereira (Chair), Maryam Bawa (Vice-Chair), Kevin Ching, Geovany Cheng, Karen Jensen, Kathy Moncalieri, Mei Kang, Joyce Lin, Chris Duggan (Staff Liaison), Talia Aarons (Recording Secretary), Carol Day (Council Liaison), Caitlin Lamb.

Regrets: Heather Larson (School Board Liaison), Tania Lam, Daniel Suen, Maho Kawasaki, Yanjie Zhao,.

1. Welcome, Introduction and Regrets

2. Approval of the Agenda

Motion: Approval of the Agenda for September 10, 2025.

CARRIED

3. Approval of the Minutes

Motion: Approval of the Minutes of June 4, 2025.

CARRIED

4. Guest Speaker/Presentation

None.

5. Correspondence

a. Advisory Body Appointments

Applications to serve on City Advisory Committees have opened. CCDAC members were reminded of the term limits for Advisory Bodies. Those wishing to participate in the committee during the 2026 term must reapply if their current term expires on December 31, 2025. The deadline for Advisory Body applications is September 26, 2025.

b. Request from the Canadian Federation of University Women

The Canadian Federation of University Women, a committee formed who focuses on current social issues in Richmond, have requested to meet with staff to discuss child care advocacy efforts and engagement in anticipation of the 2026 municipal election. Staff will be meeting with The Canadian Federation of University Women on October 14. An update will be provided after the meeting.

6. Business Arising

a. Child Care Strategy Implementation

Participants at the Child Care Symposium and Child Care Month Dinner provided feedback on the recommended actions from the Richmond Child Care Strategy 2024-2034 that they believed were the highest priority for Richmond in 2026. Staff will review this feedback and ensure that Child Care work plans for 2026 align with the updated information received from the community.

b. City Grant Program

The City Grant Program, including both streams of the 2026 Child Care Grant, opened for applications on September 9, 2025. Two streams of the 2026 Child Care Grant are available including:

- Capital Grants to acquire or upgrade physical assets in licensed child care facilities such as property, buildings and equipment for long term use.
- Professional and Program Development Grants for funding to non-profit societies developing or providing professional and program development opportunities in Richmond.

The Child Care Grant Program Information Session will be held on September 23, 2025 to guide and offer helpful tips for applicants. Grant applications close on October 15, 2025.

The Health, Social and Safety Grant was also discussed. This program assists non-profit community organizations to deliver programs and services, such as food programming.

Staff will be seeking support from CCDAC members to form the 2026 Child Care Grants Sub-committee to review applications for the 2026 Child Care Grants. Information will be sent to eligible CCDAC members.

7. New Business

a. Provincial Funding Update

The BC Ministry of Education and Child Care opened applications for the \$10 a Day ChildCareBC program on August 20, 2025. This program allows eligible child care providers in British Columbia to apply for funding to reduce child care costs for families. Priority will be given to non-profit, Indigenous-led providers and publicly run child care. Priority will be given to those offering care to children under five and those located in specific communities with low access to \$10-a-day spaces. Applications will close on October 1, 2025.

b. Amenity Cost Charges

An update was provided regarding the new Amenity Cost Charges (ACC) Bylaw that is being developed by the City. This is in response to new Provincial legislation. ACC is a new development-finance tool that allows local governments

to collect funds from new developments to support community amenities such as community centres and child care facilities, libraries, etc. These amenities, many of which were previously funded through voluntary Community Amenity Contributions and density bonus programs, play a vital role in creating livable, thriving and connected communities in areas experiencing growth.

The goal of this new legislation is for the development process to be more transparent and predictable by replacing negotiation of amenity fees between municipalities and developers, with clear, predetermined costs. The introduction of ACC has implications for the development of child care that will continue to be explored.

c. Social Development Strategy

On September 8, 2025, Council approved the new draft Social Development Strategy 2024-2034 to go forward for public consultation. The Strategy will guide the City's approach to addressing the social needs of Richmond's diverse population and aligns with other City Strategies such as the Child Care Strategy 2024-2034. This document contains a detailed community profile and sets out five strategic priorities for the City to implement in the next 10 years. CCDAC members were invited to review and provide feedback on the Strategy draft through a survey on "Lets Talk Richmond".

8. Reports

a. Sub-committee Reports

i. Advocacy Sub-committee

A follow-up meeting will be booked for this committee.

ii. Child Care Month Sub-committee

This committee will review feedback from the Child Care Symposium and consider actions and ideas to prioritize in 2026.

iii. Child Care Grants Sub-committee

A Child Care Grants Sub-committee to evaluate applications for the Child Care 2026 Grant will be formed. Grant recommendations from this sub-committee will then come forward to CCDAC for review.

b. City Reports

i. Council Liaison

Councillor Day shared City updates, including:

- a.** Public consultation and updates to the City's Official Community Plan are underway;
- b.** The new, fully replaced Steveston Playground officially re-opened on June 24, 2025;
- c.** The City's new draft of the 10-year Social Development Strategy is seeking public input until October 26, 2025;

- d. Applications for the 2026 City Grants Program are open until October 15, 2025;
- e. Richmond Public Arts is accepting applications for 2026-2027 Engaging Artists in Community Program;
- f. The City is seeking public input on the new ArtWorks: Richmond Arts Strategy draft;
- g. The Richmond Street Banner Contest was open for submissions until September 21, 2025;
- h. The City is seeking feedback on the Aberdeen Residences housing project;
- i. An invite was sent out to join the Aspire Richmond Employer Appreciation Lunch on October 2, 2025;
- j. Richmond Farm Fest was held on September 7 on the Garden City Lands to celebrate food, farming and community;
- k. Vancouver Coastal Health have launched a pilot project to study mosquito populations and the viruses they carry in the Sea to Sky region;
- l. The City is seeking panelists to serve on the Public Art Selection Panelist Pool for the next two years;
- m. A map of the Steveston Playground Washroom plan was provided; and
- n. The City's online portal MyRichmond, has received a CIO Awards Canada honour for customer service and technology excellence.

ii. Staff Liaison
None.

c. School District Reports

- i. School Board Liaison**
Trustee Larson sent her regrets for the meeting.

9. Community Updates

- a. Richmond Children First (RCF)**
The next Richmond Children First committee meeting is scheduled to take place in early October 2025. An update for the CCDAC will be provided at the November meeting.
- b. Child Care Resource and Referral (CCRR) Update**
CCRR have recently experienced a flooding incident and the library is closed until further notice.

A workshop series originally planned for the fall has been postponed while other workshops, such as the Body Consent workshop, will continue in 2026. CCRR are looking to offer an Introduction to Family Child Care training course and Positive Discipline in Everyday Parenting training course during the fall.

10. Next Meeting

The next meeting will take place on October 1, 2025 at 7:00 p.m., virtually.

11. Adjournment

The Committee Chair adjourned the meeting at 7:49 p.m. **CARRIED**

Certified a true and correct copy of the minutes of the meeting of the Child Care Development Advisory Committee of the Council of the City of Richmond held on September 10, 2025.

Approved via email
Chantelle Pereira, Chair

October 1, 2025
Date

Approved via email
Talía Aarons, Recording Secretary

October 1, 2025
Date