

Facilities and Building Committee

Public Meeting Minutes

Wednesday, June 4, 2025 - 4:30 pm
Via Zoom

Present:

Vice Chairperson	H. Larson
Trustee Member	R. Belleza
Superintendent of Schools	C. Usih
Secretary Treasurer	C. Wang
Director, Richmond Project Team	J. Ho
Director, Facilities Services	K. Wilkins
Manager, Facilities Planning	U. Olcay*
Manager, Energy and Sustainability	S. Gu
President, Richmond District Parents Association	C. Huang
Representative, Richmond Management and Professional Staff	J. Canlas*
Executive Assistant (Recording Secretary)	T. Lee

Regrets:

Chairperson	K. Hamaguchi
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*Present for a portion of the meeting

The meeting was called to order at 4:33 pm.

The Richmond Board of Education acknowledged and thanked the First Peoples of the hən̓q̓əmin̓əm̓ language group on whose traditional and unceded territories we teach, learn and live.

1. Approval of Agenda

The agenda was adopted as circulated.

2. Approval of Minutes

Minutes from the May 7, 2025 meeting was approved as circulated.

Prior to continuing the items on the agenda, and as this was the last Committee meeting for the school year, the Vice Chairperson expressed appreciation for the Planning Department, Richmond Project Team, and Facilities Services for their accomplishments during the 2024–2025 school year, including refreshing the Long Range Facilities Plan. Special thanks were given to the Manager of Facilities Planning, Umur Olcay, and the Assistant Manager of Facilities Planning, Joseph Balderston, with particular recognition for Joseph's lasting contributions. The Vice Chairperson also thanked the entire team for their dedication and support to schools and students.

3. Facilities Planning Update (standing item)

The Director, Richmond Project Team spoke to the report was included in the agenda package. Discussion then ensued regarding childcare facilities in the district.

4. Capital Projects Update (standing item)

The Director, Richmond Project Team spoke to the report as included in the agenda package and highlighted the progress of Talmey Elementary and Tomsett Elementary building additions. He also noted that starting in September, Minor Capital Projects will be updated through the Facilities Services Update, as these projects will now be managed by the Facilities Services Department.

The Vice Chairperson expressed appreciation for the inclusive and collaborative approach to the Diefenbaker Elementary seismic replacement planning process.

The Director, Richmond Project Team then responded to a trustee's question regarding the status of occupancy for the Spul'u'kwuks and Garden City childcare facilities.

5. Facilities Services Update (standing item)

The Director, Facilities Services noted that the report was included in the agenda package. There were no further questions or comments.

6. 2024 District Sustainability and Climate Action Report

The Director, Facilities Services introduced the new Manager, Energy and Sustainability, Sam Gu, who presented on the District Sustainability and Climate Action Plan (DSCAP) and emission trends in the district.

Trustees thanked the Manager, Energy and Sustainability for the comprehensive report. Discussion then ensued regarding emission reduction targets, the Richmond Sustainability Action Committee's role, the carbon tax, and energy-saving measures.

7. Minutes for Information

(a) Child Care Development Advisory Committee Meeting

Minutes of Meeting held April 2, 2025 were attached for information.

8. Next Meeting Date – September 2025

9. Adjournment

The meeting adjourned at 5:20 pm.

Respectfully Submitted,

Heather Larson

Vice Chairperson, Facilities and Building Committee