

## Finance and Legal Committee

### Public Meeting Minutes

**Wednesday, May 14, 2025 – 10:00 am**  
**Via Zoom**

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**Present:**

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| Vice Chairperson   | D. Tablotney  |
| Trustee Member   | K. Hamaguchi  |
| Trustee Alternate  | A. Wong       |
| Superintendent   | C. Usih       |
| Secretary Treasurer  | C. Wang       |
| Assistant Secretary Treasurer                              | M. Fu         |
| Executive Director, Human Resources                        | T. Major      |
| President, Richmond Teachers' Association                  | L. Baverstock |
| President, Canadian Union of Public Employees 716          | S. Robinson   |
| President, Richmond District Parents Association           | C. Huang      |
| President, Richmond Association of School Administrators   | N. Widdess    |
| Representative, Richmond Management and Professional Staff | R. Corbin     |
| Executive Assistant (Recording Secretary)                  | J. Coronel    |

**Regrets:**

|             |            |
|-------------|------------|
| Chairperson | D. Sargent |
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The meeting was called to order at 10:00 am.

The Richmond Board of Education acknowledged and thanked the First Peoples of the hə́n̓q̓əmiṇ̓əṁ language group on whose traditional and unceded territories we teach, learn and live.

**1. Adopt Agenda**

The agenda was adopted as circulated.

**2. Approve Minutes**

The minutes of the public meeting held Wednesday, April 16, 2025, were approved as circulated.

**3. Human Resources Update**

The Executive Director, Human Resources (HR) spoke to her report as included in the agenda package.

In response to questions from the President, Richmond District Parents Association, the Executive Director, HR clarified that the district does not limit student registration, and that staffing levels are determined based on schools' needs. She also highlighted that mentoring strategies are in place to support teacher candidates in the Montessori program.

The President, Richmond Teachers' Association raised concerns about challenges resulting from varying enrolment levels at secondary schools—some experiencing growth while others face declining enrolment. She also expressed appreciation for the district's ongoing recruitment efforts, particularly those focused on mentoring teacher candidates.

**4. Next Meeting Date – Wednesday, June 11, 2025 at 10:00 am**

**5. Adjournment**

The meeting adjourned at 10:13 am.

*Respectfully Submitted,*

*Debbie Tablotney  
Vice Chairperson, Finance and Legal Committee*