

Facilities and Building Committee

Public Meeting Agenda

Wednesday, June 4, 2025 – 4:30 pm
via Zoom

<https://sd38.zoom.us/j/62123643684>

Passcode: 6000

The Richmond Board of Education acknowledges and thanks the First Peoples of the hən̓q̓əmiṇəm language group on whose traditional and unceded territories we teach, learn and live.

1. Adopt Agenda

2. Approve Minutes

Public minutes from meeting held May 7, 2025 attached.

3. Facilities Planning Update (standing item)

Report from the Director, Richmond Project Team attached.

4. Capital Projects Update (standing item)

Report from the Director, Richmond Project Team attached.

5. Facilities Services Update (standing item)

Report from the Director, Facilities Services attached.

6. 2024 District Sustainability and Climate Action Report

Report from the Director, Facilities Services, Manager, Energy and Sustainability, and Energy Specialist attached.

7. Minutes for Information

(a) Child Care Development Advisory Committee Meeting

Minutes of Meeting held April 2, 2025 attached.

8. Next Meeting Date – September 2025

9. Adjournment

Facilities and Building Committee

Public Meeting Minutes

Wednesday, May 7, 2025 - 4:30 pm
Via Zoom

Present:

Chairperson
Vice Chairperson
Trustee

Superintendent

Director, Richmond Project Team

Director, Facilities Services

President, Richmond Teachers' Association

3rd Vice President/Pro-D Chair, Richmond Teachers' Association

President, Richmond Association of School Administrators

President, Richmond District Parents' Association

Executive Assistant (Recording Secretary)

K. Hamaguchi

H. Larson

R. Belleza

C. Usih

J. Ho

K. Wilkins

L. Baverstock

J. Cho

N. Widdess

C. Huang

S. Khan

The meeting was called to order at 4:30 pm.

The Richmond Board of Education acknowledged and thanked the First Peoples of the hə́nqə́mihən̓ language group on whose traditional and unceded territories we teach, learn and live.

1. Approval of Agenda

The agenda was adopted as circulated.

2. Approval of Minutes

Minutes from the April 2, 2025 meeting was approved as circulated.

3. Facilities Planning Update (standing item)

The Director, Richmond Project Team noted that the report was included in the agenda package.

The Director, Richmond Project Team responded to partner groups' questions regarding growth in city centre.

4. Capital Projects Update (standing item)

The Director, Richmond Project Team noted that the report was included in the agenda package.

The Director, Richmond Project Team responded to partner groups' questions regarding furniture delivery for Tomsett Elementary, and childcare facilities at Garden City and Spul'u'Kwuks.

5. Facilities Services Update (standing item)

The Director, Facilities Services noted that the report was included in the agenda package.

Trustees asked questions regarding the district's five-year sustainability and climate action plan, and continuous optimization investigation. Partner groups asked questions about the ventilation systems in schools and the possibility of adding air conditioning. The Director, Facilities Services responded to these questions.

6. Minutes for Information

(a) Child Care Development Advisory Committee Meeting

Minutes of Meeting held March 5, 2025 were attached for information.

7. Next Meeting Date – June 4, 2025 at 4:30 pm

8. Adjournment

The meeting adjourned at 5:04 pm.

Respectfully Submitted,

Ken Hamaguchi

Chairperson, Facilities and Building Committee

Report to the Facilities and Building Committee (Public)

Date: June 4, 2025

From: Jonathan Ho, Director, Richmond Project Team
Umur Olcay, Manager, Facilities Planning
Joseph Balderston, Assistant Manager, Facilities Planning

Subject: **Facilities Planning Update**

The following report is for information only. No further action on the part of the Facilities & Building Committee is required at this time.

STRATEGIC PLAN REFERENCES

Strategic Priority 3: Optimized Facilities & Technology

✓ *Goal 2: The district's facilities are well-maintained, equitable, safe, and conducive to learning.*

DISCUSSION

1. Long Range Facilities Plan (LRFP) Update

The 2025 LRFP was adopted by the Board of Education on March 12, 2025, after a thorough public engagement process with the Richmond community to gather feedback on the concepts, issues and strategies related to district facilities planning.

The adopted 2025 LRFP incorporates feedback received throughout the public engagement process and is accessible on the school district website.

Strategic recommendations in the adopted 2025 LRFP consider, but are not limited to, the following:

- Updated demographic and housing growth trends, aligned with the upcoming OCP update;
- Emerging Childcare policies resulting from continued integration of Child Care with the Ministry of Education;
- Alignment with updated Metro Vancouver Regional Growth Strategy adopted in February 2023; and
- Updated City Centre Capacity Expansion Strategy, with growth needs identified for elementary schools, including school expansions and new schools.

2. 2026-2027 Five Year Capital Plan

The Planning Team is preparing the 2026-2027 Five Year Capital Plan, due to the Ministry of Education and Child Care by the end of June 2025. The Five Year Capital Plan will include updated enrolment projections and project cost estimates. The Capital Plan will align with the capacity expansion strategies to accommodate growth in the City Centre and Hamilton Areas in the updated Long Range Facilities Plan.

3. City Centre Area Elementary Schools

The District Long Range Facilities Plan provides the framework for new schools and school expansions to accommodate enrolment growth projections within the City Centre.

To accommodate the enrolment growth in city centre, two new city centre schools are required, in combination with expansions to existing schools.

*Jonathan Ho, M.Eng., MBA, P.Eng., CEM, CBCP, PMP
Director, Richmond Project Team*

*Umur Olcay, RPP, ALEP
Manager, Facilities Planning*

*Joseph Balderston, RPP, MCIP
Assistant Manager, Planning*

Report to the Facilities and Building Committee (Public)

Date: June 4, 2025
From: Jonathan Ho, Director, Richmond Project Team
Subject: **Capital Projects (Richmond Project Team) Update**

The following report is for information only. No further action on the part of the Facilities & Building Committee is required at this time.

STRATEGIC PLAN REFERENCES

Strategic Priority 3: Optimized Facilities & Technology

✓ Goal 2: The district's facilities are well-maintained, equitable, safe, and conducive to learning.

DISCUSSION

A. **Major Capital Projects** (*capital projects \$1 Million or more funded by the Province*)

1. John Diefenbaker Elementary Seismic Replacement (\$52.61 Million)
 - Detail design is in progress, drawings are 90% complete.
 - Pre-permit meeting with City complete.
 - Covenant to neighbours are required by City.
 - Pre-construction condition survey of adjoining neighbourhood properties and sanitary lines completed.
 - Pre-construction meeting for geotechnical works with City complete. Geotechnical works including densification and pre-loading will start upon agreement of covenant content between City and SD38, to commence June 2025.
 - Building permit submission was submitted on May 27, 2025.
 - Construction works planned to start in January 2026.
 - Expected project completion in May 2028, on budget.
2. Howard DeBeck Elementary Seismic Upgrade & Building Envelope Upgrade (\$18.5 Million)
 - Construction commenced in early May 2024.
 - Phase 1, Phase 2 (Gym), Phase 3 (3 classrooms) and Phase 2a (Multi-Purpose Room) are completed and occupied.
 - Phase 4 (3 classrooms) commenced in early April and will complete by end of August.
 - Expected project completion in January 2026, on budget.
3. Alfred Dixon Elementary Seismic Upgrade (\$31.2 Million)
 - Construction started in June 2024.

- Building permit amendment approved by City mid-January 2025.
 - Original Phase 1 work (south wing classroom block) completed and a total of 15 classrooms were successfully moved in and out of swing spaces over Spring Break as planned.
 - Portion of Phase 5 work (Covered Play Area, Resource Room) moved to Phase 1 in December 2024 still underway.
 - Phase 2 work (west wing classroom block) underway and scheduled for completion in August 2025.
 - Expected project completion in May 2026, on budget.
4. Tomsett Building Addition (\$13.5 Million)
- Building permit application was approved on April 25, 2025.
 - Preparation site works complete.
 - Electrical kiosk for the power upgrade installation is delayed to end of June.
 - Phase 2 power upgrade may not be completed by September 2, 2025, waiting for confirmed schedule for power connection from BC Hydro. RPT will provide a status update to Central Registration/Learning Services no later than June 10, 2025.
 - The first phase of modular delivery (60%), started on May 26, 2025, expected to complete May 30, 2025.
 - The remaining 8 units (40%) will be delivered in July 2025.
 - Utilities connections, civil works completion by mid-August 2025.
 - Furniture delivery is planned for late August 2025.
 - Targeted project completion is Fall 2025, exact date dependent on when BC Hydro can complete energizing the building, on budget.
5. Talmey Elementary Building Addition (\$9.0 Million)
- Building permit submitted September 2024, and approved on January 15, 2025.
 - Site works started on January 27, 2025.
 - Modular units delivered in April 2025, installation works are expected to complete by June 2025.
 - Civil works and utilities works are in progress, they are expected to complete by July 2025.
 - Modular completion in July 2025 Furniture procurement in progress, expect to be delivered in August 2025.
 - Play equipment procurement in progress, expect to be delivered in August 2025.
 - Expected project completion in September 2025, on budget.
6. Samuel Brighthouse Building Addition (\$9.0 Million)
- Completed, post-construction extra work scheduled for Summer 2025.
7. Cook Building Addition (\$7.5 Million)
- Completed, post-construction extra work scheduled for Summer 2025.
8. Childcare Facility – Spul'u'kwuks (\$1.98 Million)
- The facility is expected to accommodate approximately 50 children total for the daycare and

before & after care program.

- Building permit was approved on January 30, 2025.
- Site works started on February 1, 2025.
- Modular units delivery and installation completed on March 14, 2025.
- Stairs and ramps installed in March 2025.
- Site works, utilities connection, landscaping are expected to complete by June 13, 2025 followed by inspections.
- City scheduled fire hydrant installation for June 7, 2025. Substantial project completion estimated in June 2025.
- Expect to be ready for occupancy in September 2025, on budget.

9. Childcare Facility – Garden City (\$1.98 Million)

- The facility is expected to accommodate approximately 50 children total for the daycare and before & after care program.
- Building permit was submitted in August 2024, and was approved on January 15, 2025.
- Site works started on January 22, 2025.
- Modular units delivered and installation works are completed.
- 90% of Appliances delivered.
- Outdoor works for water main upgrade and utility connection works completed in April 2025.
- 98% Connection works completed.
- Substantial completion in mid June 2025
- Expect to be ready for occupancy in July 2025, on budget.

B. **Minor Capital Projects** (less than \$1 Million funded by the Province)

- No active or proposed projects.

Jonathan Ho, M.Eng., MBA, P.Eng., CEM, CBCP, PMP
Director, Richmond Project Team

Report to the Facilities and Building Committee (Public)

Date: June 4, 2025
From: Kristopher Wilkins, Director, Facilities Services
Subject: Facilities Services Update

The following report is for information only. No further action on the part of the Facilities & Building Committee is required at this time.

STRATEGIC PLAN REFERENCES

Strategic Priority 3: Optimized Facilities & Technology

✓ *Goal 2: The district's facilities are well-maintained, equitable, safe, and conducive to learning.*

DISCUSSION

Minor Capital Projects 2024/25

- The 2025/26 Facilities Renewal Program (FRP) is now underway, primarily funded by the Annual Facilities Grant (AFG), School Enhancement Program (SEP) and Carbon Neutral Capital Program (CNCPP) (total \$7.9 Million). Highlights include:
 - Summer re-roofing projects (AFG) at McKay, FSC, Steveston-London, Homma, Sea Island, have been tendered and awarded, with the majority of work to be completed in July and August;
 - Cambie skylight replacement phase 1 (AFG) has been tendered and awarded, with work scheduled to complete by end of August 2025;
 - Richmond Secondary electrical transformer service and oil test was completed (AFG);
 - MacNeill domestic hot water system upgrade (AFG) is underway, with new equipment ordered and the permit application in progress;
 - Palmer science wing crawlspace ventilation and access improvement project (AFG) has been tendered and the contract is being finalized with a construction schedule in progress;
 - Steveston-London dust collector replacement (SEP) design is in progress;
 - Started the interior repaint project at McKay (AFG) by SD38 painters;
 - Started the exterior repaint project at MacNeill (AFG) by SD38 painters; and
 - DDC heating controls upgrade project (AFG): School Board Office, Kingswood, Errington, Thompson, McNeely, Talmey and Palmer are complete. Sea Island is in final construction stages with completion of all work by mid June. Steveston-London will begin on site mobilization in early June.

Maintenance Activities

Highlights in the Maintenance Departments:

- Electrical Department is continuing regular fire alarm annual testing, responding to service requests from schools, preparing for the energization of the new bus charging infrastructure at FSC (awaiting BC Hydro), completed the high voltage vault service and power factor adjustment at Cambie, completed the Steveston-London security blinds electrical connections, and are planning and preparing for AFG summer projects;
- Plumbing Department continues to work on the SBO water station upgrade with only minor work including insulation installation remaining, addressed and repaired a water leak at McNeely, completed the domestic water boiler replacement at Rideau Park, and are planning and preparing for AFG summer projects;
- HVAC Department has been responding to regular service requests from schools, completed the remaining minor deficiencies from the boiler upgrade at Kilgour, replaced the AC in the Cambie weight room, and are planning and preparing for AFG summer projects;
- A new elevator maintenance and service contract has been finalized with the changeover scheduled for June 1, 2025;
- Carpentry Department has started work to convert 2 rooms back to regular classrooms at Palmer, is working on installation of new cabinetry in the library at Hamilton, completed the new ramp for the Cambie portables, installed communications boards at the playgrounds at Tomsett and McKinney, and are planning and preparing for AFG summer projects;
- Paint Department has been focused on prioritizing cleaning up/painting over the graffiti at several sites, completed the repainting of the McMath office area/counselling centre/conference room, and is supporting the completion of projects in other Departments;
- Grounds Department supported a student led initiative at McNair by installing turf in the courtyard to create a quiet green space and reading area, started building the outdoor learning area at Lee, continued to work on fall protection top-ups at playgrounds, supported various outdoor learning areas with garden bed soil top-ups, and is meeting with various schools to plan summer outdoor projects;
- Continuing work on preventative, scheduled and service call maintenance in the Architectural, Finishes, Mechanical, Electrical and Grounds Departments across all district sites; and
- Insurance Claim updates (SPP):
 - None at this time.

Operations Activities

Highlights in the Operations & Rentals, Transportation, Assets & Safety, and Energy & Sustainability Departments:

- Operations & Rentals
 - Summer staffing schedule has been created for the Operations Department to ensure adequate staff and resources are available at each site to cover daycares, summer use and rentals, and to complete summer cleaning projects;
 - Summer facility use & projects schedule has been finalized and distributed to Facilities staff;
 - Operations Day schedule is being finalized;
 - A new relief Operations Foreperson has been hired and is in the process of being trained; and

- The custodial staff continue to focus on providing a safe and healthy learning environment for the students and staff of the Richmond School District.
- Transportation and Assets
 - One of the two new electric buses has arrived in Surrey, and is completing its final outfit and commercial vehicle inspections, with expected delivery to Facilities Services Centre this week;
 - Summer bus schedules are complete, and staff are being scheduled to fill the shifts;
 - Transportation staff training is being finalized for September start-up;
 - New fleet electrification infrastructure is ready for use once BC Hydro completes energization. This will support the two new electric buses and continued electrification of the fleet; and
 - The second new electric bus is still on schedule to arrive early June 2025.
- Energy and Sustainability
 - The District's 2024 Climate Change Accountability Report (previously known as the Carbon Neutral Activity Report) is being finalized and is scheduled to be published in June;
 - An initial meeting is being scheduled with stakeholder groups to begin the process of updating the District Sustainability and Climate Action Plan (DSCAP);
 - Lighting audits are underway at Errington, Grauer, Gilmore, and Kidd to support applications for the next round of Minor Capital funding requests;
 - The second round of waste audits has been completed, sites include FSC, SBO and Rideau Park;
 - Ongoing collaboration with BC Hydro to finalize details of the Demand Response Program for the 2025-2026 cycle; and
 - 25/26 LED upgrades (CNCP and AFG funded) – developing tender packages for the 3 schools receiving upgrades at Boyd Secondary (balance of school), Quilchena, and Garden City.

Kristopher Wilkins, BEng
Director, Facilities Services

Report to the Facilities and Building Committee (Public)

Date: June 4, 2025

From: Kristopher Wilkins, Director, Facilities Services
Sam Gu, Manager, Energy and Sustainability
Travis Wong, Energy Specialist

Subject: 2024 Carbon Report

The following report is for information only. No further action on the part of the Facilities & Building Committee (FBC) is required at this time.

STRATEGIC PLAN REFERENCES

Strategic Priority 3: Optimized Facilities & Technology

- *Goal 3: The district fosters energy efficient and environmentally sustainable facilities and practices.*

Objectives:

- *1 – Develop and implement a five-year District Sustainability and Climate Action Plan*
- *2 – Improve energy efficiency, climate resiliency and sustainability of all facilities through capital improvements.*
- *3 – Implement sustainable practices and programs to improve waste diversion rates, reduce waste generation, reduce greenhouse gas emissions, conserve water, and promote climate action.*
- *4 – Increase sustainability education and awareness training and learning opportunities for staff and students*

DISCUSSION

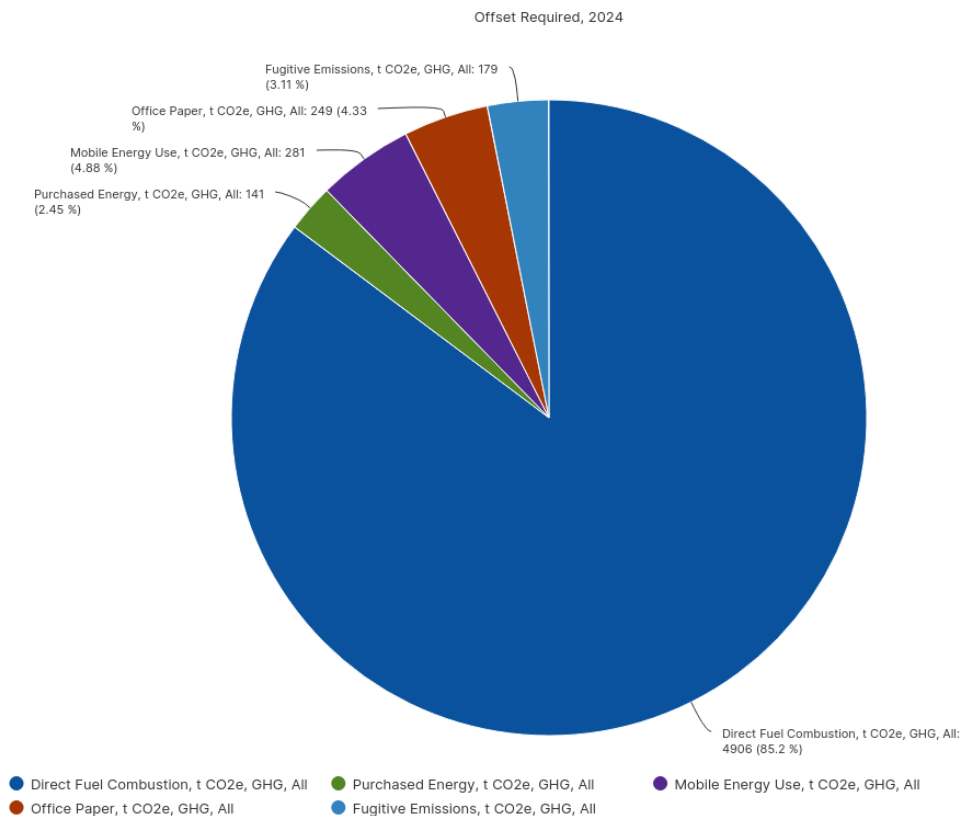
Introduction

All Public Sector Organizations are required by the Ministry of Environment and Climate Change (MECC) to report on its greenhouse gas emissions. These emissions are then converted into an equivalent tonnes of carbon dioxide (t CO₂e), using a number of factors that convert any greenhouse gas into its carbon dioxide equivalent.

The District reports on direct fuel combustion (primarily natural gas to heat buildings, along with propane to heat portables and diesel to backup generators), mobile sources (from our fleet vehicles), purchased energy, fugitive refrigerant emission, and office paper. Data is collected on a calendar year basis, reported to MECC by April of the following year. After verification of the data, the District then files a [Carbon Neutral Activity Report](#) by the end of May, and must pay the province \$25/tonne in carbon offsets to be carbon neutral.

2024 Greenhouse Gas Emissions and Offsets Summary

In 2024, there were 5,764 t CO₂e of GHG emissions that required offset by Richmond School District, of which 85.2% was from natural gas and propane (for portables) and diesel (for backup generators), 2.45% from electricity, 4.88% from fleet sources, 3.11% from fugitive emissions, and 4.33% from paper consumption.



\$144,100 is the total amount of money that the District had to pay for 2024 carbon offset.

Richmond School District 38's 2024 GHG Emissions and Offsets Summary	
GHG emissions for the period January 1 - December 31, 2024	
Total BioCO ₂	35.2
Total Emissions (tCO ₂ e)	5,954
Total Offsets (tCO ₂ e)	5,764
Adjustments to Offset Required GHG Emissions Reported in Prior Years	

Total Offsets Adjustment (tCO ₂ e)	0
Grand Total Offsets for the 2024 Reporting Year	
Grand Total Offsets to be Retired for 2024 Reporting Year (tCO ₂ e)	5,764
Offset Investment (\$)	\$ 144,100

In 2024, we have achieved a total of **31% reduction in building** and a **17% reduction in fleet emissions from the baseline in 2007**, making progress in both metrics against our 2030 targets.

Richmond School District 38 (SD38) GHG Emissions [tonnes CO₂e] Comparison in 2023 & 2024

Types of emissions	2023	2024	% Change
A. Stationary Sources - Buildings [tCO₂e]	5,197	5,046	-2.90%
B. Mobile Sources - Fleet [tCO₂e]	425	436	+2.55%
C. Office Paper [tCO₂e]	247	249	+0.77%
D. Fugitive Emissions ¹[tCO₂e]	/	179	/
<u>Total [tCO₂e]</u>	<u>5,869</u>	<u>5,910</u>	<u>+0.70%</u>

In 2024, there was a 0.84% increase in total emissions, primarily due to SD38 starting to track fugitive emissions as per the new provincial requirement. Fugitive emissions accounted for 179 tCO₂e, approximately 3.11% of the total emissions.

Richmond School District 38 (SD38) GHG Emissions [tonnes CO₂e] Comparison in 2023 & 2024 (excluding Fugitive Emissions)

Types of emissions	2023	2024	% Change
A. Stationary Sources - Buildings [tCO₂e]	5,197	5,046	-2.90%
B. Mobile Sources - Fleet [tCO₂e]	425	436	+2.55%
C. Office Paper [tCO₂e]	247	249	+0.77%
<u>Total [tCO₂e]</u>	<u>5,869</u>	<u>5,731</u>	<u>-2.35%</u>

Excluding fugitive emissions, the total emissions for 2024 would be 5,731 tCO₂e. SD38 is pleased to see a continuous reduction in stationary source emissions. The slight increase in mobile source and office paper emissions is mainly attributed to the addition of approximately 500 students, two modular classroom additions, and four new daycare facilities in 2024.

¹ Fugitive emissions are attributed to the loss of GHGs, such as hydrofluorocarbons (HFCs) from refrigeration equipment into the atmosphere. Refrigeration equipment means any equipment that employs the expansion and compression of refrigerants, regardless of its application. This includes refrigerators, heat pumps, air conditioners, and similar devices.

Building Emissions

These emissions account for the vast majority of the District's overall emissions at (85.2%) in 2024.

Of the nine District Sustainability and Climate Action Plan (DSCAP) pillars, Energy Conservation presents the greatest opportunity for both GHG reductions and financial savings given that the largest proportion of the District's GHG emissions is from energy use in buildings. Thus, the largest proportion of our GHG reduction initiatives focus on energy conservation within our schools and administrative facilities. In 2024, activities included:

- Continuous Optimization (C-Op) projects were investigated and acted upon at 10 sites: Currie, DeBeck, Garden City, Grauer, Ferris, Homma, Kingswood, Maple Lane, McKay, and Steves.
- Boiler replacement projects for high-efficiency condensing boilers at Boyd Secondary and Kilgour Elementary Schools (578.16 GJ saved).
- Domestic Hot Water Heater replacement project at Brighthouse Elementary School (~100GJ saved).
- Direct Digital Control (DDC) upgrades at Errington, Kingswood, McNeely, Talmey, and Thompson Elementary Schools (energy saving numbers are under calculation).
- Energy-saving behavioural campaign on thermal comfort to reduce natural gas consumption in 20 schools (15 Elementary and 5 Secondary). SD38 intends to run the campaign again in 2025.
- LED upgrades at Blundell Elementary, Brighthouse Elementary, and Palmer Secondary (285,269 kWh electricity saved).
- 8 Dual Fuel Rooftop Units (RTUs) Replacement at Rideau Park IT Service Centre (2,030 GJ natural gas saved).

In 2023, the occupied floor area of the District slightly increased by 0.5% from 276,038 m² in 2023 to 277,530 m² in 2024 (two modular additions and four modular daycares). Despite this increase, there was 2,215 GJ of natural gas saved in 2024, mainly due to the DDC upgrades mentioned above and the commencement of the 8 Dual Fuel RTUs at Rideau Park Technology Resource Centre. Electricity consumption saw an increase of 65,395kWh, which was mainly due to numerous additions and the new RTU running primarily on electricity now instead of natural gas as the primary fuel. SD38 will continue to identify more electricity-saving opportunities for GHG emission reduction.

Covid-19 Impact on GHG Emissions

Now that the province is managing Covid-19 as endemic, the District has updated its mechanical ventilation schedules to maintain the pre-occupancy flush in all buildings. This differs from the pre- and post-occupancy flushes that were in operation during the pandemic, and is a result of updated guidance from ASHRAE and best practice recommendations from the BC Centres for Disease Control. This adjustment not only supports continued indoor air quality improvements but also helps reduce ventilation-related energy use and associated GHG emissions.

Fleet Emissions

The vehicle fleet accounted for 4.88% of the District's overall emissions in 2024. In order to reduce the fleet emissions, there was a two-pronged approach:

- Behavioural – providing training and planning resources to all employees that drive District vehicles on route planning and economic driving techniques.

- Technical – as existing vehicles reach a point where maintenance costs become greater than the cost of replacement, they will be retired in favour of electric vehicles where feasible, or with a more fuel-efficient version of the same.

In 2024, Richmond School District acquired 4 gasoline pickup trucks. Mobile emissions increased from 425 tCO₂e in 2023 to 436 tCO₂e in 2024. Due to higher student enrolment from 22,772 in 2023 to 23,307 in 2024 (a 2.35% increase), there was a corresponding increase in school bus services.

Although we have seen an increase in GHG emissions, the Richmond School District has achieved an increase in our Corporate Average Fuel Economy of 32%² (28% last year) compared to the baseline from 2011, through the retirement of less fuel-efficient vehicles.

Greenhouse Gas Reduction Planning for 2025/26

In 2025, we are continuing with the District's comprehensive energy conservation program and have a number of energy efficiency projects slated including:

- Boiler upgrade projects to high-efficiency condensing boilers at Richmond Secondary.
- We will continue to explore the energy savings from C-Op projects. The 10 sites selected for investigation in 2025 will be determined shortly.
- Direct Digital Control (DDC) upgrades at Palmer Secondary, Steveston-London Secondary, and Sea Island.
- LED lighting upgrade at 3 sites: Garden City Elementary, Quilchena Elementary, and Boyd Secondary.
- Rooftop Units (RTU) replacement project to Dual Fuel RTUs at Kingswood Elementary.
- The EV infrastructure upgrade at the Facilities Services Centre to support continued electrification of the fleet. The delivery of 2 new electric school buses is anticipated in June 2025.

CONCLUSION

The District continues to implement the District Sustainability and Climate Action Plan, with a specific focus on energy conservation, associated greenhouse gas emissions reduction, and sustainable transportation. As we continue to reduce natural gas and other fossil fuel consumption, we reduce our overall impact on the climate. This has the added benefit of avoided costs from carbon taxes and carbon offsets that all public sector organizations in the province must pay.

*Kristopher Wilkins, B.Eng.
Director, Facilities Services*

*Travis Wong, MEL
Energy Specialist*

*Sam Gu, MSc., CEM, PMP, CRE, LEED AP BD+C
Manager, Energy and Sustainability*

² The fuel economy is determined based on linear regression analysis, incorporating the growth of the student population.



Child Care Development Advisory Committee

April 2, 2025

7:00 PM

Virtual

Members in Attendance: Chantelle Pereira (Chair), Maryam Bawa (Vice- Chair), Kevin Ching, Karen Jensen, Maho Kawasaki, Jocelyn Wong, Geovany Cheng, Tania Lam, Kathy Moncalieri, Daniel Suen, Mei Kang, Chris Duggan (Staff Liaison), Carol Day (Council Liaison), Tiffany Mallen (Recording Secretary).

Regrets: Yanjie Zhao, Heather Larson (School Board Trustee Liaison), Joyce Lin.

1. Welcome, Introduction and Regrets

2. Approval of the Agenda

Motion: Approval of the Agenda for April 2, 2025.

CARRIED

3. Approval of the Minutes

Motion: Approval of the Minutes of March 5, 2025.

CARRIED

4. Guest Speaker/Presentation

None.

5. Correspondence

None.

6. Business Arising

None.

7. New Business

In March, the Province announced the extension of the Canada-wide Early Learning and Child Care Agreement with the Government of Canada and the provincial \$10 a Day ChildCareBC initiative. The Province and the Government of Canada also announced a total of \$62 million of new funding for ChildCareBC initiatives. Since 2018, the Canada-British Columbia Early Learning and Child Care Agreement has funded more than 16,000 \$10 a day child care spaces throughout BC.

8. Reports

a. Sub-committee Reports

i. Advocacy Sub-committee

Staff are working on an implementation plan for the Strategy and a meeting will be booked with those who have volunteered to be on the Advocacy Sub-committee.

ii. Child Care Month Sub-committee

The 2025 Children's Art Exhibition will take place at Brighthouse Branch of the Richmond Public Library from May 2-30, 2025. Licensed child care providers can now submit an expression of interest to submit a piece of artwork.

The 2025 Child Care Symposium is confirmed for Saturday May 3, 8am-12:30 at Richmond City Hall with the theme 'Caring for Richmond's Caregivers'.

Samantha Johnstone from Early Years Thriving is confirmed as the keynote speaker at the Symposium event. The presentation is titled 'What Caregivers Really Need to Thrive: a Path to Well-being'. Samantha will be sharing strategies for self care, self compassion and practical tools to support well-being.

Participants will then have the choice to attend one of two interactive workshops: 'Stronger Together: Building Team Resilience in Child Care' by Angela Yodogawa and Karen Jensen and 'Nurturing Wellness in Educators' by Samantha Johnstone.

During the coffee break there will be an interactive session on the Child Care Strategy priorities and actions to identify key priorities for implementation. There will also be a short presentation at the end of the morning to provide an overview of the current state of child care in Richmond.

iii. Child Care Grants Sub-committee

A review of all City of Richmond grant programs is currently underway. The review will be complete and the results and recommendations presented to City Council for consideration before the next round of intakes. The City is also exploring an alternate grant system with a new more modern way of applying. Additional information on the application process and criteria for the 2026 Child Care Grant Program will be shared during the Grant Information Session held this fall.

b. City Reports

i. New Developments Proposing Child Care

- a. None.

ii. Council Liaison

Councillor Day shared City updates following the meeting, including:

- a. Richmond Cherry Blossom Festival is happening Sunday, April 6 at Garry Point Park and includes cultural performances, exhibits, food trucks and vendors;
- b. The City is seeking community input on a future food hub which aims to support growth, innovation and resilience in the local food sector;
- c. The City is in the process of reviewing and renewing the e-scooter and e-bike program; and
- d. The exhibit titled Bats: Out of the Darkness will run at the Richmond Nature Park from March 8 to August 24, 2025.

iii. Staff Liaison

- a. Staff continue to provide support and information to Vancouver Coastal Health regarding the design and development of the new child care facility at the Richmond Lions Manor Fentiman development.

a. School District Reports

School Board Liaison

Trustee Heather Larson sent her regrets for this meeting.

8. Community Updates

a. Richmond Children First (RCF)

Richmond Children First committee meeting is scheduled to take place at the end of May.

b. Child Care Resource and Referral (CCRR) Update

- Caitlin Lamb has been appointed the new Manager for the CCRR. CCRR is also hiring a new administrator and will be advertising for this very soon.
- CCRR are currently organizing a dinner and professional development presentation to celebrate Child Care Month with a tentative date of May 27, 2025.
- CCRR have a number of May workshops and details will be released shortly. One of these will be a sign language workshop.

9. Next Meeting

The next meeting will take place on May 7, 2025 at 6:30 p.m., in person at YMCA Kids Club at James McKinney School.

10. Adjournment

The Committee Chair adjourned the meeting at 7:48 p.m. **CARRIED**

Certified a true and correct copy of the minutes of the meeting of the Child Care Development Advisory Committee of the Council of the City of Richmond held on April 2, 2025.

Chantelle Pereira
Chantelle Pereira, Chair

May 7, 2025
Date

T. Mallen
Tiffany Mallen, Recording Secretary

May 7, 2025
Date