

Finance and Legal Committee

Public Meeting Minutes

Wednesday, February 12, 2025 – 10:00 am
Via Zoom

Present:

Chairperson	D. Sargent
Vice Chairperson	D. Tablotney
Trustee Member	K. Hamaguchi
Trustee Alternate	A. Wong
Superintendent of Schools	C. Usih
Secretary Treasurer	C. Wang
Assistant Secretary Treasurer	M. Fu
Executive Director, Human Resources	T. Major
1st Vice President, Richmond Teachers' Association	S. Wenglowski
2nd Vice President, Richmond Teachers' Association	F. Marsic
President, Canadian Union of Public Employees 716	S. Robinson
President, Richmond District Parents Association	C. Huang
Representative, Richmond Management and Professional Staff	R. Corbin
Executive Assistant (Recording Secretary)	T. Lee

The meeting was called to order at 9:59 am.

The Richmond Board of Education acknowledged and thanked the First Peoples of the hən̓q̓əmi̓nəm̓ language group on whose traditional and unceded territories we teach, learn and live.

1. Adopt Agenda

The Chairperson proposed adding "Budget Timeline" as item 5 on the agenda. The agenda was adopted as amended.

2. Approve Minutes

The minutes of the public meeting held Wednesday, January 15, 2025, were approved as circulated.

3. Human Resources Update

The Executive Director, Human Resources, spoke to her report as included in the agenda package. There were no further questions or comments.

4. 2024/25 Amended Annual Budget Bylaw

The Assistant Secretary Treasurer provided information on the 2024/25 Amended Annual Budget which consists of the Operating, Special Purpose, and Capital Funds. She also explained significant changes in the 2024/25 Amended Annual Budget, as compared to the 2024/25 Annual Budget.

Trustees thanked staff for their work and expressed appreciation for the transparency of the process. There were no further questions or comments.

5. Budget Timeline

The Secretary Treasurer acknowledge the Assistant Secretary Treasurer and her team for their work. She then updated the Committee on the 2025/26 budget process, noting that staff will recommend at the February 19, 2025 public board meeting to extend the budget approval timeline from April to May, allowing more time for public consultation and finalizing projections, pending the provincial funding announcement in mid-March. There were no further questions or comments.

6. Next Meeting Date – Wednesday, April 16, 2025 at 10:00 am

7. Adjournment

The meeting adjourned at 10:20 am.

Respectfully Submitted,

*Donna Sargent
Chairperson, Finance and Legal Committee*