

Education Committee Public Meeting Minutes

Wednesday, May 15, 2024 – 6:00 pm
Via Zoom

Present:

Chairperson	H. Larson
Vice Chairperson	D. Yang
Trustee Member (Alt.)	D. Tablotney
Assistant Superintendent	J. MacMillan
Assistant Superintendent	M. Naser
District Administrator	J. Higo
Superintendent	C. Usih
President, Richmond Teachers' Association	L. Baverstock
3 rd Vice President, Richmond Teachers' Association	J. Cho
Representative, Richmond Association of School Administrators	A. Pikkarainen
Representative, Richmond Association of School Administrators	L. Leung
Executive Assistant (Recording Secretary)	S. Khan

Absent:

Trustee Member	A. Wong
----------------	---------

The meeting was called to order at 6:00 pm.

The Richmond Board of Education acknowledged and thanked the First Peoples of the hən̓q̓əmiñəm language group on whose traditional and unceded territories we teach, learn and live.

1. Adopt Agenda

The agenda was adopted as circulated.

2. Approve Minutes

The minutes of the public meeting held Wednesday, April 17, 2024, were approved as circulated.

3. Continuing Education Program Review

Assistant Superintendent Jane MacMillan introduced Assistant Superintendent Maryam Naser and District Administrator Jason Higo who shared a presentation titled *Continuing Education Review Report*. Background information on Continuing Education, including the department and connection to the Richmond School District's strategic plan were provided. They also informed the committee of the programs that were reviewed along with the key findings and recommendations. Trustees and stakeholders asked questions regarding administrative support, budgetary analysis, accessibility, ELL students and achievement data.

The Committee then agreed to forward the following **RECOMMENDATION** to the Board:

THAT the Education Committee recommends that the Richmond Board of Education direct staff to assess the feasibility and alignment of the recommendations outlined in the Continuing Education Program Review report with the strategic plan. Subsequently, staff are to provide the Board with an implementation plan encompassing both recommendations already enacted and those slated for future implementation.

4. Next Meeting Date – Wednesday, June 12, 2024 at 6:00 pm.

5. Adjournment

The meeting adjourned at 6:45 pm.

Respectfully Submitted,

*Heather Larson
Chairperson, Education Committee*