

Policy Committee
Public Meeting Minutes

Tuesday, November 12, 2024 – 11:00 am
Via Zoom

Present:

Chairperson	D. Tablotney
Trustee Alternate	H. Larson
Trustee	A. Wong
Superintendent	C. Usih
Assistant Superintendent	R. Laing
1 st Vice President, Richmond Teachers' Association	S. Wenglowski
2 nd Vice President, Richmond Teachers' Association	F. Marsic
3 rd Vice President, Richmond Teachers' Association	J. Cho
President, Richmond Association of School Administrators	N. Widdess
President, Canadian Union of Public Employees 716	S. Robinson
President, Richmond District Parents Association	C. Huang
Vice President, Richmond District Parents Association	A. Gong
Executive Assistant (Recording Secretary)	J. Coronel

Regrets:

Vice Chairperson	D. Yang
Trustee Member	R. Belleza

The Chairperson called the meeting to order at 11:02 am.

The Richmond Board of Education acknowledged and thanked the First Peoples of the hən̓q̓əmiñəm language group on whose traditional and unceded territories we teach, learn and live.

1. Adopt Agenda

The agenda was adopted as circulated.

2. Approve Minutes

Minutes of the meeting held October 15, 2024 were approved as circulated.

3. Verbal Update - Policy 103 Bylaw: Complaints by Students, Parents and the Public

Assistant Superintendent Laing shared an update on the review status of Policy 103 Bylaw. He highlighted that a rewritten Bylaw is recommended to better align with best practices and to provide greater clarity for students, parents, staff and the public on the complaints process and

appeals process. The rewritten Bylaw will be presented at an upcoming Policy Committee meeting for further discussion.

**4. Policy Refresh to align with DEI checklist (standing item):
Policy 101/101-R: Strategic Planning**

The Superintendent spoke to his report as included in the agenda package and thanked partner groups for their feedback on the definition of “partner groups” as stated in Policy 101-R. The Vice President of Richmond District Parents Association (RDPA) expressed her appreciation for the inclusion of RDPA in the definition of “partner groups”.

The Committee then agreed to forward the following **RECOMMENDATION** to the board:

THAT the Chairperson of the Policy Committee bring forward a Notice of Motion to the Board of Education at the November 20, 2024, public meeting that a recommendation for the board’s consideration will be presented at the December 11, 2024, public meeting to approve minor revisions to Policy 101 and 101-R: Strategic Planning.

5. Status of Current and Anticipated Items

A Status of Current and Anticipated Items was attached to the agenda package.

6. Next Meeting Date – Monday, December 2, 2024 at 11:00 am.

7. Adjournment

The meeting adjourned at 11:13 am.

Respectfully Submitted,

*Debbie Tablotney
Chairperson, Policy Committee*