

Board of Education Public Meeting Minutes

Wednesday, November 20, 2024 – 7:00 pm
1st Floor Boardroom and via Zoom

Present:

| | |
|---|--------------|
| Chairperson | K. Hamaguchi |
| Vice Chairperson | D. Yang |
| Trustee | R. Belleza |
| Trustee | H. Larson |
| Trustee | D. Sargent |
| Trustee | D. Tablotney |
| Trustee | A. Wong |
| Superintendent of Schools | C. Usih |
| Secretary Treasurer | C. Wang |
| Assistant Superintendent | C. Brautigam |
| Assistant Superintendent | R. Laing |
| Assistant Superintendent | M. Naser |
| Assistant Superintendent | B. Thompson |
| Executive Director, Human Resources | T. Major |
| Director, Communications & Marketing | D. Sadler |
| Executive Assistant (Recording Secretary) | T. Lee |

The Chairperson called the meeting to order at 7:29 pm.

The Richmond Board of Education acknowledged and thanked the First Peoples of the hən̓q̓əmiñəm language group on whose traditional and unceded territories we teach, learn and live.

1. Recognition of Visitors, Announcements, Trustees' Updates

(a) Recognition of Visitors

Nil.

(b) Announcements

Trustee Sargent: December 5 is dedicated to recognizing the incredible efforts of our leadership and management staff, we want to extend our heartfelt gratitude to each of you. Your unwavering commitment to our school district and the well-being of our students is truly inspiring.

Every day, you navigate the complexities of our educational system with grace and determination. Your leadership not only shapes the future of our schools but also impacts the lives of countless students, employees, and families. Your ability to foster a positive and inclusive environment is commendable.

Thank you for your dedication, hard work, and the countless hours you invest in making our school district a better place. Your leadership is the cornerstone of our success, and we are incredibly fortunate to have such a talented and passionate team guiding us.

Trustee Tablotney: Briefs regarding the 2025/26 Annual Budget will be accepted without prior notice at the December 11, 2024 regular meeting of the Board, as well as at the January 22, 2025, February 19, 2025 and March 12, 2025 regular meetings of the Board.

Please note that budget updates will be made available on the District's Budget website. All budget feedback will be considered by the Board as part of the budget process which is anticipated to be completed by April 23, 2025.

(c) Any materials not included in packages available to the public

The Secretary Treasurer noted all materials had been made available to the public on the district website.

2. Adoption of Agenda

169/2024 MOVED BY D. SARGENT AND SECONDED R. BELLEZA:

THAT the Wednesday, November 20, 2024 regular agenda of the Board of Education be adopted as circulated.

CARRIED

3. Presentations, Briefs, Special Recognition

(a) Presentations

Nil

(b) Briefs

Nil.

(c) Special Recognition

Nil.

4. Questions from the Public

There were no questions from the public.

5. Executive

The Superintendent shared that the current Strategic Plan is nearing the end of its cycle and acknowledged the progress and accomplishments of the Board's work, alongside parents, staff, and the community. He noted that the development of the next strategic plan is in progress, with collaboration from the ministry and a consultant, and provided a timeline for the process.

Assistant Superintendent Laing highlighted Richmond Virtual School (RVS), noting the program's alignment with Strategic Priorities 1, 2, and 3. He emphasized that RVS offers personalized, inquiry-based learning, flexible courses, schedules, and online experiences. The program provides equitable, inclusive opportunities, supports individual needs, and offers access to courses not available at home schools, integrating technology and Applied Design, Skills and Technologies (ADST). He then introduced students from RVS to share their experiences with the program. The RVS teachers concluded by highlighting the program's key features.

Trustees thanked the students for sharing their experiences and expressed appreciation to the staff for their work in the program and support of the students. The students and teachers then answered various questions from trustees regarding RVS.

6. Approval of Minutes of Prior Meetings

- (a) A record of an in-camera meeting of the board held Wednesday, October 23, 2024 was included for information.
- (b) Regular meeting of the board held Wednesday, October 23, 2024

170/2024 MOVED BY D. SARGENT AND SECONDED BY H. LARSON:

THAT the Board of Education approve the Minutes of Wednesday, October 23, 2024, regular meeting as circulated.

CARRIED

- (c) A record of an in-camera special meeting of the board held Tuesday, October 29, 2024 was included for information.

7. Business Arising from Prior Minutes

Nil.

8. New Business

- (a) **R.C. Talmey Elementary School Improvements Straddling Property Lines Covenant Bylaw 2024**

The Secretary Treasurer spoke to her report as included in the agenda package.

There was unanimous consensus that three readings of the R.C. Talmey Elementary School Improvements Straddling Property Lines Covenant Bylaw 2024 take place.

The Chairperson then read the first reading of the Covenant Bylaw in full:

**THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 38 (RICHMOND)
R.C. TALMEY ELEMENTARY SCHOOL IMPROVEMENTS STRADDLING PROPERTY LINES
COVENANT BYLAW, 2024**

WHEREAS a board of education may dispose of land or improvements owned or administered by the board of education under the authority of Section 96(3) of the *School Act* (British Columbia), subject to the Orders of the British Columbia Minister of Education and Child Care (the “**Minister**”);

AND WHEREAS the *Interpretation Act* (British Columbia) defines the word “dispose” to mean to transfer by any method and includes, among other things, grant and charge;

AND WHEREAS a disposal of land or improvements by way of a grant of a covenant does not require approval from the Minister pursuant to Ministerial Order M193/08 (Disposal of Land or Improvements Order);

AND WHEREAS Section 65(5) of the *School Act* (British Columbia) provides that a board of education may exercise a power with respect to the acquisition or disposal of property owned or administered by the board of education only by bylaw;

AND WHEREAS:

- (a) The Board of Education of School District No. 38 (Richmond) (the “**Board**”) is the registered owner of the R.C. Talmey Elementary School property with a civic address of 9480 and 9500 Kilby Road, Richmond, British Columbia V6X 3N2 and legally described as follows:

Parcel Identifier: 017-854-938

Legal Description: Lot 1 Section 27 Block 5 North Range 6 West New Westminster District Plan LMP5224

(“**Lot 1**”); and

Parcel Identifier: 017-908-159

Legal Description: Lot A Section 27 Block 5 North Range 6 West New Westminster District Plan LMP6166

(“**Lot A**”, and together with Lot 1, the “**Property**”);

- (b) the Property is facility number 3838054;

- (c) the Board will be adding an addition to the existing building known as the R.C. Talmey Elementary School (the “**Addition**”), which Addition will straddle the lot lines of Lot 1 and Lot A;
- (d) as a condition to issue of a building permit for the Addition, the City requires that the Board grant an Improvements Straddling Property Lines Covenant (the “**Covenant**”) in favour of the City to be registered against title to the Property at the Land Title Office;
- (e) the Board has determined and hereby confirms that the granting of the Covenant will neither conflict with nor detract from the regular or extracurricular program of the school or the current or future educational needs of the school district; and
- (f) the Board is satisfied that the Covenant will benefit the Board and that the granting of the Covenant will not interfere with the Board’s use of the Property.

NOW THEREFORE be it resolved as a Bylaw of the Board that the Board enter into the Covenant and grant the Covenant to the City in the form required by the City, and register the Covenant against title to the Property in the Land Title Office.

BE IT FURTHER resolved as a Bylaw that the Secretary-Treasurer be and is hereby authorized, on behalf of the Board, to grant the Covenant to the City and to execute and deliver the Covenant and such amendments thereto as the Secretary-Treasurer may, in their discretion, consider advisable, and the Secretary-Treasurer be and is hereby authorized, on behalf of the Board, to execute and deliver all related documents required to grant the Covenant to the City and to register the Covenant against title to the Property in the Land Title Office on such terms and conditions as the Secretary-Treasurer may, in their discretion, consider advisable as witnessed by the signature of the Secretary-Treasurer.

This Bylaw may be cited as “School District No. 38 (Richmond) R.C. Talmey Elementary School Improvements Straddling Property Lines Covenant Bylaw, 2024”.

171/2024 FIRST READING MOVED BY D. SARGENT AND SECONDED BY D. TABLOTNEY:

CARRIED

The Chairperson then read the second reading of the bylaw in summary:

This Bylaw may be cited as “School District No. 38 (Richmond) R.C. Talmey Elementary School Improvements Straddling Property Lines Covenant Bylaw, 2024”.

This Bylaw is for the Board to enter into and grant the Covenant to the City in the form required by the City, and register the Covenant against title to the Property in the Land Title Office. The Board has determined and confirms that the granting of the Covenant will not conflict with the educational needs of the school district.

172/2024 SECOND READING MOVED BY H. LARSON AND SECONDED BY A. WONG:

CARRIED

The Chairperson then read the third reading of the bylaw in summary:

This Bylaw may be cited as "School District No. 38 (Richmond) R.C. Talmey Elementary School Improvements Straddling Property Lines Covenant Bylaw, 2024".

This Bylaw is for the Board to enter into and grant the Covenant to the City in the form required by the City, and register the Covenant against title to the Property in the Land Title Office. The Board has determined and confirms that the granting of the Covenant will not conflict with the educational needs of the school district.

**173/2024 THIRD AND FINAL READING MOVED BY D. YANG AND SECONDED BY
H. LARSON:**

CARRIED

The R.C. Talmey Elementary School Improvements Straddling Property Lines Covenant Bylaw 2024 having been read a first, second and third time, is passed and adopted this 20th day of November 2024.

9. Questions from the Public

The Superintendent of Schools and trustees responded to a question from a member of the public regarding the upcoming iteration of the Strategic Plan and the recent appointment of the new Minister of Education and Child Care.

10. Standing Committee Reports

(a) **Audit Committee**

Chairperson: David Yang

Vice Chairperson: Alice Wong

The next meeting is scheduled for Tuesday, January 7, 2025.

(b) **Education Committee**

Chairperson: Heather Larson

Vice Chairperson: David Yang

(i) Minutes of the meeting held on October 16, 2024, were attached for information.

A meeting was held on Wednesday, November 13, 2024. The next meeting is scheduled for Wednesday, January 15, 2025, at 6:00 pm.

(c) **Facilities and Building Committee**

Chairperson: Ken Hamaguchi

Vice Chairperson: Debbie Tablotney

- (i) Minutes of the meeting held on October 2, 2024, were attached for information.

A meeting was held on Wednesday, November 6, 2024. The next meeting is scheduled for Wednesday, December 4, 2024, at 4:30 pm.

(d) **Finance and Legal Committee**

Chairperson: Donna Sargent

Vice Chairperson: Ken Hamaguchi

- (i) **RECOMMENDATION:** 2025/26 Annual Budget Process and Timeline.

The Committee Chairperson highlighted the report that is included in the agenda package.

174/2024 MOVED BY D. SARGENT AND SECONDED BY R. BELLEZA:

THAT the Board of Education (the Board) approve the 2025/26 Annual Budget process and timeline as presented.

AND FURTHER THAT the Board direct staff to publish the 2025/26 budget process and timeline on the District's website.

CARRIED

- (ii) Minutes of the meeting held on October 16, 2024, were attached for information.

A meeting was held on Wednesday, November 13, 2024. The next meeting is scheduled for Wednesday, January 15, 2025, at 10:00 am.

(e) **Policy Committee**

Chairperson: Debbie Tablotney

Vice Chairperson: David Yang

- (i) A Notice of Motion for the December 11, 2024 Public Board Meeting regarding Policy 101/101-R: Strategic Planning was attached for information.

A trustee suggested that the policy committee review the motion on remote voting following the November 20, 2024 Organizational Meeting.

- (ii) Minutes of the meeting held on October 15, 2024, were attached for information.

A meeting was held on Tuesday, November 12, 2024. The next meeting is scheduled for Monday, December 2, 2024, at 11:00 am.

11. Board Committee and Representative Reports

(a) **Council/Board Liaison Committee**

A meeting was held on November 6, 2024.

(b) **BCSTA**

Trustee Academy is scheduled for November 21-23, 2024 at the Westin Bayshore, Vancouver.

Trustee Yang highlighted the Provincial Council meeting held in October, focusing on the Capital Working Group.

(c) **BCPSEA**

BCPSEA Annual General Meeting is scheduled for January 30-31, 2025 – Trustee Representative is registered. Trustee Tablotney highlighted the BCPSEA Symposium held on November 7-8, 2024 on the topic “Insight and Opportunities, Human Resources in Education.”

12. Correspondence

(a) For action:

Nil.

(b) For information:

Nil.

13. Adjournment

175/2024 MOVED BY R. BELLEZA AND SECONDED BY H. LARSON:

THAT the regular meeting of Wednesday, November 20, 2024 of the Board of Education be adjourned at 8:40 pm.

CARRIED

K. HAMAGUCHI
Chairperson

C. WANG
Secretary Treasurer