

Policy Committee
Public Meeting Minutes

Monday, June 10, 2024 – 11:00 am
Via Zoom

Present:

Chairperson	D. Tablotney
Vice Chairperson	D. Yang
Trustee Member	R. Belleza
Trustee Alternate	H. Larson
Trustee	A. Wong
Superintendent	C. Usih
Deputy Superintendent	R. Ryan
Secretary Treasurer	C. Wang
Executive Director, Learning and Business Technologies	R. Laing
2 nd Vice President, Richmond Teachers' Association	F. Marsic
President, Richmond Association of School Administrators	G. Fitt
President, Canadian Union of Public Employees 716	S. Robinson
Executive Assistant (Recording Secretary)	J. Coronel

The Chairperson called the meeting to order at 11:00 am.

The Richmond Board of Education acknowledged and thanked the First Peoples of the hən̓q̓əmiñəm language group on whose traditional and unceded territories we teach, learn and live.

1. Adopt Agenda

The agenda was adopted as circulated.

2. Approve Minutes

Minutes of the meeting held May 13, 2024 were approved as circulated.

3. Policy 105: District Code of Conduct

The Deputy Superintendent provided information on the expedited process to approve minor revisions to Policy 105 in order to coincide with the effectivity of the Provincial Standards for Codes of Conduct on July 1, 2024. He also provided an update on the status of the proposed Administrative Guidelines on Acceptable Use of Student Personal Digital Devices that will be in place in September.

A trustee suggested creating a one-page brochure for students, staff, and families to clearly communicate expectations once the Administrative Guidelines are finalized. The President of CUPE

716 echoed this statement and noted that a simple and easy to read information sheet will be helpful for staff. The Executive Director, Learning and Business Technologies also added that communication will be shared at the start of the new school year to ensure students and families are well informed of the guidelines.

In response to a trustee's question, the Deputy Superintendent clarified that the proposed Administrative Guidelines will not include any specific language on appropriate intervention in case of any violation. In cases when a student does not meet the expectations under the guidelines, the appropriate intervention will be determined through a restorative lens.

Following a trustee's inquiry, the Executive Director, Learning and Business Technologies explained that restrictions on use of student personal digital devices during "instructional time" would include structured school-based learning activities and time spent outside the classroom such as field trips and assemblies, among others.

The 1st Vice President, Richmond Teachers' Association noted that the current language of Policy 105 emphasizes the commitments of members of the district community. He suggested rephrasing this language to clearly reflect the responsibility of the student to use their personal digital devices in accordance with the proposed guidelines.

Following discussion, the Committee then agreed to forward the following **RECOMMENDATION** to the Board:

THAT the Policy Committee recommend that the Board of Education approve the attached minor revisions to Policy 105: District Code of Conduct at the June 19th, 2024, Public meeting.

4. Status of Current and Anticipated Items

A Status of Current and Anticipated Items was attached to the agenda package. There were no questions or comments.

5. Next Meeting Date – September 2024 at 11:00 am.

6. Adjournment

The meeting adjourned at 11:25 am.

Respectfully Submitted,

*Debbie Tablotney
Chairperson, Policy Committee*