

Finance and Legal Committee

Public Meeting Minutes

Wednesday, June 12, 2024 – 10:00 am
Via Zoom

Present:

Chairperson	D. Sargent
Vice Chairperson	K. Hamaguchi
Trustee Member	R. Belleza
Trustee Alternate	A. Wong
Superintendent of Schools	C. Usih
Secretary Treasurer	C. Wang
Assistant Superintendent, Human Resources	C. Stanger*
Director of Instruction, Student Services & Data Analytics	R. Johal
District Administrator, Human Resources	T. Major*
Manager, Feeding Futures	I. Lai
President, Richmond Teachers' Association	L. Baverstock
1 st Vice President, Richmond Teachers' Association	F. Marsic
Representative, Richmond Management and Professional Staff	R. Corbin
President, Richmond Association of School Administrators	G. Fitt
Executive Assistant (Recording Secretary)	J. Coronel

*Present for a portion of the meeting

The meeting was called to order at 10:00 am.

The Richmond Board of Education acknowledged and thanked the First Peoples of the hən̓q̓əmiñəm language group on whose traditional and unceded territories we teach, learn and live.

The Assistant Superintendent, Human Resources introduced Tanya Major who will assume the role of Executive Director, Human Resources on September 1, 2024. Attendees then introduced themselves.

The Chairperson thanked the Assistant Superintendent, Human Resources for all his contributions to the district and wished him well on his upcoming retirement.

1. Adopt Agenda

The agenda was adopted as circulated.

2. Approve Minutes

The minutes of the public meeting held Wednesday, May 15, 2024, were approved as circulated.

3. Human Resources Update

The Assistant Superintendent, Human Resources and District Administrator, Human Resources spoke to the Human Resources Update as included in the agenda package, with the following highlights:

- Settlement Agreement with RTA on CEF staffing allocation
- Shared Health and Safety Training

The President, Richmond Teachers' Association emphasized the importance of CEF staffing allocations under the Settlement Agreement. The Chairperson expressed her appreciation for the collaborative approach between RTA and HR team to support staff and learning environments.

In response to trustees' questions, the Assistant Superintendent shared examples of health and safety concerns of staff in the workplace. Additionally, he provided information on health and safety training for school administrators to support staff involved in workplace safety incidents.

C. Stanger left the meeting at 10:30 am. T. Major left the meeting at 10:37 am.

4. Feeding Futures Update

The Director of Instruction, Student Services & Data Analytics and Manager, Feeding Futures, presented an update on the Feeding Futures Program, including learnings and challenges of schools in the implementation of the program.

In response to trustees' questions, the Director of Instruction, Student Services & Data Analytics explained the criteria used for determining school allocations and how students receive support from community partners during school breaks. The Manager, Feeding Futures also mentioned that data from the Ministry is available to assess the program's success in the district.

The President, Richmond Teachers' Association inquired on community supports available for students during summer break. The Chairperson expressed her concern about the sustainability of the Feeding Futures program.

5. Student and Family Affordability Fund Update

The Director of Instruction, Student Services & Data Analytics spoke to his report as included in the agenda package. He then responded to trustees' questions on allocation of the fund balance for next school year, feedback from recipients, and plans in place to sustain this support in the long term.

6. Next Meeting Date – September 2024

7. Adjournment

The meeting adjourned at 10:55 am.

Respectfully Submitted,

Donna Sargent

Chairperson, Finance and Legal Committee