

Facilities and Building Committee

Public Meeting Agenda

Wednesday, September 4, 2024 – 4:30 pm
via Zoom

<https://sd38.zoom.us/j/67071816862>

Passcode: 6000

The Richmond Board of Education acknowledges and thanks the First Peoples of the hən̓q̓əmi̓ñəm language group on whose traditional and unceded territories we teach, learn and live.

- 1. Adopt Agenda**
- 2. Approve Minutes**
Public minutes from meeting held June 5, 2024 attached.
- 3. Facilities Planning Update (standing item)**
Report from the Director, Richmond Project Team attached.
- 4. Capital Projects Update (standing item)**
Report from the Director, Richmond Project Team attached.
- 5. Facilities Services Update (standing item)**
Report from the Director, Facilities Services attached.
- 6. Minutes for Information**
 - (a) Child Care Development Advisory Committee Meeting**
Minutes of Meeting held May 1, 2024 attached.
- 7. Next Meeting Date – October 2, 2024 at 4:30 pm**
- 8. Adjournment**

Facilities and Building Committee
Public Meeting Minutes

Wednesday, June 5, 2024 - 4:30 pm
Via Zoom

Present:

Chairperson	K. Hamaguchi
Vice Chairperson	D. Tablotney*
Trustee Member	H. Larson
Trustee	R. Belleza
Trustee	A. Wong
Superintendent of Schools	C. Usih
Secretary Treasurer	C. Wang
Deputy Superintendent	R. Ryan
Director, Richmond Project Team	S. Ahluwalia
Director, Facilities Services	K. Wilkins
Manager, Energy and Sustainability	J. Ho
President, Richmond Teachers' Association	L. Baverstock
3rd Vice President/Pro-D Chair, Richmond Teachers' Association	J. Cho
President, Canadian Union of Public Employees Local 716	S. Robinson
Representative, Richmond Management and Professional Staff	J. Canlas
Executive Assistant (Recording Secretary)	T. Lee

*Present for a portion of the meeting

The meeting was called to order at 4:30 pm.

The Richmond Board of Education acknowledged and thanked the First Peoples of the hən̓q̓əmiñəḥ language group on whose traditional and unceded territories we teach, learn and live.

1. Approval of Agenda

The agenda was adopted as circulated.

2. Approval of Minutes

Minutes from the May 1, 2024 meeting was approved as circulated.

3. Facilities Planning Update (standing item)

Trustee Tablotney joined the meeting at 4:32 pm.

The Director, Richmond Project Team noted there were no further updates to his report, which is included in the agenda package. He then responded to trustees' questions regarding the Talmey Elementary building addition, funding allocations for elementary school building additions, and the

potential impact of the amended City of Richmond Zoning Bylaw on population growth.

The Director, Richmond Project Team then responded to a question from the President, Richmond Teachers' Association regarding concerns about unexpected growth in student enrolment over the summer in the city centre. Discussion then ensued regarding city centre growth.

4. Capital Projects Update (standing item)

The Director, Richmond Project Team noted there were no further updates to his report, which is included in the agenda package. He then responded to a question from the President, Richmond Teachers' Association on the Classroom Ventilation Program and portable classrooms.

5. Facilities Services Update (standing item)

The Director, Facilities Services spoke to his report as included in the agenda package. He then highlighted the achievement of NuvoClean in winning the Pinnacle Innovation Award.

The Director, Facilities Services then responded to questions from trustees regarding the roofing system renewal project. Trustees congratulated NuvoClean for their award win.

Following a question from the President, Richmond Teachers' Association, the Director, Facilities Services provided information on deep cleaning and inspections for portable classrooms during summer.

6. 2023 District Sustainability and Climate Action Report

Manager, Energy and Sustainability shared a presentation on the District Sustainability and Climate Action Plan (DSCAP) and emission trends in the district.

Trustees thanked the Manager, Energy and Sustainability for his presentation. He then responded to questions from trustees' regarding the implications of not meeting targets, the progress of the Five-year DSCAP, funding sources, and the tracking natural gas consumption and savings. Following this, discussion continued regarding paper usage.

7. Video Surveillance

The report was included in the agenda package. The Chairperson responded to the President, Richmond Teachers' Association's inquiry about the four secondary schools in Phase 1, indicating that they have not been determined yet.

8. Minutes for Information

(a) Child Care Development Advisory Committee Meeting

Minutes of Meeting held April 3, 2024 were attached for information.

9. Next Meeting Date – September 2024

10. Adjournment

The meeting adjourned at 5:20 pm.

Respectfully Submitted,

Ken Hamaguchi

Chairperson, Facilities and Building Committee

DRAFT

Report to the Facilities and Building Committee (Public)

DATE: September 4, 2024

FROM: Steve Ahluwalia, Director, Richmond Project Team
Umur Olcay, Manager, Facilities Planning
Joseph Balderston, Assistant Manager, Facilities Planning

SUBJECT: **Facilities Planning Update**

The following report is for information only. No further action on the part of the Facilities & Building Committee is required at this time.

STRATEGIC PLAN REFERENCES

Strategic Priority 3: Optimized Facilities & Technology

✓ *Goal 2: The district's facilities are well-maintained, equitable, safe, and conducive to learning.*

DISCUSSION

City Centre Area Elementary Schools

The District Long Range Facilities Plan provides the framework for new schools and school expansions to accommodate enrolment growth projections within the City Centre. To accommodate the enrolment growth, two new schools are required with the first targeted to open in September 2029, and the second by September 2033. In the short term, the fastest elementary school age growth is projected within the current Brighthouse catchment, resulting in the need for a new elementary school within five years. The Richmond Project Team will work closely with the City of Richmond on designating new school site locations in the Official Community Plan and City Centre Area Plan.

Local Government Act Amendments

The Provincial Government introduced housing legislation in Fall 2023 amending the Local Government Act (LGA) in efforts to increase housing supply province-wide.

In June 2024, to meet legislative requirements, the City of Richmond:

- Adopted a bylaw designating Transit-Oriented Areas (TOA's) with provincially prescribed minimum height and density provisions affecting lands within 800 meter of the City Centre's five Canada Line Stations; and
- Rezoned close to 27,000 single-family and duplex lots throughout the City to allow for Small-Scale Multi-Unit Housing (SSMUH). As directed by provincial legislation, SSMUH zoning permits:
 - 3 dwellings units on lots that are 280m² or less
 - 4 dwelling units on lots that are larger than 280m²
 - 6 dwelling units on lots that are larger than 281m² and within 400 m of a frequent service bus

stop (i.e., daytime service every 15 minutes).

School District staff are closely monitoring the impact of housing legislation on the location and timing of housing developments to consider the potential impact on enrolment growth patterns across the District and long-term needs for school facilities.

City of Richmond Official Community Plan (OCP) Update

The City of Richmond intends to update their OCP by December 2025 to align with recently introduced housing legislation. The Richmond Project Team is working closely with the City of Richmond to ensure that the updated OCP strengthens our ongoing collaboration to support an appropriate level of facility expansion and enhancement.

Long Range Facilities Plan (LRFP) Update

The Richmond Project Team continues to update the LRFP targeted for completion in Fall 2024 with potential Board approval in early 2025. Considerations for the next revision of the LRFP include:

- Updated demographic and housing growth trends, aligned with the upcoming OCP update;
- Emerging Childcare policies resulting from continued integration of Child Care with the Ministry of Education;
- Alignment with updated Metro Vancouver Regional Growth Strategy adopted in February 2023; and
- Updated City Centre Growth Strategy, with growth needs identified for elementary schools, including school expansions and new schools.

Steve Ahluwalia, PEng, MBA

Director, Richmond Project Team

Umur Olcay, RPP, ALEP

Manager, Facilities Planning

Joseph Balderston, RPP, MCIP

Assistant Manager, Planning

Report to Facilities and Building Committee (Public)

Date: September 4, 2024

From: Steve Ahluwalia, Director, Richmond Project Team

Subject: **Capital Projects (Richmond Project Team) Update**

The following report is for information only. No further action on the part of the Facilities & Building Committee is required at this time.

STRATEGIC PLAN REFERENCES

Strategic Priority 3: Optimized Facilities & Technology

✓ Goal 2: The district's facilities are well-maintained, equitable, safe, and conducive to learning.

DISCUSSION

A. Major Capital Projects (*capital projects \$1 Million or more funded by the Province*)

1. John Diefenbaker Elementary Seismic Replacement (\$52.61M)
 - Design has commenced. Project Design Advisory Committee meeting is scheduled for September 9, 2024.
2. Howard DeBeck Elementary Seismic Upgrade & Building Envelope Upgrade (*\$18.5 Million*)
 - Construction commenced in early May 2024. We are currently on track for the budget and schedule.
3. Alfred Dixon Elementary Seismic Upgrade (*\$31.2 Million*)
 - Construction started in June 2024. We are currently on track for the budget and schedule.
4. Samuel Brighthouse Building Addition (\$9.0 Million)
 - Completed. Final minor refinement in progress.
5. Cook Building Addition (\$7.5 Million)
 - Completed. Final minor refinement in progress.
6. R.C. Talmey Elementary Building Addition (\$9.5 Million)
 - Building permit submitted to City.
 - Project Design Advisory Committee will be planned for September 2024.
7. Childcare Facility – James Whiteside Elementary (\$1.98 Million)
 - Completed. The project can accommodate approximately 62 children total for the daycare

and before & after care program.

8. Childcare Facility – James McKinney Elementary (\$1.98 Million)

- Completed. The facility is expected to accommodate approximately 50 children total for the daycare and before & after care program.

9. Childcare Facility – William Bridge Elementary (\$1.98 Million)

- Completed. The facility is expected to accommodate approximately 50 children total for the daycare and before & after care program.

10. Childcare Facility – Adult Education Centre (\$2.3 Million)

- Completed. The facility is expected to accommodate approximately 56 children total for the daycare and before & after care program.

11. Childcare Facility – Spul'u'kwuks (\$1.98 Million)

- The facility is expected to accommodate approximately 50 children total for the daycare and before & after care program.
- Expected completion in September 2025, on budget.

12. Childcare Facility – Garden City (\$1.98 Million)

- The facility is expected to accommodate approximately 50 children total for the daycare and before & after care program.
- Expected completion in September 2025, on budget.

B. Major Local Capital Projects (*capital projects greater than \$1 Million funded by Board of Education*)

1. Classroom Ventilation Program (*up to \$12 Million*)

- Completed.

C. Minor Capital Projects (*less than \$1 Million funded by the Province*)

1. Wood shop dust extraction system replacements at McMath Secondary and Richmond Secondary are completed (2023/24 SEP: \$768,000 + \$495,000). The next steps are to commission the systems and provide training to staff.

2. Building Envelope Replacement at Blair Elementary will be completed in September 2024, on budget.

*Steve Ahluwalia, PEng, MBA
Director, Richmond Project Team*

Report to Facilities and Building Committee (Public)

DATE: September 4, 2024
FROM: Kristopher Wilkins, Director, Facilities Services
SUBJECT: **Facilities Services Update**

The following report is for information only. No further action on the part of the Facilities & Building Committee is required at this time.

STRATEGIC PLAN REFERENCES

Strategic Priority 3: Optimized Facilities & Technology

✓ *Goal 2: The district's facilities are well-maintained, equitable, safe, and conducive to learning.*

DISCUSSION

Minor Capital Projects 2024/25

- The 2024/25 Facilities Renewal Program (FRP) underway, primarily funded by the Annual Facilities Grant (AFG), School Enhancement Program (SEP) and Carbon Neutral Capital Program (CNCP) (total \$8.1 Million).
 - MacNeill chiller replacement (SEP) is underway, new equipment is expected in December;
 - Thompson playground (PEP) and Brighthouse playground (capital) were installed on the August 24/25 weekend, with new fall protection and borders to be completed in next two weeks;
 - Roofing projects (AFG) are substantially complete at General Currie, Thompson, Kilgour and Lee;
 - Electrical service upgrade in McKay and Errington (AFG): McKay electrical service with old Pioneer equipment was obsolete and had no expandability, upgrade was completed in July with New Siemens system including spare space to accommodate future electrical needs. Errington upgrade is in progress with the order for new equipment to be placed in September and the physical upgrade planned for spring 2025;
 - Fire alarm and security upgrade: in progress. 13 schools need fire alarm system upgrades to meet current code. We are over 60% complete of the multi-year project, and have completed upgrades at two secondary schools, McRoberts and Richmond High, and five elementary schools this summer;
 - Security upgrades (AFG): There are 10 schools undergoing a security system upgrade this year, approximately 70% completion, will continue work throughout the year;
 - Sprinkler system upgrades (AFG): Completed. The Plumbing department has completed the main valve upgrade in 5 schools for the dry sprinkler systems. Completed the replacement of all sprinkler heads at MacNeill;
 - Domestic water system upgrade (AFG): Completed at Brighthouse, McRoberts, Westwind and

Rideau park. Scope included hot water boiler upgrade, incoming water check valve replacement and water station rebuild;

- HVAC system upgrade in SBO, Boyd and FSC (AFG): approximately 90% complete. New Boilers and Chiller were installed over the summer at SBO, commissioning is complete, and the units are running, with some small deficiencies to be completed before project closeout. Boiler upgrade at Boyd was delayed due to late arrival of equipment, and the HVAC team pivoted to come up with a phasing strategy and to ensure hot water is available for school start. Phase 2 is expected to complete in early September which will provide the school with hot water for the heating season. HVAC also completed the 2 RTU replacements at FSC with new heat pump RTU's;
- DDC heating controls upgrade at SBO, Kingswood, Errington, and McNeely (AFG): 80% complete. Installation and commissioning at the first 3 sites are in the final stages, with McNeely expected to be complete by end of September;
- Exterior re-paint at General Currie and Thompson (AFG): complete.
- Blair, Byng and DeBeck old playground structures were cleaned, scraped and re-painted to extend their lifespan (AFG);
- 9 gym floors were re-finished (Burnett both gyms, MacNeill small gym, McRoberts both gyms, Richmond Secondary large gym, Steveston-Lond large gym, Homma and Tomsett) and 2 gyms floors (Westwind and Gilmore) were sanded and re-finished (AFG); and
- New flooring (AFG) was installed in the Lee and McKay corridors, Blair classroom 108, Homma classroom 100/102/107/108, Garden City portable 1, Richmond Secondary counselling offices, and in the Steveston-London annex.

Maintenance Activities

Highlights in the Maintenance Departments:

- The majority of the focus of the Maintenance Departments over the summer was on AFG projects, annual inspections and preventative maintenance, and support of the Richmond Project Team Capital Projects;
- Electrical Department Capital project support at the Cook and Brighthouse modulars. Electrical department was responsible for the fire alarm and security system installation in these two capital projects, systems in both schools are up and running, and ready for city inspections;
- HVAC System bi-annual service: Duct cleaning and filter change are 100% complete. Duct cleaning was conducted in five elementary schools (General Currie, Ferris, Walter lee, Quilchena, Maple Lane), HVAC filter changes are scheduled for summer and in December and all summer filter changes are complete;
- Paint Department repainted the McMath driveway markings and the entire parking lot and driveway markings at Palmer, Steves and Debeck with minor updates at several other sites;
- Carpentry Department replaced the failed countertop and millwork sink area in Errington room 117;
- Carpentry Department replaced the ramp to the portable at Blundell;
- The Learning Services office spaces at Woodward on the 1st floor were completely renovated, including new flooring, furniture and painting;
- The library at Homma was fully renovated including new flooring, millwork, and painting;

- The library at Steveston-London was partially renovated including new flooring and millwork;
- Grounds Department focused on supporting playground replacements, summer maintenance including fall protection top-ups in playgrounds, grass cutting, partial replacement of the fence at DeBeck, removal of fallen trees, and supporting the various maintenance projects; and
- Continuing work on preventative, scheduled and service call maintenance in the Architectural, Finishes, Mechanical, Electrical and Grounds Departments across all District Sites.

Operations Activities

Highlights in the Operations & Rentals, Transportation, Assets & Safety, and Energy & Sustainability Departments:

- **Operations & Rentals**
 - Completed a successful Summer Clean-Up, working around summer Continuing Education programs, Capital Projects, maintenance projects, flooring replacements and City of Richmond programs;
 - Recruited and hired new Assistant Manager - Operations & Rentals;
 - Operations Day was held on July 10 at Cambie Secondary. Topics included: Respectful Workplace Training/ Supply Management/Maintenance & Trades Info Session/ Workplace Incident Reporting;
 - Completed a trial of our revised Operations Training Program & Orientation for new sub-custodian hires; and
 - The custodial staff continues to provide a safe and healthy learning environment for the students and staff of the Richmond School District.
- **Transportation and Assets**
 - All buses successfully passed their annual CVSE inspections and are ready for the school year;
 - New school year bus schedule is now in place. Bus drivers start up meeting on Friday August 30th to review bus schedules, student binders and routes. All staff meeting on Tuesday September 3rd to welcome back Transportation team and strategize for the upcoming school year;
 - Back up cameras have been installed in all service/maintenance vans that did not come equipped with them; and
 - New pickup trucks have been received and outfitted for the Pest Control Technicians.
- **Energy and Sustainability**
 - Palmer, Brighthouse, and Blundell LED upgrades (CNCP and AFG): substantially complete. Palmer is at over 90% complete, Brighthouse at over 90% complete, and Blundell at 75% complete. During the summer, installation crews worked normal business hours and Saturdays, and they will switch to afternoon/evening shifts once school begins in September. Unfortunately, material delivery delays meant installation work started later than anticipated (late July/early August). It appears we will be able to meet the August 30 deadline to qualify for the 50% bonus incentive (\$31,444) from BC Hydro, on top of the regular incentive (\$62,888) for project completion;
 - FSC Electrical infrastructure upgrade: completed 1st phase in August 2024 to support our fleet

electrification efforts. All electrical conduits installed, and new concrete pad for the electrical kiosk installed. Design work in progress with BC Hydro for making the final connection between their on-site transformer and the new electrical kiosk that will provide power to all EV chargers, separate from the FSC building. This 1st phase is fully funded by BC Hydro (50%) and the Zero Emission Transit Fund (ZETF, 50%), with AFG covering the cost of the new kiosk. All electrical infrastructure work will be in place no later than April 2025, in time for SD38 to receive its two new electric buses;

- BC Hydro Commercial Energy Manager contract has been signed with a three-year term (through March 31, 2027). Highlights include annual energy conservation targets of 375,000 kWh, as well as reporting deliverables and bonuses for the District for completing Integrated Feasibility Studies at five buildings per year over the term of the contract. Fortis BC Energy Specialist contract has also been signed with an annual energy conservation target of 2,000 GJ and an annual \$80,000 in incentive funding;
- A simplified Eco Wise program funding application has been developed for the 2024/25 school year, to support Green and Eco Teams in running sustainability projects throughout the year. This is being run in conjunction with the BC Hydro/Fortis BC Energy Wise Network program, which this year will once again focus on Plug Loads (unplugging devices that are not in use or not actively being charged); and
- 2023/24 waste diversion was 54%, an improvement on the 2022/23 diversion rate of 40%, but still short of our target of 70% waste diversion. Work is ongoing to conduct waste audits at several of our schools (elementary and secondary), with the results being used to inform educational updates on our zero waste activity efforts, as well as operational changes in schools to improve waste diversion practices. These audits will take place over the course of the school year. Currently evaluating two competing proposals, both of which include the opportunity for student involvement in the waste audit process.

*Kristopher Wilkins, BEng
Director, Facilities Services*

Attachment: Summer 2024 Projects Presentation

Summer 2024 Projects

Facilities and Building Committee - September 4, 2024

Kristopher Wilkins, B.Eng

FSC
Fleet
Electrification
Phase 1



SBO HVAC Upgrades



Operations



General Currie Exterior Re-Paint



General Currie
Exterior Re-Paint



Thompson Exterior Re-Paint



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RICHMOND
SCHOOL DISTRICT NO.38

Thompson Exterior Re-Paint



DeBeck
Playground
re-fresh



OND
NO. 38



Byng
Playground
re-fresh



RICHMOND
SCHOOL DISTRICT NO.38

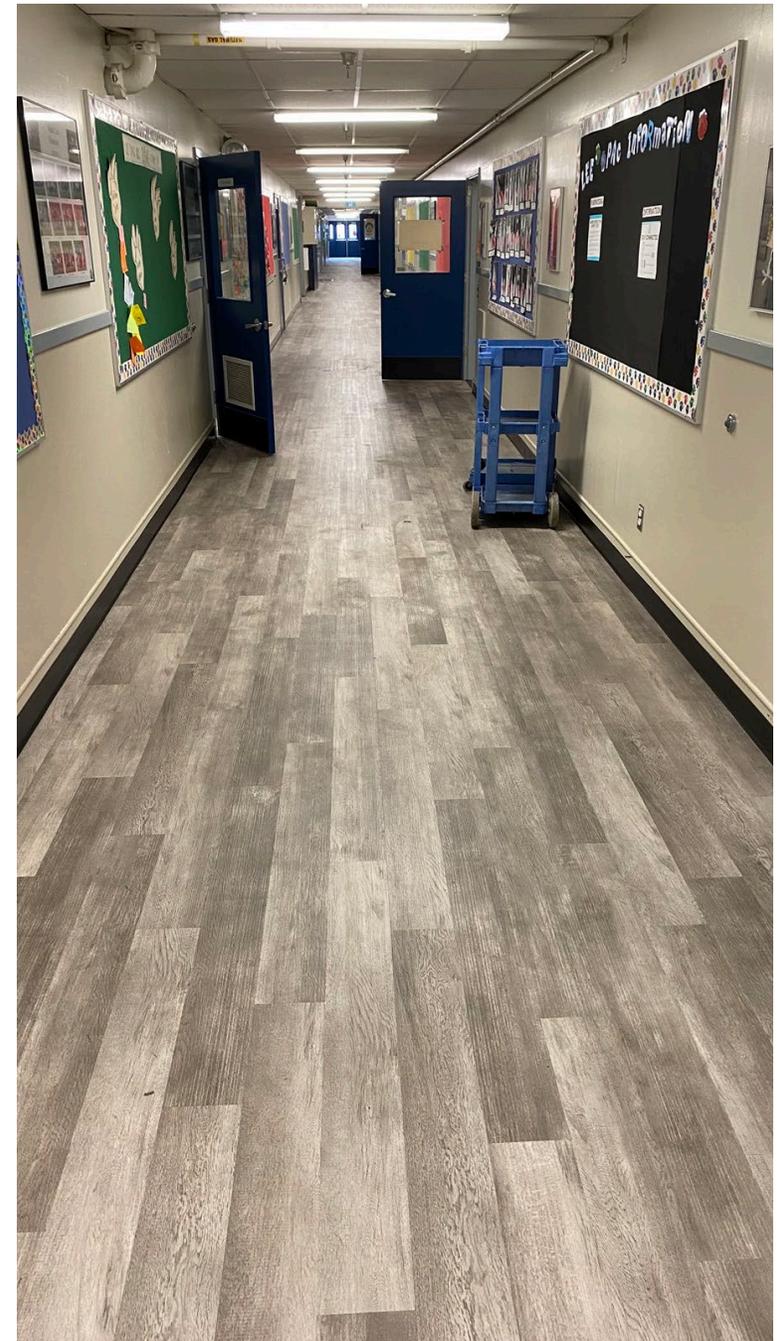
SLSS/Gilmore
Gym floor
re-finish



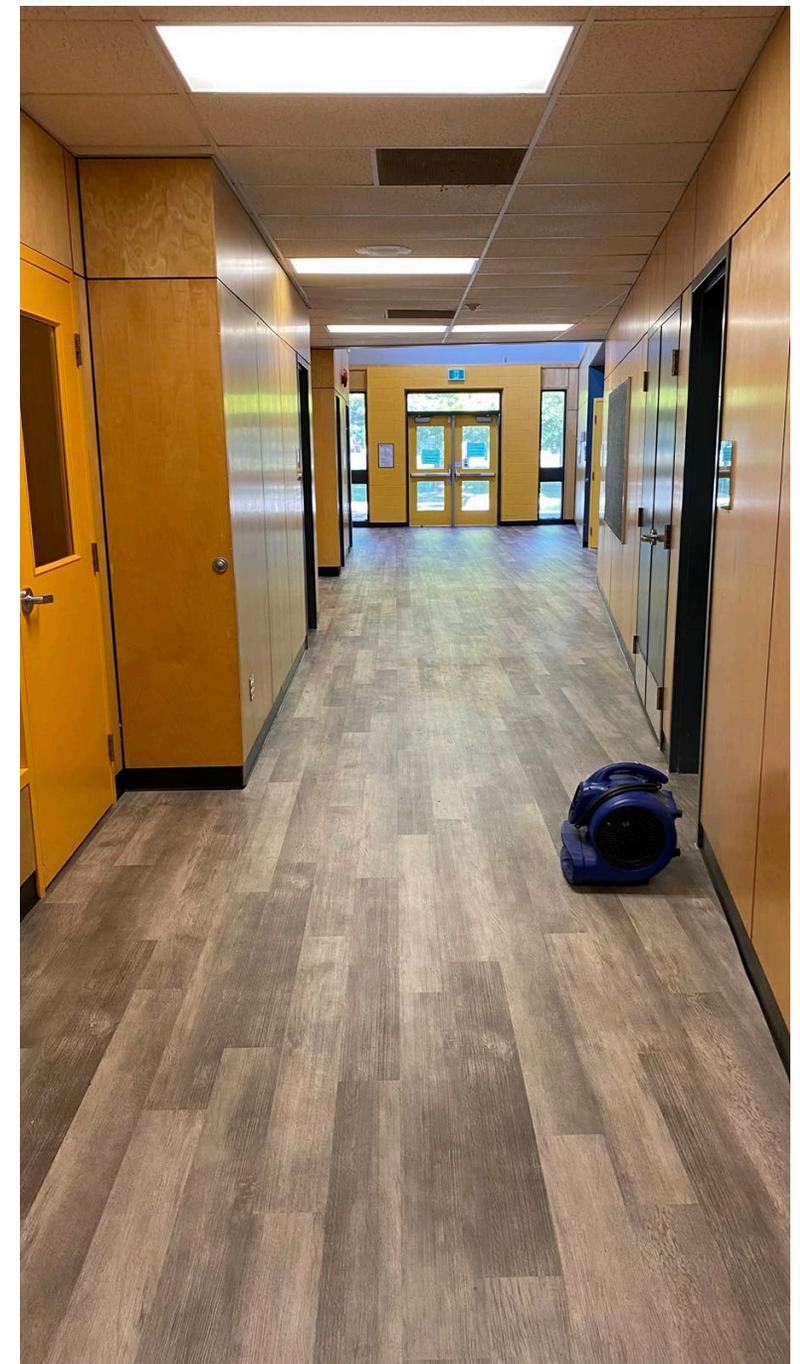
MOND
RICT NO.38



Lee
New corridor
flooring



McKay
New corridor
flooring



Errington
Classroom
millwork
replacement



RICHMOND
SCHOOL DISTRICT NO.38



Homma
Library millwork
& new flooring



OND
RICT NO.38



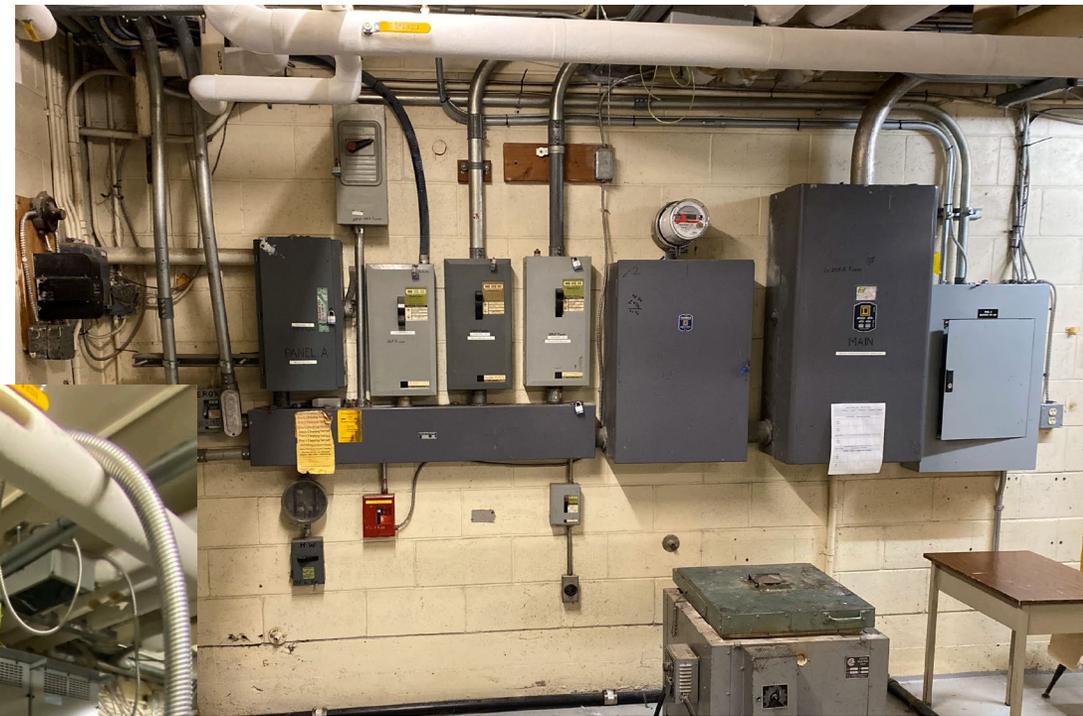
SLSS
Library millwork
& new flooring



Cook/Brighthouse
Electrical support
of modular
expansion



McKay
New main
electrical
distribution



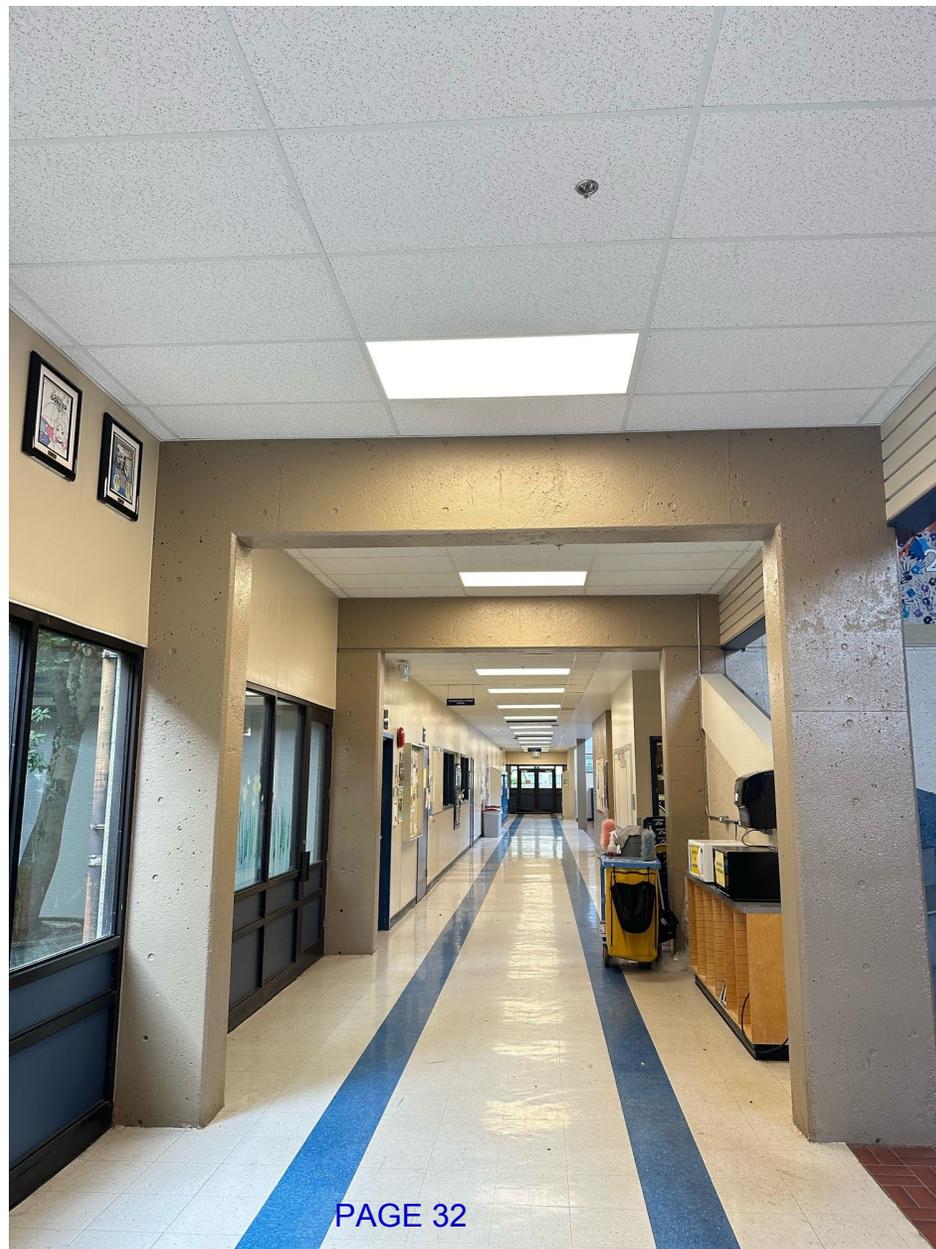
Rideau Park
New RTU's



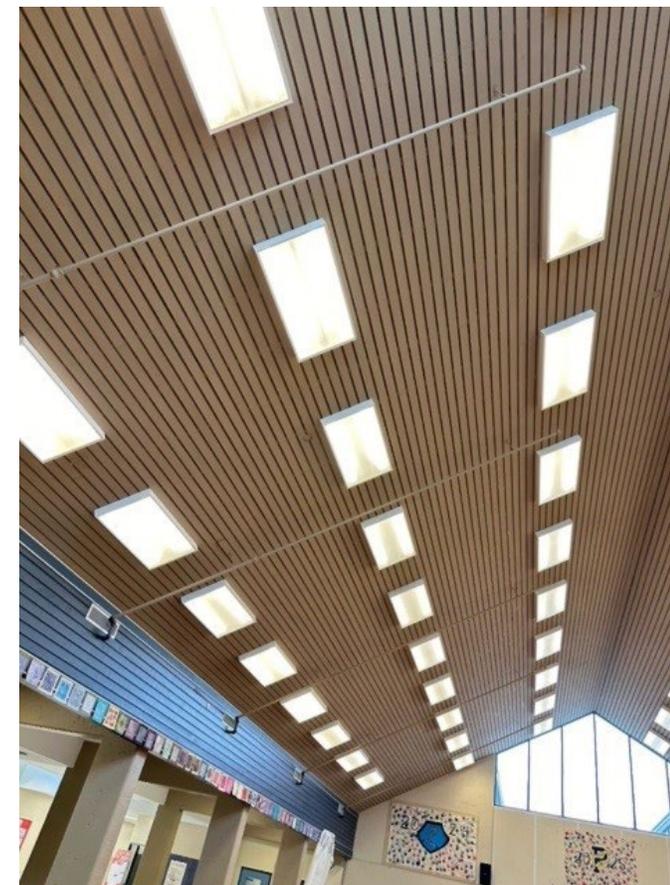
RICHMOND
SCHOOL DISTRICT NO.38

RICHMOND
SCHOOL DISTRICT NO.38

Palmer
New LED lights



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RICHMOND
SCHOOL DISTRICT NO.38

Brighthouse/Westwind
Domestic hot water
and valve upgrade



Blair Portables
Complete
refresh



Diefenbaker
New Rainbow
Crosswalk



RICHMOND

SCHOOL DISTRICT NO.38

   | sd38.bc.ca



Child Care Development Advisory Committee

May 1, 2024

6:30 PM

In person at Seedlings Early Childhood Development Hub

Members in Attendance: Chantelle Pereira (Chair), Kevin Ching (Vice- Chair), Elana van Veen, Tiffany Mallen (Recording Secretary), Diana Ma, Chris Duggan (Staff Liaison), Heather Larson (Trustee Liaison), Tania Lam, Maryam Bawa, Jocelyn Wong, Karen Jensen, Harinder Mahli, Vedrana Tomic.

Regrets: Carol Day (Council Liaison), Joyce Lin.

1. Welcome, Introduction and Regrets

The Chair welcomed all committee members to the meeting and offered greetings for Child Care Month.

2. Approval of the Agenda

Motion: Approval of the Agenda for May 1, 2024.

CARRIED

3. Approval of the Minutes

Motion: Approval of the Minutes of April 3, 2024.

CARRIED

4. Guest Speaker/Presentation

Karen Jensen provided a tour of Seedlings Early Childhood Development Hub to members of the Committee.

5. Correspondence

- We are pleased to announce that two new members have been appointed by Richmond City Council to CCDAC; Maho Kawasaki and Geovany Cheng, who will be joining us for the next meeting.
- The Mayor has proclaimed May as Child Care Month in the City of Richmond, for 2024. The proclamation will be displayed in City Hall during the Symposium event.

6. New Business

An update was provided on the draft Child Care Strategy. The draft recommendations and actions have been shared with the Richmond School District, Vancouver Coastal Health and Richmond Community Association and Society board members over the last couple of weeks for comments and/or suggestions. The draft Child Care Strategy is due

to be presented to Council this summer and a period of public engagement will follow, before the Child Care Strategy is finalized and adopted by City Council.

7. Reports

a. Sub-committee Reports

i. Advocacy Sub-committee

None.

ii. Child Care Month Sub-committee

The 2024 Child Care Symposium is on Saturday May 4th, registration will be open until Friday. Thank you to those members who have volunteered to help on Saturday.

The Children's Art Exhibition begins on Friday May 3 and will be up until May 31 at the Brighthouse Branch of the Richmond Public Library. It is free and open to anyone, some of the artwork is located at ground level and others are located on the first floor in the left hand corner.

iii. Child Care Grants Sub-committee

Prior to the discussion of this agenda item, two committee members; Ms. Jensen and Ms. Wong declared a conflict of interest and excused themselves from the meeting.

A summary of the 2024 Child Care Professional and Program Development Grants (second intake) was presented to CCDAC by the Grants Sub-committee. The Grants sub-committee outlined their recommendations to be presented to City Council for consideration and approval and a discussion took place.

Motion: That CCDAC endorse the funding recommendations as presented for the 2024 Child Care Professional and Program Development Grants (second intake) and that the endorsed recommendations be presented to City Council for their consideration. This item was carried without the presence of Ms. Jensen and Ms. Wong.

CARRIED

Ms. Jensen and Ms. Wong returned to the meeting.

b. City Reports

i. Staff Liaison

None

a. School District Reports

i. School Board Liaison

Trustee Larson shared an update on the new purpose-built child care facilities which are due to be completed and open later this year.

8. Community Updates

i. Child Care Resource and Referral (CCRR) Update

Ms. Wong shared an update from CCRR, the workshop event to celebrate Child Care Month is open for registration. The workshop is titled ‘Celebrated & Inspired 2024: a Child Care Workshop Event’ with speaker Dr Vanessa LaPointe and will be held on Saturday May 25 9:30-12:00. The event is taking place at Seedlings Early Childhood Development Hub.

9. Next Meeting

The next meeting will take place on June 5, 2024 at 7 p.m. (virtually)

10. Adjournment

The Committee Chair adjourned the meeting at 8:30 p.m. **CARRIED**

Certified a true and correct copy of the minutes of the meeting of the Child Care Development Advisory Committee of the Council of the City of Richmond held on May 1, 2024.

[Redacted Signature]

Chantelle Pereira, Chair

June 5 , 2024

Date

[Redacted Signature]

Tiffany Mallen, Recording Secretary

June 5 ,2024

Date