

COMMUNITY RELATIONS

Policy 802-R (previously 1002-R)

Citizens' Involvement in Decision-Making

The procedures listed are a guide to be followed, from time to time and as determined by the Board, to assist the Board in appreciating more fully the concerns of the public on a particular subject prior to making a decision.

1. The Board's desire for public involvement on a particular topic is expressed (but not released if in-camera), and steps 2, 3, and 4 are put into action.
2. The Superintendent of Schools is authorized to inform immediately the school(s) administration affected by the Board's concerns.
3. The school(s) administration, with the support of the Superintendent of Schools Office, informs the school(s) staff(s) of the Board's request.
4. The school(s) administration and staff, with support of the Superintendent of Schools Office, will provide for public involvement to react to the Board's concerns by the most appropriate means, such as a survey, open forum, information meeting, questionnaire, etc., or any combination of the preceding. Regardless of the form of public involvement, a full explanation of the Board's concern must be conveyed to the public.

In the event of an open meeting with the public, a Trustee representative will be in attendance along with appropriate staff.

5. Every effort will be made to minimize the time between the expression of concern by the Board and the public reaction.