

## FACILITIES

## Policy 703.5-R (previously Policy 903.5-R)

### Health and Safety

In order to accomplish the Board's commitment to providing a safe and healthy working and learning environment for all students and staff, the following responsibilities apply:

1. The Board will establish policies and procedures to meet or exceed health and safety standards throughout the District, in accordance with applicable health and safety legislation and regulations.
2. The Superintendent or designate, through Principals and Supervisors, will:
  - a) provide training in proper work procedures to assist teaching and non-teaching staff to perform their duties without undue risk. Such training may include but is not limited to:
    - new employee general health and safety orientation sessions or information;
    - hazard recognition and prevention sessions for teachers in specialized subject areas as required;
    - the use and care of required personal protective equipment;
    - asbestos awareness training sessions or information for staff who work in schools which have asbestos-containing materials;
    - instruction in low and moderate risk asbestos work procedures for staff who require it;
    - propane dispensing course for those employees fueling propane-powered vehicles;
    - laboratory safety training for lab assistants/lab technicians;
    - first aid training for designated first aid attendants as required by Workers' Compensation Board First Aid Regulations and;
    - WHMIS training sessions or information for all employees as required by Workers' Compensation Board Regulations;
    - instruction in Universal Precautions to prevent the spread of infection;
    - instruction in recognition of potentially violent situations, procedures to minimize risk of violence and procedures for reporting incidents of violence.
  - b) ensure that schools and work sites are kept sanitary to prevent the spread of infection and disease, and to minimize allergic responses in staff and students.
  - c) investigate reports of unsafe acts or conditions and initiate corrective actions where necessary.
  - d) consult with the City of Richmond Health Department regarding the appropriate measures to take if a student or staff member contracts a communicable disease (e.g. head lice, measles or Hepatitis "B").
3. All staff are responsible to follow safe working procedures and to participate in keeping their work environment safe.