

Board of Education Public Meeting Minutes

Wednesday, May 22, 2024 – 7:00 pm
1st Floor Boardroom and via Zoom

Present:

Chairperson	H. Larson
Vice Chairperson	K. Hamaguchi
Trustee	R. Belleza
Trustee	D. Sargent
Trustee	D. Tablotney
Trustee	A. Wong
Trustee	D. Yang
Superintendent of Schools	C. Usih
Deputy Superintendent	R. Ryan
Secretary Treasurer	C. Wang
Assistant Superintendent	C. Brautigam
Assistant Superintendent	J. MacMillan
Assistant Superintendent	M. Naser
Assistant Superintendent	C. Stanger
Executive Director, Learning and Business Technologies	R. Laing
Director, Communications & Marketing	D. Sadler
Executive Assistant (Recording Secretary)	T. Lee

The Chairperson called the meeting to order at 7:04 pm.

The Richmond Board of Education acknowledged and thanked the First Peoples of the hən̓q̓əmi̓nəm̓ language group on whose traditional and unceded territories we teach, learn and live.

1. Recognition of Visitors, Announcements, Trustees' Updates

(a) Recognition of Visitors

The Chairperson welcomed the gallery to the meeting.

(b) Announcements

Trustee Hamaguchi: As noted in the board's strategic plan, the district actively addresses unconscious bias and privilege, systemic discrimination and marginalization based on factors such as ability, colour, cultural identity, gender, gender identity, Indigeneity, political beliefs, race, religious beliefs, sexual orientation and socioeconomic status.

With this commitment, each year the Richmond School District recognizes and supports Pride Season, which refers to the wide range of Pride events that take place over the summer (June to September) when 2SLGBTQI+ communities and allies come together to spotlight the resilience, celebrate the talent, and recognize the contributions of 2SLGBTQI+ communities. Although special attention is put on the Pride events during the summer months, they happen throughout the year in many communities.

Our district would like to acknowledge the LGBTQ2+ communities and their allies, recognize their positive contributions to our community and wish everyone a Happy Pride Season!

Trustee Wong: In the month of June, we celebrate National Indigenous History Month to honour the history, heritage and diversity of Indigenous peoples in Canada. This month is a time for learning about, appreciating and acknowledging the contributions First Nations, Inuit and Métis peoples have made in shaping Canada. Further, and aligned with the summer solstice on Tuesday, June 21, we acknowledge and honour National Indigenous People's Day. This day is an annual reminder for all of us to celebrate the unique heritage, diverse cultures and outstanding contributions of Indigenous Peoples across the country. As reflected in the Board's Strategic Plan, Indigenous Peoples' history, perspectives, and learning approaches are embedded within district planning and practices as students are provided with authentic opportunities to learn about, respect, and engage with Indigenous cultures. Indigenous History Month is a reminder of our shared responsibility to honour, uplift, and amplify Indigenous voices in pursuit of truth, understanding, and reconciliation.

(c) **Any materials not included in packages available to the public**

The Secretary Treasurer noted all materials had been made available to the public on the district website.

2. Adoption of Agenda

082/2024 MOVED BY D. SARGENT AND SECONDED BY K. HAMAGUCHI:

THAT the Wednesday, May 22, 2024 regular agenda of the Board of Education be adopted as circulated.

CARRIED

3. Presentations, Briefs, Special Recognition

(a) **Presentations**

Nil.

(b) **Briefs**

Nil.

(c) **Special Recognition**

Nil.

4. Questions from the Public

There were no questions from the public.

5. Executive

The Superintendent noted we were nearing the end of the school year and highlighted celebrations and events in the month of May and June, which include:

- Unveiling of the new mural at Spul'ukwuks Elementary on May 22, 2024;
- The 25 Year Anniversary Celebration on May 7, 2024 to honour and recognize Richmond School District employees who celebrated their 25th Anniversary with the Board of Education;
- The upcoming Board Retirement Dinner on June 3, 2024 to honour Richmond School District employees who retired between June 1, 2023 and June 30, 2024; and
- The May 1, 2024 Student Voice Forum.

Assistant Superintendent Naser then introduced a video, "Building a Connected Community - The Impact of Student Voice in Richmond." As part of Strategic Priority 5, the video highlighted the Richmond School District's Student Voice Forum and showcased the collaboration between students and staff in both the planning and execution of the event.

Trustees thanked staff for working with the students to put the event together.

6. Approval of Minutes of Prior Meetings

- (a) A record of an in-camera meeting of the board held Wednesday, April 24, 2024 was included for information.
- (b) Regular meeting of the board held Wednesday, April 24, 2024

083/2024 MOVED BY A. WONG AND SECONDED BY D. SARGENT:

THAT the Board of Education approve the Minutes of Wednesday, April 24, 2024, regular meeting as circulated.

CARRIED

7. Business Arising from Prior Minutes

(a) **Capital Bylaw – Three Readings**

The Secretary Treasurer spoke to her report as included in the agenda package.

There was unanimous consensus that three readings of the 2024/25 Capital Bylaw take place.

The Chairperson then read the first reading of the 2024/25 Capital Bylaw in full:

CAPITAL BYLAW NO. 2024/25-CPSD38-02
CAPITAL PLAN 2024/2025

A BYLAW by the Board of Education of School District No. 38 (Richmond) (hereinafter called the "Board") to adopt a Capital Plan of the Board pursuant to sections 143 (2) and 144 (1) of the *School Act*.

WHEREAS in accordance with provisions of the School Act the Minister of Education (hereinafter called the "Minister") has approved the Capital Plan of the Board.

NOW THEREFORE the Board agrees to the following:

- (a) authorize the Secretary-Treasurer to execute Project Agreement(s) related to the expenditures contemplated by the Capital Plan;
- (b) upon approval to proceed, commence the Project(s) and proceed diligently and use its best efforts to complete each Project substantially as directed by the Minister;
- (c) observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the Project(s); and,
- (d) maintain proper books of account, and other information and documents with respect to the affairs of the Project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board for the 2024/2025 Capital Plan as approved by the Minister, to include the supported project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent dated May 16, 2024, is hereby adopted.
2. This Bylaw may be cited as **School District No. 38 (Richmond) Capital Bylaw No. 2024/25-CPSD38-02.**

084/2024 FIRST READING MOVED BY K. HAMAGUCHI AND SECONDED BY A. WONG:

CARRIED

The Chairperson then read the second reading of the bylaw in summary:

THAT the Board of Education (Richmond) approve CAPITAL BYLAW No. 2024/25-CPSD38-02. Through the Bylaw, the Board agrees to authorize the Secretary Treasurer to execute the project agreement and commence to proceed the approved projects and comply with all applicable laws, regulations and Ministry policies.

Trustees then acknowledged the positive aspect of the modular classroom project and continued to emphasize the ongoing need to advocate for a city center school. The Secretary Treasurer then responded to a trustee's questions regarding the project's timeline, cost, and the number of seats it would accommodate.

085/2024 SECOND READING MOVED BY R. BELLEZA AND SECONDED BY D. SARGENT:

CARRIED

The Chairperson then read the third reading of the bylaw in summary:

THAT the Board of Education (Richmond) approve CAPITAL BYLAW No. 2024/25-CPSD38-02. Through the Bylaw, the Board agrees to authorize the Secretary Treasurer to execute the project agreement and commence to proceed the approved projects and comply with all applicable laws, regulations and Ministry policies.

086/2024 THIRD AND FINAL READING MOVED BY D. TABLOTNEY AND SECONDED BY D. YANG:

CARRIED

The 2024/25 Capital Bylaw having been read a first, second and third time, is passed and adopted this 22nd day of May 2024.

(b) Schedule of School Charges 2024/25

The Deputy Superintendent spoke to his report as included in the agenda package.

Assistant Superintendent MacMillan then provided further information on the Student and Family Affordability Fund and the Feeding Futures program following a question from a trustee.

The Deputy Superintendent then responded to a question from a trustee, explaining that the charges were part of a cost recovery process.

087/2024 MOVED BY D. SARGENT AND SECONDED BY A. WONG:

THAT the Board of Education approve the 2024-2025 Schedule of School Charges for Elementary and Secondary Schools in accordance with the School Act.

CARRIED

8. New Business

Nil.

9. Questions from the Public

There were no questions from the public.

10. Standing Committee Reports

(a) **Audit Committee**

Chairperson: David Yang

Vice Chairperson: Alice Wong

A meeting was held on Tuesday, May 14, 2024. The next meeting is scheduled for September 2024.

(b) **Education Committee**

Chairperson: Heather Larson

Vice Chairperson: David Yang

- (i) **RECOMMENDATION:** Continuing Education Program Review.

088/2024 MOVED BY D. YANG AND SECONDED BY D. TABOTNEY:

THAT the Board of Education direct staff to assess the feasibility and alignment of the recommendations outlined in the attached Continuing Education Program Review report with the strategic plan. Subsequently, staff are to provide the Board with an implementation plan encompassing both recommendations already enacted and those slated for future implementation.

CARRIED

- (ii) Minutes of the meeting held on April 17, 2024, were attached for information.

A meeting was held on Wednesday, May 15, 2024. The next meeting is scheduled for Wednesday, June 12, 2024, at 6:00 pm.

(c) **Facilities and Building Committee**

Chairperson: Ken Hamaguchi

Vice Chairperson: Debbie Tablotney

- (i) Minutes of the meeting held on April 3, 2024, were attached for information.

A meeting was held on Wednesday, May 1, 2024. The next meeting is scheduled for Wednesday, June 5, 2024, at 4:30 pm.

(d) **Finance and Legal Committee**

Chairperson: Donna Sargent

Vice Chairperson: Ken Hamaguchi

- (i) Minutes of the meeting held on April 17, 2024, were attached for information.

A meeting was held on Wednesday, May 15, 2024. The next meeting is scheduled for Wednesday, June 12, 2024, at 10:00 am.

- (e) **Policy Committee**
Chairperson: Debbie Tablotney
Vice Chairperson: David Yang

- (i) **RECOMMENDATION:** Policy 200: Trustee Role Responsibilities and Code of Ethics.

The Committee Chairperson provided background information on the policy. Discussion then ensued regarding the code of ethics.

089/2024 MOVED BY D. TABLOTNEY AND SECONDED BY R. BELLEZA:

THAT the Board of Education approve revised **Policy 200/200-R1 and 200-R2: Trustee Role, Responsibilities and Code of Ethics**, in accordance with Board Policy 204: *Creation and Revision of Policy and Regulations*.

CARRIED

- (ii) **RECOMMENDATION:** Policy 204-R: Creation and Revision of Policy and Regulations.

090/2024 MOVED BY D. TABLOTNEY AND SECONDED BY R. BELLEZA:

THAT the Board of Education approve attached revised **Policy 204-R: Creation and Revision of Policy and Regulations**.

CARRIED

- (iii) **RECOMMENDATION:** Policy 400-R5: Smoking and Alcohol Consumption and Policy 804.1-R: Community Use of District Facilities.

091/2024 MOVED BY D. TABLOTNEY AND SECONDED BY D. YANG:

THAT the Policy Committee recommends to the Board of Education that revised Policy 400-R5: Smoking and Alcohol Consumption, and Policy 804.1-R: Community Use of District Facilities be referred to Partner Group Review Process for the period of May 23 to July 23, 2024.

CARRIED

- (iv) Minutes of the meeting held on April 15, 2024, were attached for information.

A meeting was held on Monday, May 13, 2024. The next meeting is scheduled for Monday, June 10, 2024, at 11:00 am.

11. Board Committee and Representative Reports

(a) **Council/Board Liaison Committee**

The next meeting is scheduled for September 2024.

(b) **BCSTA**

Nil.

(c) **BCPSEA**

Nil.

12. Correspondence

(a) For action:

Nil.

(b) For information:

Nil.

13. Adjournment

092/2024 MOVED BY K. HAMAGUCHI AND SECONDED BY D. YANG:

THAT the regular meeting of Wednesday, May 22, 2024 of the Board of Education be adjourned at 8:08 pm.

CARRIED

H. LARSON
Chairperson

C. WANG
Secretary Treasurer