

**Policy Committee**  
**Public Meeting Minutes**

**Monday, April 15, 2024 – 11:00 am**  
**Via Zoom**

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**Present:**

Chairperson	D. Tablotney
Vice Chairperson	D. Yang
Trustee Alternate	H. Larson
Trustee	A. Wong
Superintendent	C. Usih
Deputy Superintendent	R. Ryan
Secretary Treasurer	C. Wang
President, Richmond Teachers' Association	L. Baverstock
1 <sup>st</sup> Vice President, Richmond Teachers' Association	S. Wenglowski
2 <sup>nd</sup> Vice President, Richmond Teachers' Association	F. Marsic
3 <sup>rd</sup> Vice President, Richmond Teachers' Association	J. Cho
President, Richmond Association of School Administrators	G. Fitt*
Vice President, Richmond Association of School Administrators	A. Goulas
Executive Assistant (Recording Secretary)	J. Coronel

\*Present for a portion of the meeting

**Regrets:**

Trustee Member	R. Belleza
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The Chairperson called the meeting to order at 11:02 am.

The Richmond Board of Education acknowledged and thanked the First Peoples of the hən̓q̓əmi̓n̓əm language group on whose traditional and unceded territories we teach, learn and live.

**1. Adopt Agenda**

The agenda was adopted as circulated.

**2. Approve Minutes**

Minutes of the meeting held February 12, 2024 were approved as circulated.

**3. Policy 200: Trustee Role, Responsibilities and Code of Ethics**

The Secretary Treasurer spoke to her report as included in the agenda package. The Chairperson also shared the collaborative process undertaken by trustees and staff to revise Policy 200.

In response to a trustee's comment on the timeline for policy approval in relation to the Ministry's April 2024 deadline for school boards, the Secretary Treasurer offered to inform the Ministry that the revision of the board's Trustee Code of Ethics is in the final stages of approval.

The Committee then agreed to forward the following **RECOMMENDATION** to the Board:

**THAT** the Chairperson of the Policy Committee bring forward a Notice of Motion to the Board of Education at the April 24, 2024, public meeting that a recommendation for the board's consideration will be presented at the May 22, 2024, public meeting to approve revisions to Policy 200/200-R1 and 200-R2: Trustee Role, Responsibilities and Code of Ethics.

*G. Fitt joined the meeting at 11:11 am.*

#### **4. Policy 204-R: Creation and Revision of Policy and Regulations**

The Deputy Superintendent spoke to his report as included in the agenda package.

The Committee then agreed to forward the following **RECOMMENDATION** to the Board:

**THAT** the Chairperson of the Policy Committee bring forward a Notice of Motion to the Board of Education at the April 24, 2024, public meeting that a recommendation for the board's consideration will be presented at the May 22, 2024, public meeting to approve minor revisions to Policy 204-R.

#### **5. Status of Current and Anticipated Items**

The Deputy Superintendent spoke to the updated status document included in the agenda package. Following an inquiry from the President of Richmond Teachers' Association, the Superintendent clarified that the revision of Policy 105-R: District Code of Conduct will become an emergent item due to the recently issued Guidelines for Personal Devices from the Ministry, with a deadline for districts to have their cellphone restriction policy in place by September 2024.

In response to a trustee's question, the Superintendent explained that information will be forthcoming from the Ministry regarding provincial legislation prohibiting disruptive protests outside of schools.

#### **6. Next Meeting Date – Monday, May 13, 2024 at 11:00 am.**

#### **7. Adjournment**

The meeting adjourned at 11:35 am.

*Respectfully Submitted,*

*Debbie Tablotney  
Chairperson, Policy Committee*