

Finance and Legal Committee

Public Meeting Minutes

Wednesday, November 15, 2023 – 10:00 am
Via Zoom

Present:

Chairperson	D. Sargent
Vice Chairperson	R. Belleza
Trustee Member	K. Hamaguchi
Secretary Treasurer	C. Wang
Assistant Superintendent, Human Resources	C. Stanger
President, Richmond Teachers' Association	L. Baverstock
2nd Vice President, Richmond Teachers' Association	F. Marsic
President, Canadian Union of Public Employees 716	S. Robinson
Representative, Richmond Management and Professional Staff	R. Corbin
President, Richmond Association of School Administrators	G. Fitt
Executive Assistant (Recording Secretary)	J. Coronel

The meeting was called to order at 10:00 am.

The Richmond Board of Education acknowledged and thanked the First Peoples of the hən̓q̓əmiñəm language group on whose traditional and unceded territories we teach, learn and live.

1. Adopt Agenda

The agenda was adopted as circulated.

2. Approve Minutes

The minutes of the public meeting held Wednesday, October 18, 2023, were approved as circulated.

3. Human Resources Update

The Assistant Superintendent, Human Resources referred to his report as included in the agenda package. He then responded to a question from the President of Richmond Teachers' Association on changes to the BCTF benefits plan. Discussion also ensued on the district's plan to recognize employees in a meaningful way, as this is also part of employee wellness.

4. **2024/25 Annual Budget Process and Timeline**

The Secretary Treasurer spoke to her report as included in the agenda package. The President of Richmond Teachers' Association and trustees expressed their appreciation to the Secretary Treasurer and her team for establishing a budget process and timeline that will provide stakeholders sufficient time to share their budget feedback.

The Committee agreed to forward the following **RECOMMENDATION** to the Board:

THAT the Board of Education (the Board) approve the 2024/25 Annual Budget process and timeline as presented; and **FURTHER THAT** the Board direct staff to publish the 2024/25 budget process and timeline on the district's website.

5. **Next Meeting Date – Wednesday, December 13, 2023 at 10:00 am.**

6. **Adjournment**

The meeting adjourned at 10:20 am.

Respectfully Submitted,

*Donna Sargent
Chairperson, Finance and Legal Committee*