

## Finance and Legal Committee

### Public Meeting Minutes

Wednesday, September 20, 2023 – 10:00 am  
Via Zoom

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**Present:**

Chairperson	D. Sargent
Vice Chairperson	R. Belleza
Trustee	A. Wong
Superintendent	C. Usih
Secretary Treasurer	C. Wang
Assistant Secretary Treasurer	M. Fu
Assistant Superintendent, Human Resources	C. Stanger
President, Richmond Teachers' Association	L. Baverstock
1st Vice President, Richmond Teachers' Association	S. Wenglowski
2nd Vice President, Richmond Teachers' Association	F. Marsic
President, Richmond Association of School Administrators	G. Fitt
President, CUPE 716	S. Robinson
Executive Assistant (Recording Secretary)	T. Lee

The meeting was called to order at 10:00 am.

The Richmond Board of Education acknowledged and thanked the First Peoples of the hən̓q̓əmi̓nəm language group on whose traditional and unceded territories we teach, learn and live.

Prior to adoption of the agenda, the Chairperson initiated introductions in the Committee.

#### 1. Adopt Agenda

The agenda was adopted as circulated.

#### 2. Approve Minutes

The minutes of the public meeting held Wednesday, May 17, 2023, were approved as circulated.

#### 3. Human Resources Update

The Assistant Superintendent, Human Resources referred to his report as included in the agenda package. The President, Richmond Teachers' Association expressed her appreciation for the discussions with the Human Resources department and thanked retired staff for taking on Teacher Teaching On Call (TTOC) positions. Trustees then requested for an overall view of staff shortages, a wellness survey for parents, students and staff, and information regarding students who are not

attending schools in their catchment. Trustees also expressed appreciation for the Human Resources team for their work.

The Assistant Superintendent, Human Resources continued his presentation and highlighted employee wellness offerings. The President, Richmond Teachers' Association then commented that it may be too early in the school year to conduct a wellness survey as challenges will appear later in the school year. President, CUPE 716 then highlighted the concern of mental health issues due to staff shortages. The Superintendent also emphasized the importance of employee wellness and mental health in the organization and the Chairperson then noted the possibility of a district-wide appreciation strategy.

**4. Trustees' Expenses for the 3 Months Ending June 30, 2023**

The Assistant Secretary Treasurer referred to her report as included in the agenda package. The Committee agreed to forward the following recommendation to the Board:

**WHEREAS** the Board of Education of School District No. 38 (Richmond) is paying for expenses incurred by the Trustees in the discharge of their duties,

**BE IT RESOLVED** that in accordance with the *School Act*, the Board of Education of School District No. 38 (Richmond) approves Trustees' expenses paid during the three-month period ended June 30, 2023, in the amount of \$11,539.98.

**5. Next Meeting Date – Wednesday, October 18, 2023 at 10:00 am.**

**6. Adjournment**

The meeting adjourned at 10:31 am.

*Respectfully Submitted,*

*Donna Sargent  
Chairperson, Finance and Legal Committee*