

Policy Committee
Public Meeting Agenda

Monday, September 18, 2023 – 11:00 am
via Zoom

<https://sd38.zoom.us/j/61975787082>

Passcode: 6000

The Richmond Board of Education acknowledges and thanks the First Peoples of the hən̓q̓əmiṇəm language group on whose traditional and unceded territories we teach, learn and live.

- 1. Adopt Agenda**
- 2. Approve Minutes**
Public minutes from meeting held May 15, 2023 attached.
- 3. Status of Current and Anticipated Items**
Attachment: Update to September 18, 2023
- 4. Next Meeting Date – Monday October 16, 2023 at 11:00 am**
- 5. Adjournment**

Policy Committee
Public Meeting Minutes

Monday, May 15, 2023 – 11:00 am
Via Zoom

Present:

Chairperson	D. Tablotney
Vice Chairperson	H. Larson
Trustee Member	D. Yang
Trustee Alternate	R. Belleza
Trustee	A. Wong
Acting Superintendent	R. Ryan
Secretary Treasurer	C. Wang
President, Richmond Teachers' Association	L. Baverstock
Pro-D officer, Richmond Teacher's Association	J. Cho
Chairperson, Richmond Management and Professional Staff	K. Gibson
President, Canadian Union of Public Employees 716	I. Hillman
Executive Assistant (Recording Secretary)	J. Coronel

The Chairperson called the meeting to order at 11:02 am.

The Richmond Board of Education acknowledged and thanked the First Peoples of the hə́nqəmínəm language group on whose traditional and unceded territories we teach, learn and live.

1. Adopt Agenda

The agenda was adopted as circulated.

2. Approve Minutes

Minutes of the meeting held April 17, 2023 were approved as circulated.

3. Policy 201: Board Operations and Bylaw Board Operations

The Acting Superintendent noted that feedback received from Richmond Teachers' Association will be incorporated in the revised policies that will be submitted to the board for approval. He then responded to questions on the board's response to briefs presented in board meetings.

The Committee agreed to forward the following **RECOMMENDATION** to the Board:

THAT the Policy Committee submit a notice of motion at the May 24th public meeting of the Board of Education that Policy 201 and 201 Bylaw: Board Operations, be considered for approval at the June 21st public meeting of the Board of Education.

4. Policy 311/311-R: Freedom of Information and Protection of Privacy

The Secretary Treasurer spoke to her report as included in the agenda package. The President of Richmond Teachers' Association proposed to include in Policy 311-G (B) a link from the Ministry's website on privacy breach.

The Secretary Treasurer then responded to questions on video surveillance, implementation of privacy management policy, and employees' liability coverage in case of privacy breach. In response to a trustee's question, the Secretary Treasurer explained the district's current privacy breach protocol.

Following discussion, the Committee agreed to forward the following **RECOMMENDATION** to the Board:

THAT the Chairperson of the Policy Committee bring forward a Notice of Motion to the Board of Education at its May 24, 2023 public meeting that a recommendation for the board's consideration will be presented at the June 21, 2023 public meeting to approve Policy 311.

5. Policy 621/621-R: Financial Planning and Reporting and Policy 631-R: Accumulated Operating Surplus and Capital Reserves

The Secretary Treasurer spoke to her report as included in the agenda package. There were no further questions or comments.

The Committee then agreed to forward the following **RECOMMENDATION** to the Board:

THAT the Chairperson of the Policy Committee bring forward a Notice of Motion to the Board of Education at its May 24, 2023 public meeting that a recommendation for the board's consideration will be presented at the June 21, 2023 public meeting to approve the amendments to Policy 621, 621-R and 631-R.

6. Status of Current and Anticipated Items

An updated status document was provided with the agenda package.

7. Next Meeting Date – Monday June 19, 2023 at 11:00 am.

8. Adjournment

The meeting adjourned at 11:41 am.

Respectfully Submitted,

*Debbie Tablotney
Chairperson, Policy Committee*

DRAFT

POLICY COMMITTEE: STATUS OF CURRENT AND ANTICIPATED ITEMS

	POLICY	STATUS	DATE/TIMELINE
1	Policy 101: Goals and Objectives	Approved in May board meeting	
2	Policy 102: Diversity and Inclusion	Requires revision	<ul style="list-style-type: none"> Dec 12 2022: DEI Advisory Committee Policy Update Jan 23 2023: Public report on revised policy checklist from DEI Advisory Committee Revised policy checklist approved by Policy Committee
3	Policy 103 Bylaw: Complaints by Students, Parents & the Public	Requires revision	2022
4	Policy 105-R: District Code of Conduct: How we Learn and Work Together Personal Use of District Supplies, Equipment and Facilities	Requires revision	<ul style="list-style-type: none"> Feb 8 2021 – Executive Director presented Report and proposed Draft revised Regulation to Policy Committee. Guideline and Policy were reviewed at the Nov 18, 2020 F&L Committee meeting, that advised it be brought to Policy for review.
5	Policy 201: Board Operations	Approved in June board meeting	
6	Policy 311/311-R: Freedom of Information and Protection of Privacy [New]	Approved in June board meeting	
7	Policy 502: Student Behaviour and Discipline Policy 502.1: Maintenance of Orderly Conduct Policy 502.2/502.2-R: Student Suspension or Exclusion from School Policy 502.3/502.3-R: Student Possession of Weapons	Requires revision	<ul style="list-style-type: none"> Jan 18 2021 – Update provided by Deputy Superintendent. Policies and regulations will be updated in with District Code of Conduct and brought back to the Committee for further review and feedback.
8	Policy 522/522-R: Transportation	Requires revision	2022
9	Policy 621/621-R: Financial Planning and Reporting and Policy 631-R: Accumulated Operating Surplus and Capital Reserves	Approved in June board meeting	

Updated to September 18, 2023

POLICY COMMITTEE: STATUS OF CURRENT AND ANTICIPATED ITEMS

10	Policy 701.11/701.11-R: Naming and Renaming of Board Owned Facilities or Parts of Board Owned Facilities	Requires revision	<ul style="list-style-type: none"> Mar 7 2022 - Update for information from the Deputy Superintendent; To be aligned with the Diversity & Anti-racism Working Group Report
11	Policy 701.12/701.12-G: Official School Openings	Removed from Phase 1 Section 700 Policies package; under review	To be re-submitted in Spring 2023
12	PHASE 3 - Policy Section 700: Facilities: Policy 703.1 - Accident Prevention and Safety Procedure Policy 703.2 - First Aid and Accident Reports Policy 703.5 and Regulation 703.5-R - Health and Safety Policy 703.6 and Regulation 703.6-R - Protection of Employees from Violence in the Workplace Policy 705 and Regulation 705-R - Telephones Policy 706 - Smoke Free Environments Policy 703.7 and Regulation 703.7-R - Closure of Schools Due to Emergent Conditions Policy 707 and Regulation 707-R - Post Disaster Procedures Policy 708 and Regulation 708-R - Video Surveillance	Under review	To be submitted in Spring 2023
13	Document Management Policy	On hold	

Updated to September 18, 2023