

## Board of Education Public Meeting Minutes

Wednesday, February 22, 2023 – 7:00 pm  
1<sup>st</sup> Floor Boardroom and via Zoom

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**Present:**

Chairperson	D. Tablotney
Vice Chairperson	H. Larson
Trustee	R. Belleza
Trustee	K. Hamaguchi
Trustee	D. Sargent
Trustee	A. Wong
Trustee	D. Yang
Superintendent of Schools	S. Robinson
Deputy Superintendent	R. Ryan
Secretary Treasurer	C. Wang
Assistant Superintendent	C. Brautigam
Assistant Superintendent	C. Stanger
Executive Director, Facilities Services	F. Geyer
Executive Director, Learning and Business Technologies	R. Laing
Director, Communications and Marketing	D. Sadler
District Administrator, Equity, Inclusion, and Indigenous Success	N. Savory
Executive Assistant (Recording Secretary)	J. Coronel

**Regrets:**

Assistant Superintendent	J. MacMillan
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The Chairperson called the meeting to order at 7:04 pm.

The Richmond Board of Education acknowledged and thanked the First Peoples of the hən̓q̓əmiñəm language group on whose traditional and unceded territories we teach, learn and live.

### 1. Recognition of Visitors, Announcements, Trustees' Updates

#### (a) Recognition of Visitors

The Chairperson welcomed the gallery to the meeting.

#### (b) Announcements

**Trustee Larson:** Today is Pink Shirt Day. Pink Shirt Day began in 2007 when a student in Nova Scotia was bullied for wearing a pink shirt to school. It has since been recognized annually

worldwide as a day to stand against bullying and to *Be Kind and Lift Each Other Up* for greater acceptance, respect, and inclusion for all. The Board's Strategic Plan Priority 2, Equity and Inclusion, outlines our commitment to ensure that all of our students, families, and staff feel welcomed, are treated respectfully, and have a sense of belonging. This Pink Shirt Day let's do what we can to elevate the voices of all, take a stand against bullying, and be advocates for kindness, respect and inclusion.

**Trustee Belleza:** Briefs regarding the 2023/2024 Annual Budget will be accepted without prior notice at the March 29, and April 26, 2023 regular meetings of the Board. Please note that budget updates will be made available on the District's Budget website. All budget feedback will be considered by the Board as part of the budget process which is anticipated to be completed by May 2023.

**(c) Any materials not included in packages available to the public**

The Secretary Treasurer noted all materials had been made available to the public on our website.

**2. Adoption of Agenda**

The Chairperson proposed to add "BCPSEA Annual General Meeting" as Item 11 (b) under Board Committee and Representative Reports.

**024/2023 MOVED BY H. LARSON AND SECONDED BY D. SARGENT:**

**THAT** the Wednesday, February 22, 2023 regular agenda of the Board of Education (Richmond) be adopted as amended.

**CARRIED**

**3. Presentations, Briefs, Special Recognition**

**(a) Presentation from Richmond Poverty Reduction Coalition**

Deirdre Whalen, President of Richmond Poverty Reduction Coalition, provided background information on Richmond Poverty Reduction Coalition and introduced Hajira Hussain, Executive Director of Richmond Food Bank Society a member of the Coalition.

Ms. Whalen then referred to information included in her letter to the board and invited the board to join advocacy efforts to advocate to the provincial government for dedicated funds for a Universal School Meal program, and to appeal to the Federal government for a pan-Canadian school meal policy.

Ms. Hussain also shared that the Richmond Food Bank has an existing school meal program which allows them to provide meals to different schools in the district, through the district's Feed-U-Cate program. She highlighted the importance of dedicated funds for a Universal School Meal program as there is currently an increased need for meals in schools.

Ms. Hussain then responded to a trustee's question on the process of implementing a Universal School Meal program. Trustees thanked Ms. Whalen and Ms. Hussain for their dedication and commitment to food security for families in Richmond.

**025/2023 MOVED BY H. LARSON AND SECONDED BY D. YANG:**

**THAT** the Board of Education (Richmond) refer the Richmond Poverty Reduction Coalition letter to staff to respond upon further examination.

**CARRIED**

*D. Whalen and H. Hussain left the meeting at 7:31 pm.*

**4. Questions from the Public**

Liz Baverstock, President of Richmond Teachers' Association, commented on the Ministry K-12 Anti-Racism Action Plan, particularly on the implementation of the Anti-Racism training, Incident Response Guidelines and Resource Guide and Curriculum Resources, as outlined by the Ministry in its Action Plan timelines. Ms. Baverstock also inquired on whose responsibility it is in the district to ensure compliance with the Ministry's Action Plan and where will discussions on the Anti-Racism Action Plan take place within the district.

**5. Executive**

The Superintendent shared a slideshow presentation on events around the district, including celebration of Black History Month, outdoor learning experiences, and initiatives to collect donations for those affected by the earthquake in Syria and Turkey. Garden City Elementary also celebrated the unveiling of their new school mural, painted by local Salish artist, Atheana Picha.

**6. Approval of Minutes of Prior Meetings**

- (a) A record of an in-camera meeting of the board held Wednesday, January 25, 2023 was included for information.
- (b) Regular meeting of the board held Wednesday, January 25, 2023

**026/2023 MOVED BY R. BELLEZA AND SECONDED BY D. YANG:**

**THAT** the Board of Education approve the Minutes of Wednesday, January 25, 2023, regular meeting as circulated.

**CARRIED**

**7. Business Arising from Prior Minutes**

- (a) **2022/2023 Amended Annual Budget Bylaw. Three readings.**

The Secretary Treasurer presented highlights from the report attached to the agenda package, noting that the 2022/2023 Amended Annual Budget requires the Board to approve the 2022/2023 Amended Annual Budget Bylaw amount of \$323,494,330 which is comprised of the Operating, Special Purpose and Capital Funds.

**027/2023    MOVED BY R. BELLEZA AND SECONDED BY H. LARSON:**

**THAT** the Board of Education (Richmond) approve the 2022/2023 Amended Annual Budget Bylaw by way of three readings and that the Board authorize the Chairperson of the Board, Superintendent and Secretary Treasurer to sign the 2022/2023 Amended Annual Budget Bylaw and submit the 2022/2023 Amended Annual Budget Bylaw together with the 2022/2023 Amended Annual Budget to the Ministry of Education and Child Care by February 28, 2023.

**CARRIED**

**There was unanimous consensus that three readings of the 2022/2023 Annual Budget Bylaw take place.**

The Chairperson then read the first reading of the Amended Annual Budget Bylaw in full:

**AMENDED ANNUAL BUDGET BYLAW**

A Bylaw of The Board of Education of School District No.38 (RICHMOND) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2022/2023 pursuant to section 113 of the School Act, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act ").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 38 (Richmond) Amended Annual Budget Bylaw for fiscal year 2022/2023.
3. The attached Statement 2 showing the estimated revenue and expense for the 2022/2023 fiscal year and the total budget bylaw amount of \$323,494,330 for the 2022/2023 fiscal year was prepared in accordance with the Act.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2022/2023.

**028/2023    FIRST READING MOVED BY D. SARGENT AND SECONDED BY H. LARSON**

**CARRIED**

The Chairperson then read the second reading of the bylaw:

**AMENDED ANNUAL BUDGET BYLAW**

A Bylaw of The Board of Education of School District No.38 (RICHMOND) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2022/2023 pursuant to section 113 of the School Act, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act ").

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4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2022/2023.

**029/2023 SECOND READING MOVED BY K. HAMAGUCHI AND SECONDED BY D. YANG**

**CARRIED**

The Chairperson then read the third reading of the bylaw:

**AMENDED ANNUAL BUDGET BYLAW**

A Bylaw of The Board of Education of School District No.38 (RICHMOND) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2022/2023 pursuant to section 113 of the School Act, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act ").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
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3. The attached Statement 2 showing the estimated revenue and expense for the 2022/2023 fiscal year and the total budget bylaw amount of \$323,494,330 for the 2022/2023 fiscal year was prepared in accordance with the Act.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2022/2023.

**030/2023 THIRD AND FINAL READING MOVED BY A. WONG AND SECONDED BY R. BELLEZA**

**CARRIED**

A trustee had a question on the budgeted amount for the English Language Learning (ELL) program. The Secretary Treasurer offered to provide the information on this item after the meeting.

**THE 2023/2024 AMENDED ANNUAL BUDGET BYLAW IS THEREFORE CARRIED.**

**8. New Business**

**(a) Ministry K-12 Anti-Racism Action Plan**

Assistant Superintendent Brautigam spoke to her report as included in the agenda package, with highlights on actions being undertaken as part of the board's Strategic Plan and the mandate of the Diversity, Equity and Inclusion Advisory Committee. She also explained the following pillars to the Action Plan Framework and how these are practiced in the district:

- Community Voice
- Removing Barriers
- Raising Awareness
- Collaborative Change
- Capacity Building
- School Support

The District Administrator, Equity, Inclusion and Indigenous Success spoke to the Ministry's Action Plan timeline and its alignment with the district's work in this area. She also noted that more information on the resources specified in the Action Plan timeline will be available from the Ministry.

Assistant Superintendent Brautigam responded to trustees' questions on the details of the Action Plan, and how the board can support the implementation of the Action Plan. A trustee commended the provincial government for shedding light on racism. In response to a trustee's question, the District Administrator, Equity, Inclusion, and Indigenous Success explained how the resource guide for teachers referred to in the Action Plan is integrated in Richmond schools.

**9. Questions from the Public**

The Superintendent read two questions from a public member that were sent to the board meeting email:

- Are you able to provide total cost for the mural at Garden City; Alternatively, are you able to provide the total cost for the entire mural program?

Information requested will be provided to the public member after the meeting.

- Are there any measurements of racism, violence, suspension, grades, graduation completion, representative staff, etc? If these don't exist, how will the district measure the actual use of the Ministry's K-12 Anti-Racism Action Plan?

Assistant Superintendent Brautigam responded that as of this time, the district uses qualitative data to measure outcome of the implementation of our strategic priorities.

## 10. Standing Committee Reports

### (a) **Audit Committee**

*Chairperson: David Yang*

*Vice Chairperson: Ken Hamaguchi*

### (b) **Education Committee**

*Chairperson: Heather Larson*

*Vice Chairperson: David Yang*

- (i) Minutes of the meeting held on January 18, 2023, were attached for information.

A meeting was held on Wednesday, February 15, 2023. The next meeting is scheduled for Wednesday, April 19, 2023 at 6:00 pm.

### (c) **Facilities and Building Committee**

*Chairperson: Ken Hamaguchi*

*Vice Chairperson: Debbie Tablotney*

- (i) Minutes of the meeting held on January 4, 2023, were attached for information.

A meeting was held on Wednesday, February 1, 2023. The next meeting is scheduled for Wednesday, March 1, 2023 at 4:30 pm.

### (d) **Finance and Legal Committee**

*Chairperson: Donna Sargent*

*Vice Chairperson: Rod Belleza*

- (i) **RECOMMENDATION:** 2023/2024 Facility Rental Rates

**031/2023    MOVED BY D. SARGENT AND SECONDED BY H. LARSON:**

**THAT** the Board of Education approves a five per cent (5%) increase to both non-commercial (not-for-profit) and commercial (for profit) facility rental rates for the 2023/2024 fiscal year as presented herein.

**CARRIED**

Negative: D. Yang

Following inquiry from a trustee, the Executive Director, Facilities Services/ Richmond Project Team explained the process for booking rentals, which facilities are mostly used by rental groups, and which rental groups typically use the district's facilities.

Trustee Yang expressed his reservation on the recommendation to increase facility rental rates from an accessibility perspective, especially for non-commercial user groups.

- (ii) Minutes of the meeting held on January 18, 2023, were attached for information.

A meeting was held on Wednesday, February 15, 2023. The next meeting is scheduled for Wednesday, April 19, 2023 at 10:00 am.

(e) **Policy Committee**

*Chairperson: Debbie Tablotney*

*Vice Chairperson: Heather Larson*

- (i) **RECOMMENDATION:** Policy 201: Bylaw Board Operations

**032/2023 MOVED BY D. TABLOTNEY AND SECONDED BY D. YANG:**

**THAT** the Board of Education approve the attached proposed revisions to Policy 201 and 201 Bylaw: *Board Operations* for entry into the stakeholder review process from February 23rd to April 28th, 2023.

**CARRIED**

- (ii) A Notice of Motion for the March 29, 2023 Public Board Meeting regarding Policy 641/641-R: Enterprise Risk Management was attached for information.

- (iii) **RECOMMENDATION:** Policy Section 700: Facilities

**033/2023 MOVED BY D. TABLOTNEY AND SECONDED BY D SARGENT:**

**THAT** the Board of Education approve attached revised Policy **Section 700: Facilities**, in accordance with Board Policy 204: *Creation and Revision of Policy and Regulations*.

**CARRIED**

- (iv) Minutes of the meetings held on January 23, 2023, were attached for information.

A meeting was held on Monday, February 13, 2023. The next meeting is scheduled for Monday, April 17, 2023 at 11:00 am.



## **11. Board Committee and Representative Reports**

### **(a) Council/Board Liaison Committee**

The next meeting is scheduled for Wednesday, April 5, 2023.

### **(b) BCPSEA Annual General Meeting**

Trustee Sargent provided updates on the Annual General Meeting held in January 2023, which she attended as the district's BCPSEA representative. Trustees congratulated Trustee Sargent for being elected as BCPSEA director.

## **12. Correspondence**

### **(a) For action:**

Nil.

### **(b) For information:**

Nil.

## **13. Presentation to the Superintendent**

Each trustee shared their message of congratulations and gratitude for the Superintendent as he retires from the district. They also shared highlights of the Superintendent's leadership, particularly, his work on the SOGI policy and his leadership during the pandemic. Trustees also reflected on the Superintendent's dedication, professionalism, and hard work that have made a lasting impact on K-12 education in Richmond.

The Chairperson then called on the following students, who were supported by Ms. Linda Macholm, Indigenous Success Teacher, and the District Administrator for Equity, Inclusion and Indigenous Success:

- James Waller, Grade 12 student at Steveston-London Secondary School
- Autumn Jacobson, Grade 11 student at MacNeill Secondary School
- Autumn Castle, former Richmond student, currently a student at UBC Indigenous Teacher Education Program

The students introduced themselves and presented their farewell gifts to the Superintendent.

The Superintendent then shared his message of appreciation and gratitude to the Board, stakeholders, and the senior team for their trust and for the opportunity to work together to serve the students and community in Richmond during his tenure.

## **14. Adjournment**

**034/2023 MOVED BY D. YANG AND SECONDED BY H. LARSON:**

**THAT** the regular meeting of Wednesday, February 22, 2023 of the Board of Education be adjourned at 9:20 pm.

**CARRIED**

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D. TABLOTNEY  
Chairperson

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C. WANG  
Secretary Treasurer