

**School District No. 38 (Richmond)**  
**7811 Granville Avenue, Richmond, BC V6Y 3E3**

## **EDUCATION COMMITTEE PUBLIC MEETING MINUTES**

Minutes of a PUBLIC meeting of Education Committee held virtually via Zoom on Wednesday, June 22, 2022 at 6:00 pm.

Present:

Heather Larson, Chairperson

Richard Lee, Trustee Member

Norm Goldstein, Trustee

Lynn Archer, Assistant Superintendent

Jane Macmillan, Executive Director, Learning Services

Mike Jaswal, Principal, Cambie Secondary\*

Annie Varghese, Principal, Steveston-London Secondary\*

Liz Baverstock, President, Richmond Teachers' Association

JW Cho, Pro-D Officer, Richmond Teachers' Association

April Pikkarainen, Member, Richmond Association of School Administrators

Taffy Jackson, Executive Member, Richmond Management And Professional Staff

Joyce Coronel, Executive Assistant (Recording Secretary)

*\*Present for a portion of the meeting*

Regrets:

Debbie Tablotney, Vice-Chairperson

Sandra Nixon, Trustee

Lester Leung, Member, Richmond Association of School Administrators

The meeting was called to order at 6:07 pm.

### **1. ADOPT AGENDA**

The agenda was adopted as circulated.

### **2. APPROVE MINUTES**

The minutes of the meeting held Wednesday, May 26, 2022 were approved as circulated.

### **3. COLLABORATION TIME AND PERSONAL LEARNING TIME (PLT)**

Assistant Superintendent Archer spoke to her report as included in the agenda package. Mike Jaswal and Annie Varghese then shared their respective school experiences, reflections, and next steps on collaboration time and PLT at Cambie Secondary and Steveston-London Secondary.

*Mike Jaswal and Annie Varghese left the meeting at 6:51pm.*

**4. FRAMEWORK FOR ENHANCING STUDENT LEARNING PEER REVIEW FEEDBACK**

Assistant Superintendent Archer provided an overview of the peer review feedback from the Ministry in relation to three focus areas. Executive Director Macmillan then shared local measures where the district can collect quantitative and qualitative evidence to show the district's progress in enhancing student learning.

**5. NEXT MEETING DATE – TBA for the 2022-2023 school year**

**6. ADJOURNMENT**

Prior to adjournment, Trustees thanked Assistant Superintendent Archer for sharing her wealth of knowledge to the Committee and wished her the best on her upcoming retirement from the district.

The meeting adjourned at 7:09 pm.

Respectfully submitted,

Heather Larson  
Chairperson, Education Committee