

## Facilities and Building Committee

### Public Meeting Minutes

**Wednesday, January 4, 2023 – 4:30 pm**  
**Via Zoom**

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**Present:**

Committee Chairperson	K. Hamaguchi
Trustee Member	H. Larson
Trustee Alternate	A. Wong
Secretary Treasurer	C. Wang
Deputy Superintendent	R. Ryan
Executive Director, Facilities Services/ Richmond Project Team	F. Geyer
Manager, Facilities Planning	U. Olcay
Facilities Planner	J. Balderston
President, Richmond Teachers' Association	L. Baverstock
2nd Vice President, Richmond Teachers' Association	S. Wenglowski
President, Canadian Union of Public Employees 716	I. Hillman
1st Vice President, Canadian Union of Public Employees 716	S. Robinson
President, Richmond Association of School Administrators	M. Murray
Executive Assistant (Recording Secretary)	J. Coronel

**Regrets:**

Committee Vice-Chairperson	D. Tablotney
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The meeting was called to order at 4:32 pm.

The Richmond Board of Education acknowledged and thanked the First Peoples of the hən̓q̓əmiñəm language group on whose traditional and unceded territories we teach, learn and live.

**1. Approval of Agenda**

The Chairman proposed to add an agenda as Item No. 8 on the meeting format of future Committee meetings. The agenda was approved as amended.

**2. Approval of Minutes**

Minutes from the October 3, 2022 meeting was approved as circulated.

**3. Introductions and Review of Committee Terms of Reference**

The Chairperson facilitated introductions between Trustee Wong and Stakeholder representatives. He then spoke to the Committee Terms of Reference as included in the agenda package.

#### **4. Facilities Planning Update (standing item)**

The Executive Director, Facilities Services/Richmond Project Team referred to his report as included in the agenda package. The Manager, Facilities Planning then provided updates on Childcare BC New Spaces Fund, space planning for Integrated Child and Youth Teams and Indigenous Gathering Spaces, and enrolment projections. They then responded to questions and comments from attendees on City Centre Growth Planning, educational perspective on Indigenous Gathering spaces, and secondary school enrolment projections.

#### **5. Capital Projects Update (standing item)**

The Executive Director, Facilities Services/ Richmond Project Team provided the following highlights from his report as included in the agenda package:

- James Whiteside Elementary Enhanced Seismic Upgrade
- William Bridge Elementary Seismic Upgrade
- Classroom Ventilation Program
- Re-piping 39 existing drinking water sinks with elevated lead levels

The President, Richmond Teachers' Association, thanked the Board and district staff for the implementation of the classroom ventilation program despite challenges and disruptions.

#### **6. Facilities Services Update (standing item)**

The Executive Director, Facilities Services/ Richmond Project Team referred to his report as included in the agenda package. He then offered to provide additional information to the President, Richmond Teachers' Association in response to her question on the Eco-Wise Cafe.

The Chairperson thanked the Executive Director, Facilities Services/RPT and his team for the great progress on the current projects in the district.

#### **7. Minutes for Information**

##### **(a) CHILD CARE DEVELOPMENT ADVISORY COMMITTEE MEETING**

Minutes of Meetings held June 1, 2022, October 5, 2022 and November 2, 2022 were attached for information.

#### **8. Committee Meeting Format**

The Chairperson requested attendees to indicate their preferred Committee meeting format by replying to the email which will be sent by the Executive Assistant.

#### **9. Next Meeting Date – Wednesday, February 1, 2023 at 4:30pm**

#### **10. Adjournment**

The meeting adjourned at 5:24 pm.

*Respectfully submitted,*

*Ken Hamaguchi*

*Chairperson, Facilities and Building Committee*