

Finance and Legal Committee

Public Meeting Minutes

Wednesday, January 18, 2023 – 10:00 am
Via Zoom

Present:

Chairperson	D. Sargent
Vice Chairperson	R. Belleza
Trustee Member	K. Hamaguchi
Trustee	A. Wong
Superintendent	S. Robinson
Secretary Treasurer	C. Wang
Assistant Secretary Treasurer	M. Fu
Executive Director, Human Resources	L. Buchanan
President, Canadian Union of Public Employees 716	I. Hillman
President, Richmond Teachers' Association	L. Baverstock
1 st Vice President, Richmond Teachers' Association	T. McCracken
Pro-D Officer, Richmond Teachers' Association	J. Cho
President, Richmond Association of School Administrators	M. Murray
Representative, Richmond Management and Professional Staff	R. Corbin
Past President, Richmond District Parents Association	D. McFie
Executive Assistant (Recording Secretary)	N. Todorovic

The Chairperson called the meeting to order at 10:02 am.

The Richmond Board of Education acknowledged and thanked the First Peoples of the hən̓q̓əmiñəm language group on whose traditional and unceded territories we teach, learn and live.

1. Approval of Agenda

The agenda was adopted as circulated.

2. Approval of Minutes

The minutes of the September 14, 2022 public meeting was approved as circulated.

3. Introductions and Review of Committee Terms of Reference

The Chairperson spoke to the committee's terms of reference as included in the agenda package.

4. **Human Resources Update**

The Executive Director, Human Resources provided a report regarding the Classroom Enhancement Funding (CEF) and staffing updates as included in her report.

The President, Richmond Teachers' Association, commented on the role of universities in providing new teachers with information about career options and the appeal of part-time teaching positions to new teachers.

Executive Director, Human Resources answered trustees' questions concerning staffing shortages and the long-term strategy for attracting teacher candidates. The Secretary Treasurer spoke to budgetary allocations for staffing positions.

The President, Richmond Teachers' Association commented the role of MLA's and the Ministry of Education and Child Care in encouraging university students to apply for teacher positions. She highlighted the impacts of heightened workloads for teachers. She also spoke about support for teachers who choose to be faculty advisors. She noted the importance of involving indigenous educators in the teacher recruitment process.

5. **2021/2022 Statement of Financial Information**

The Assistant Secretary Treasurer provided a verbal update regarding the 2021/2022 Statement of Financial Information (SOFI) and noted that the statement has been made publicly available on the district's website.

6. **Trustees' Expenses for the 3 Months ending September 30, 2022**

The Assistant Secretary Treasurer spoke to her report as included in the agenda package. The Committee agreed to forward the following recommendation to the Board:

WHEREAS the Board of Education of School District No. 38 (Richmond) is paying for expenses incurred by the Trustees in the discharge of their duties,

BE IT RESOLVED that in accordance with the School Act, the Board of Education of School District No. 38 (Richmond) approves Trustees' expenses paid during the three-month period ended September 30, 2022, in the amount of \$870.00.

7. **Trustees' Expenses for the 3 Months ending December 31, 2022**

The Assistant Secretary Treasurer spoke to her report as included in the agenda package. The Committee agreed to forward the following recommendation to the Board:

WHEREAS the Board of Education of School District No. 38 (Richmond) is paying for expenses incurred by the Trustees in the discharge of their duties,

BE IT RESOLVED that in accordance with the School Act, the Board of Education of School District No. 38 (Richmond) approves Trustees' expenses paid during the three-month period ended December 31, 2022, in the amount of \$5,432.88.

8. Next Meeting Date – Wednesday February 15, 2023 at 10:00 am.

9. Adjournment

The meeting adjourned at 10:34 am.

Respectfully Submitted,

*Donna Sargent
Chairperson, Finance and Legal Committee*