

School District No. 38 (Richmond)
7811 Granville Avenue
Richmond, BC V6Y 3E3

MINUTES OF PUBLIC MEETING OF POLICY COMMITTEE

Date: Monday, October 3, 2022 at 11 am
Via Zoom Webinar

Present: Debbie Tablotney, Chairperson
Sandra Nixon, Vice Chair
Heather Larson, Member
Norman Goldstein, Alternate member
Scott Robinson, Superintendent
Frank Geyer, Executive Director, Facilities Services
Liz Baverstock, Richmond Teacher's Association
Tim McCracken, Richmond Teacher's Association
JW Cho, Richmond Teacher's Association
Ian Hillman, CUPE 716
Mike Murray, Richmond Association of School Administrators
Joyce Coronel, Executive Assistant (Recording Secretary)

The Chair called the meeting to order at 11:03 am.

1. ADOPT AGENDA

The agenda was adopted as circulated.

2. APPROVE MINUTES

The Minutes of the meeting held June 20, 2022 were approved as circulated.

3. POLICY 101- Goals and Objectives

The Superintendent spoke to his report as included in the agenda package and highlighted the need for a comprehensive revision of Policy 101 to align with the district's new strategic planning process and to include reference to the Ministry of Education's FESL planning and reporting process. There were no further questions or comments.

4. PHASE 2 – POLICY SECTION 700: FACILITIES

The Executive Director, Facilities Services requested that stakeholders disregard attachments pertaining to Policy 701.1 in his report and to refer to the correct policy attachments that were sent to attendees prior to the public meeting. He then explained that the revisions under Phase 2 of the Section 700 Policy Review include modernization of text and updating of policies to reflect current practices in the district.

The Committee agreed to forward the following **RECOMMENDATION** to the Board:

THAT the Chair of the Policy Committee brings forward a Recommendation to the Board of Education at the 12 October 2022 Public Meeting that Policies 702, 702.2, 702.6, 703, 703.3 and 703.4, Regulations 702-R, 702.2-R and 703.4-R, new Regulation 703.3-R and Administrative Guideline 703.3-G, and retirement of Policy 702.9 (collectively referred to as Phase 2 of the Section 700 Policy Review) be circulated to Stakeholders for input and feedback with a timeline of two months.

Trustee Nixon encouraged stakeholders to review the new regulation and administrative guidelines on Building and Grounds Security.

5. STATUS OF CURRENT AND ANTICIPATED ITEMS

An updated status document was provided with the Agenda package. Trustee Nixon suggested to add Policy 701.12 on Official School Opening as a new item on the Status document.

6. ADJOURNMENT

Prior to adjournment, the Superintendent thanked trustees on the Committee for their work in improving the policy creation and review process during their term.

The meeting adjourned at 11:20 am.

Respectfully Submitted,

*Deborah Tablotney, Chairperson
Policy Committee*