

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION
OF SCHOOL DISTRICT NO 38 (RICHMOND)
7811 GRANVILLE AVENUE, RICHMOND, BC
via ZOOM
ON WEDNESDAY, OCTOBER 12, 2022
AT 7:00 P.M.**

Present:	Chairperson	S. Nixon
	Vice Chairperson	H. Larson
	Trustees	N. Goldstein
		K. Hamaguchi
		R. Lee
		D. Sargent
		D. Tablotney
	Superintendent of Schools	S. Robinson
	Deputy Superintendent	R. Ryan
	Secretary Treasurer	C. Wang
	Assistant Superintendent	C. Brautigam
	Assistant Superintendent	J. MacMillan
	Assistant Superintendent	C. Stanger
	Executive Director, Facilities Services	F. Geyer
	Executive Director, Learning & Business Technologies	R. Laing
	Director, Communications & Marketing	D. Sadler
	District Administrator, Early Learning & Arts	C. Jule
	Executive Assistant, Recording Secretary	N. Todorovic

The Chairperson called the meeting to order at 7:03 pm.

The Richmond Board of Education acknowledged and thanked the First Peoples of the hənq̓əminəm' (hun-ki-meen-um) language group on whose traditional and unceded territories we teach, learn and live.

Secretary-Treasurer Wang – A reminder was made for those who joined the meeting on Zoom to please ensure that video was turned off and microphones muted to eliminate background noise; there will be two question periods as pertain to the agenda, and questions sent to the Board meeting email account will be read out. For those who have not already submitted questions, there is an opportunity to do so via: boardmeetings@sd38.bc.ca.

For the public joining the meeting virtually, they are able to listen to the meeting but not speak or use the chat function in Zoom during the meeting; and an audio/video recording of the meeting will be made available for viewing after this meeting.

1. Recognition of Visitors, Announcements and Updates from Trustees

(a) Recognition of Visitors

The Chairperson welcomed the gallery to the meeting.

(b) Trustee Larson – At the September 21st public meeting of the Board, a motion was approved to issue a joint statement with district partner groups in support of

SOGI and the joint SOGI statement released by the Ministry of Education and Child Care and K-12 education partners. The statement has been signed off by all our partner groups and has been posted through our social media channels. The Board and partner groups are proud to support SOGI and all forms of diversity, equity, and inclusion in our district.

Trustee Sargent – On November 5, 2022, the Richmond School District recognizes the efforts and contributions made by its support staff throughout the year. Approximately one thousand support staff members contribute to our district, and all of these individuals play a part in the success of our school system.

On behalf of the Board of Education, I would like to express my gratitude to all of our support staff who help to make the Richmond School District the best place to learn and lead.

(c) **Any materials not included in packages available to the public.**

The Secretary Treasurer noted all materials had been made available to the public on our website.

2. Adoption of Agenda

101/2022 MOVED BY R. LEE AND SECONDED BY N. GOLDSTEIN:

THAT the Wednesday, October 12, 2022 Regular agenda of the Board of Education (Richmond) be adopted as circulated.

CARRIED

3. Presentations, Special Recognitions, Briefs and Questions from the Public

(a) **Presentations**

Nil.

(b) **Special Recognitions**

Nil.

(c) **Briefs**

Nil.

(d) **Questions from the Public: Tonight's Agenda**

Liz Baverstock, President of the Richmond Teachers' Association, asked questions pertaining to the increase in the 2022 fall enrollment numbers and the resulting effect of teacher shortages. She highlighted the RTA's concerns for teacher workload and wellness.

4. Executive

The Superintendent gave a slideshow presentation on recent school activities and events around the district. Trustees recognized the wide scope of activities being offered around the district.

5. Approval of Minutes

- (a) Regular meeting of the Board held Wednesday, September 21, 2022, for approval.

102/2022 MOVED BY N. GOLDSTEIN AND SECONDED BY D. TABLOTNEY:

THAT the Board of Education (Richmond) approve the Minutes of Wednesday, September 21, 2022 Regular meeting as circulated.

CARRIED

- (b) A Record of an In-camera meeting of the Board held Wednesday, September 21, 2022 was included for information.

6. Business Arising

(a) Enrolment Report

The Deputy Superintendent spoke to his report and noted the K-12 full time equivalent (FTE) totals and corresponding funding implications. He noted an increase in enrolment numbers compared to the spring projections. Trustees had comments and questions on the causes of the higher than expected student enrolment.

The Secretary Treasurer commented on the increase in enrolment as being a common occurrence amongst districts in Metro Vancouver. She provided a brief breakdown of why enrollment numbers have increased and provided budget implications for the district.

(b) Early Learning Presentation

Assistant Superintendent McMillan introduced District Administrator, Early Learning – Catherine Jule. She presented a slideshow providing details about the various programs of early learning that are being implemented around the district.

The trustees commented and inquired about the early learning programs, accessibility of the programs to the general public, and how the ministry of education is involved with the implementation of the early learning programs.

7. New Business

Nil.

8. Questions from the Public: Tonight's Agenda

The President of the Richmond Teacher's Association, inquired as to how stakeholders will be involved in introducing the early learning programs and how the board will stay attuned to the increased demand of early learning programming.

9. Standing Committee Reports

(a) Audit Committee

Chair: Norman Goldstein

Vice Chair: Donna Sargent

The next meeting is scheduled for Monday, January 9, 2023.

(b) Education Committee

Chair: Heather Larson

Vice Chair: Debbie Tablotney

The next meeting is scheduled for Wednesday, January 18, 2023 at 6 pm.

(c) Facilities and Building Committee

Chair: Ken Hamaguchi

Vice Chair: Debbie Tablotney

- (i) Minutes of the meeting held on September 7, 2022 are attached for information.

A meeting was held on October 3, 2022. The next meeting is scheduled for Wednesday, December 7, 2022 at 4:30 pm.

(d) Finance and Legal Committee

Chair: Donna Sargent

Vice Chair: Ken Hamaguchi

The next meeting is scheduled for Wednesday, December 7, 2022, at 10 am.

(e) Policy Committee

Chair: Debbie Tablotney

Vice Chair: Sandra Nixon

- (i) Minutes of the meeting held on June 20, 2022, are attached for information.
- (ii) **RECOMMENDATION:** Phase 2 – Section 700 Policy Review for circulation to stakeholders for input and feedback attached.

103/2022 MOVED BY D. TABLOTNEY AND SECONDED BY K. HAMAGUCHI:

THAT the Board of Education Richmond approve that Section 700 Policy be circulated to stakeholders for input and feedback with a timeline of two (2) months.

CARRIED

A meeting was held on October 3, 2022. The next meeting is scheduled for Monday, December 12, 2022 at 11:00 am.

10. Correspondence

Nil.

11. Board Committee and Representative Reports

(a) **Council/Board Liaison Committee**

The next meeting date to be determined.

12. Trustees' Reflections

Trustees took turns to reflect on their role as trustees and the accomplishments that the district has achieved over the board's four-year term.

13. Staff Presentation

Senior staff presented Indigenous artwork to the trustees in recognition of their dedication and contribution to the district in achieving the goals and priorities set out in the strategic plan over their four-year term.

14. Adjournment

104/2022 MOVED BY N. GOLDSTEIN AND SECONDED BY K. HAMAGUCHI:

THAT the Regular meeting of Wednesday, October 12, 2022 of the Board of Education (Richmond) be adjourned at 9:02 pm.

CARRIED

S. NIXON,
CHAIRPERSON

C. WANG,
SECRETARY TREASURER