

School District No. 38 (Richmond)
7811 Granville Avenue, Richmond, BC V6Y 3E3

FINANCE & LEGAL COMMITTEE PUBLIC MEETING MINUTES

Minutes of a **PUBLIC** meeting of the Finance & Legal Committee held via Zoom meeting, on Wednesday, September 14, 2022 at 10:00 a.m.

Present:

Donna Sargent, Chairperson
Ken Hamaguchi, Vice-Chairperson
Norm Goldstein, Trustee Member
Heather Larson, Trustee
Cindy Wang, Secretary Treasurer
Maria Fu, Assistant Secretary Treasurer
Laura Buchanan, Executive Director, Human Resources
Frank Geyer, Executive Director, Facilities Services
Liz Baverstock, President, Richmond Teachers' Association
Tim McCracken, 1st Vice President, Richmond Teachers' Association
Mike Murray, President, Richmond Association of School Administrators*
Ian Hillman, President, CUPE 716
Roger Corbin, Richmond Management and Professional Staff
Hugo David Madeira, Vice President, Richmond District Parents Association
Dionne McFie, Past President, Richmond District Parents Association
Joyce Coronel, Executive Assistant (Recording Secretary)

Regrets:

Lynne Farquharson, Richmond Retired Teachers' Association

**Present for a portion of the meeting*

The Chairperson called the meeting to order at 10:01 am.

1. APPROVAL OF AGENDA

The agenda was adopted as circulated.

2. APPROVAL OF MINUTES

The minutes of the June 15, 2022 public meeting was approved as circulated.

3. HUMAN RESOURCES UPDATE

The Executive Director, Human Resources provided recruitment and staffing updates as noted in her report. She mentioned that Human Resources is actively working to fill teaching positions. She then responded to a question from the President, Richmond Teachers' Association, on additional funding under the Classroom Enhancement Fund (CEF).

The President, Richmond Teachers' Association expressed her concerns on staffing shortages despite best efforts to recruit and how this might be an obstacle to support teachers' need such as release time, remedy and training opportunities.

The President, CUPE 716 inquired on steps taken by the district to advocate to the government for wage parity with other organizations such as the City to address the trades staff shortage. The Chairperson commented that she is not aware of any advocacy at the BCSTA level. The Executive Director, Human Resources added that the district is actively working on addressing staff shortages.

The President, Richmond Association of School Administrators joined the meeting at 10:05 am.

4. TRUSTEES' EXPENSES FOR THE 3 MONTHS ENDING JUNE 30, 2022

The Assistant Secretary Treasurer spoke to her report as included in the agenda package. The Committee agreed to forward the following amended recommendation to the Board:

WHEREAS the Board of Education of School District No. 38 (Richmond) is paying for expenses incurred by the Trustees in the discharge of their duties,

BE IT RESOLVED that in accordance with the *School Act*, the Finance and Legal Committee recommends that the Board of Education of School District No. 38 (Richmond) approves Trustees' expenses paid during the three-month period ended June 30, 2022, in the amount of \$6,275.79.

5. 2021/2022 and 2022/2023 BUDGET ADJUSTMENTS UPDATE

The Assistant Secretary Treasurer spoke to her report as included in the agenda package. The President, Richmond Teachers' Association expressed her appreciation for the helpful information on budget adjustments. The Assistant Secretary Treasurer responded to Trustees' questions on her report.

6. NEXT MEETING DATE – WEDNESDAY December 7, 2022 at 10:00 am

As this is the last Committee meeting under the current trustees' term, the Chairperson thanked her colleagues, stakeholder representatives and staff for their commitment to this Committee.

7. ADJOURNMENT

The meeting adjourned at 10:27 am.

Respectfully Submitted,

*Donna Sargent, Chairperson
Finance & Legal Committee*