

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF EDUCATION  
OF SCHOOL DISTRICT NO 38 (RICHMOND)  
7811 GRANVILLE AVENUE, RICHMOND, BC  
via ZOOM  
ON WEDNESDAY, JUNE 29, 2022  
AT 7:00 P.M.**

Present:	Chairperson	S. Nixon
	Vice Chairperson	H. Larson
	Trustees	N. Goldstein
		K. Hamaguchi
		R. Lee
		D. Sargent
		D. Tablotney
		S. Robinson
		R. Ryan
		C. Wang
		L. Archer
		C. Brautigam
		M. Fu*
		F. Geyer
		J. MacMillan
		R. Laing
		D. Sadler
		R. Johal*
		M. Ratcliffe*
		C. Cleary
	Superintendent of Schools	
	Deputy Superintendent	
	Secretary Treasurer	
	Assistant Superintendent	
	Assistant Superintendent	
	Assistant Secretary-Treasurer	
	Executive Director, Facilities Services	
	Executive Director, Learning Services	
	Executive Director, Learning & Business Technologies	
	Director, Communications & Marketing	
	Director, Student Services and Analytics	
	District Administrator, Learning Services	
	Executive Assistant, Recording Secretary	

*\*present for a portion of the meeting*

**The Chairperson called the meeting to order at 7:05 pm.**

***The Richmond Board of Education acknowledged and thanked the First Peoples of the hənq̓əminəm' (hun-ki-meen-um) language group on whose traditional and unceded territories we teach, learn and live.***

**Secretary-Treasurer Wang** – A reminder was made for those who joined the meeting on Zoom to please ensure that video was turned off and microphones muted to eliminate background noise; there will be two question periods as pertain to the agenda, and questions sent to the Board meeting email account will be read out. For those who have not already submitted questions, there is an opportunity to via: [boardmeetings@sd38.bc.ca](mailto:boardmeetings@sd38.bc.ca); or through the Q and A feature in Zoom.

For the public joining the meeting virtually, they are able to listen to the meeting but not speak or use chatbox during the meeting; and an audio/video recording of the meeting will be made available for viewing after this meeting.

## 1. Recognition of Visitors, Announcements and Updates from Trustees

### (a) Recognition of Visitors

The Chairperson welcomed the gallery to the meeting.

- (b) **Trustee Larson** – After almost 10 years with the Richmond School District, and over 30 years in public education, Assistant Superintendent Lynn Archer will be retiring at the end of this week. Lynn joined our district in 2013 after having been a school and district administrator in the Burnaby School District and a teacher in Surrey School District.

Lynn has been a driving force on innovation and inquiry in our district and has made significant contributions to the district's framework for enhancing learning, including our district story and our school stories. She has also been instrumental in the development and implementation of our innovation inquiry grant initiative. Her legacy of over 400 teachers in our schools participating in these grant opportunities will continue to positively impact our district for years to come.

Lynn has also provided leadership in other areas that support innovation, such as the learning environment pilot grants, reimagining secondary school, and as chair of the Educational Implementation and Assessment and Innovation committees. She has also supported the board directly through her work as senior staff lead on the Education committee. On behalf of the Board, I would like to thank Lynn for her dedication to our district, and for her efforts to support teaching and learning in our district and around the province for many years.

We have been so fortunate to have you as part of our team, Lynn and we'll miss you very much. Our very best wishes as you move into retirement and continue your work in your doctoral program. Thank you.

**Trustee Nixon** – The Board is pleased to welcome Mr. Chris Stanger to the position of Assistant Superintendent with the Richmond School District effective August the first. Chris is going to be joining us from Vancouver School District where he was Director of Instruction for School Services. He has held a wide variety of leadership roles in Vancouver and Surrey school districts. Chris has been a District Administrator in Student Services and also in Human Resources and was an elementary principal for 11 years with the Surrey School District.

On behalf of the Board, it's my great pleasure to welcome Chris to our district, and we look forward to our work together with Chris starting in the fall.

I also wanted to take just a moment thank our entire Richmond School District Community, staff, parents, and students for doing your best for us all doing our best to work together through another year of pandemic twists and turns; to make sure that our schools remained places of connection and Community support and, of course, learning and inspiration for our students. On behalf of the Board, thank you so very much to each and every one of you for everything that you have done to make this year meaningful and successful for our students.

And a special thank you to our senior team who are with us tonight. You've been supporting the Board's work and devoting much time to as on top of all of your other work to ensuring our board and committee meetings have been accessible

and, in particular, helping us test out some hybrid meeting formats. Although we're online this month due to some technical and logistical challenges, we are hopeful that we'll be able to be back in person for our September board meeting. Thank you to the staff for all your efforts and helping our meetings transition.

Finally, I would also like to let everybody know that the Board made a presentation to the Select Standing Committee on Finance and Government Services earlier this month with some of our priorities for funding and for consideration for the next provincial budget. The information and the substance of our presentation can also be found on our website.

(c) **Any materials not included in packages available to the public.**

The Secretary Treasurer noted all materials had been made available to the public on our website.

**2. Adoption of Agenda**

**075/2022 MOVED BY H. LARSON AND SECONDED BY R. LEE:**

**THAT** the Wednesday, June 29, 2022 Regular agenda of the Board of Education (Richmond) be adopted as circulated.

**CARRIED**

**3. Presentations, Special Recognitions, Briefs and Questions from the Public**

(a) **Presentations**

Nil.

(b) **Special Recognitions**

Nil.

(c) **Briefs**

Nil.

(d) **Questions from the Public**

Liz Baverstock, President of Richmond Teachers' Association, asked a question regarding the information contained in Strategic Plan Update Priority 3 Objective 2, specifically on the district's plans for next year on cleaning surfaces, handwashing, and masks. The Executive Director, Facilities Services noted that a post-COVID facilities operations plan is in place for the new school year, which includes continued enhanced cleaning once in a 24 hour period and maintaining existing portable handwashing stations.

**4. Executive**

The Superintendent gave a presentation on recent activities and events from around the district which will be posted on the school district website.

**5. Approval of Minutes**

- (a) Regular meeting of the Board held May 25, 2022

**076/2022 MOVED BY H. LARSON AND SECONDED BY N. GOLDSTEIN:**

**THAT** the Board of Education (Richmond) approve the Minutes of Wednesday, May 25, 2022 Regular meeting as circulated.

**CARRIED**

- (b) A Record of an In-camera meeting of the Board held May 25, 2022 was included for information.

**6. Business Arising**

(a) **Strategic Plan Update – Priority 3**

The Executive Director, Learning and Business Technologies presented updates on Strategic Plan Priority 3, Goal 1, with the following highlights:

- Development of 3-year Learning and Business Technology plan ongoing; Final plan to be shared in the 2022/2023 school year
- Increased number of devices in district lending carts by an additional 43%
- Currently working on strategy to increase number of iPads for Educational Assistants
- All students and staff have full access to use Microsoft 365 and Teams
- Installed additional network hardware across the district to strengthen access and connectivity

The Executive Director, Facilities Services then presented updates on Strategic Plan Priority 3, Goals 2 and 3, with the following highlights:

- Established cross-departmental management in Facilities Services
- Updated Long Range Facilities Plan Action Plan to help improve equity in learning environments
- Developed post COVID-19 operations plan for custodial services and transportation, based on updated Provincial Health Guidelines
- Established new childcare operations at Tait and Tomsett Elementary schools
- Developed a District Sustainability and Climate Action Plan (DSCAP)

Trustees had questions and comments on the report, specifically on students' access to school Teams, the new facility management system and DSCAP, among others. Trustees then thanked the Executive Directors for their presentation and for the remarkable progress of our district to achieve our goals under the Strategic Plan.

(b) **SOGI Annual Update**

The Director of Student Services and Analytics and District Administrator provided an overview and summary of progress regarding the implementation of the district's SOGI policy, with the following highlights:

- Availability of Gender-neutral washrooms
- Opportunities for students to connect (Rainbow Cafés and Diversity Clubs)
- Rainbow crosswalks and walkways
- Rainbow network for employees
- SOGI employee scan, support and learning
- Continued work of SOGI Committee with SOGI 1-2-3 and 'Out of Schools'
- Communication plan ("Ask the Kids" newsletter)

Trustees had questions and comments on the Youth PRIDE event and the district's participation in the PRIDE parade.

*The Director, Student Services and Analytics and District Administrator, Learning Services left the meeting at 8:43pm.*

(c) **Annual Charitable Donations Report**

The Assistant Secretary Treasurer spoke to her report as included in the agenda package. She then responded to a trustee's question on her report.

*The Assistant Secretary Treasurer left the meeting at 8:45pm.*

(d) **Childcare and Early Learning Update**

Assistant Superintendent Archer provided background and information on new and existing Early Learning programs in various schools and the JustB4 Pilot programs at Lee Elementary and Grauer Elementary. The Executive Director, Facilities Services then provided information on existing childcare operators in the district.

Assistant Superintendent Archer and the Superintendent responded to Trustees' questions on the childcare programs.

*The Chairperson called for a recess break at 9:10pm.*

*The Public Meeting reconvened at 9:15pm.*

(e) **2023-2024 Five Year Capital Plan. RECOMMENDATION**

The Executive Director, Facilities Services provided information on the proposed project requests under the Major Capital Programs, Minor Capital Programs and Building Envelope Program that are included in the 2023-2024 Five Year Capital Plan submission to the Ministry of Education.

**077/2022 MOVED BY D. SARGENT AND SECONDED BY D. TABLOTNEY:**

In accordance with provisions under section 142 (4) of the School Act, the Board of Education of School District No. 38 (Richmond) hereby approves the proposed Five-Year Capital Plan (Major Capital) for 2023- 2024 as provided on the Five-Year Capital Plan Summary (Major Capital) for 2023-2024 submitted to the Ministry of Education.

**CARRIED**

**078/2022 MOVED BY N. GOLDSTEIN AND SECONDED BY K. HAMAGUCHI:**

In accordance with provisions under section 142 (4) of the School Act, the Board of Education of School District No. 38 (Richmond) hereby approves the proposed Minor Capital Plan for 2023-2024 as provided on the Minor Capital Plan Summary for 2023-2024 submitted to the Ministry of Education.

**CARRIED**

**079/2022 MOVED BY H. LARSON AND SECONDED BY D. TABLOTNEY:**

In accordance with provisions under section 142 (4) of the School Act, the Board of Education of School District No. 38 (Richmond) hereby approves the proposed Building Envelope Program Capital Plan for 2023-2024 as provided on the Building Envelope Program Capital Plan Summary for 2023-2024 submitted to the Ministry of Education.

**CARRIED**

(f) **2022-2023 Eligible School Site Proposal. RECOMMENDATION**

The Executive Director, Facilities Services provided information on the eligible school site requirements for the District that are incorporated into the Five-Year Capital Plan.

**080/2022 MOVED BY D. TABLOTNEY AND SECONDED BY N. GOLDSTEIN:**

**THAT** the Board of Education (Richmond) approves the the 2022-23 Eligible School Site Proposal (ESSP) through adoption of the 2022-23 ESSP Resolution.

**CARRIED**

**7. New Business**

(a) Nil.

**8. Questions from the Public: Tonight's Agenda**

The Superintendent responded to a number of questions from a member of the public received through the board meeting email account. The questions are: (1) if the district

is concerned about survey results released by a consulting firm last year stating that among Richmond high school students, 7.7% of the student population reports being a gender other than cisgender girls or cisgender boys (i.e. trans and non-binary); (2) if there is information on how many children have been socially transitioned in the school; (3) if the district believes that it may be miseducating the youth; and (4) if the district thinks that it may be leading to the misdiagnosis of girls with autism.

The Superintendent clarified that the statistic quoted by the public member represents the percentage of those who responded to the survey, not the percentage of students in the school district. This percentage is consistent with those recorded in other jurisdictions and this survey data is used to improve the experience of people in our district who face marginalization. In response to the second question, the Superintendent explained that the district does not keep data on the number of children who have been socially transitioned in the school, as the goal is to focus on developing positive connections with all students. On the third and fourth question, the Superintendent emphasized that the district provides support and education to students but does not advise them as to their identity decisions. Any medical diagnosis would be the responsibility of health personnel, not the school district.

## 9. Standing Committee Reports

- (a) **Audit Committee**  
*Chair: Norman Goldstein*  
*Vice Chair: Donna Sargent*

The next meeting is scheduled for Monday, September 12, 2022.

- (b) **Education Committee**  
*Chair: Heather Larson*  
*Vice Chair: Debbie Tablotney*

- (i) Minutes of meetings held April 20, 2022 and May 26, 2022 were attached for information.

A meeting was held on June 22, 2022. The next meeting is scheduled for Wednesday, September 14, 2022 at 6 pm.

- (c) **Facilities and Building Committee**  
*Chair: Ken Hamaguchi*  
*Vice Chair: Debbie Tablotney*

- (i) Minutes of meeting held May 4, 2022 were attached for information.

A meeting was held on June 1, 2022. The next meeting is scheduled for Wednesday, September 7, 2022 at 4:30 pm.

- (d) **Finance and Legal Committee**  
*Chair: Donna Sargent*  
*Vice Chair: Ken Hamaguchi*

- (i) Minutes of meeting held May 18, 2022 were attached for information.

A meeting was held on June 15, 2022. The next meeting is scheduled for Wednesday, September 14, 2022 at 10 am.

(e) **Policy Committee**

*Chair: Debbie Tablotney*

*Vice Chair: Sandra Nixon*

(i) Minutes of meeting held May 16, 2022 were attached for information.

A meeting was held on June 20, 2022. The next meeting is scheduled for Monday, September 19, 2022 at 11 am.

**10. Correspondence**

(a) **For Action:**

Nil.

**11. Board Committee and Representative Reports**

(a) **Council/Board Liaison Committee**

The next meeting date to be determined.

**12. Adjournment**

**081/2022 MOVED BY D. SARGENT AND SECONDED BY K. HAMAGUCHI:**

**THAT** the Regular meeting of Wednesday, June 29, 2022 of the Board of Education (Richmond) be adjourned at 9:41 pm.

**CARRIED**

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S. NIXON,  
CHAIRPERSON

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C. WANG,  
SECRETARY TREASURER