

**Please initial boxes, sign form and return to the Rentals Department  
with required documents.**

- I have read, understand and agree with the terms and conditions for Community Groups using Richmond School District Facilities.
- I have read, understand and signed the Communicable Disease Addendum.
- I have read, understand and agree with the additional information for using District Facilities.
- I agree with the rental exception dates.
- I have read and understand the District policy, regulation and administrative guidelines for the use of Richmond School District Facilities.
- While required you have a Covid-19 Safety Plan in place for your organization.

\_\_\_\_\_  
Print name clearly

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Organization