

**POLICY COMMITTEE**  
**PUBLIC MEETING AGENDA**

**DATE: MONDAY, MAY 16, 2022**  
**11:00 AM**

**Via Zoom Webinar (access details via email)**

The Richmond Board of Education acknowledges and thanks the First Peoples of the hən̓q̓əmiñəm (hun-ki-meen-um) language group on whose traditional and unceded territories we teach, learn and live.

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- 1. ADOPT AGENDA**
  
- 2. APPROVE MINUTES**  
Attachment: Minutes of meeting held March 7, 2022.
  
- 3. DIVERSITY, EQUITY, INCLUSION POLICY PROCESS**  
Verbal Update from Assistant Superintendent Brautigam
  
- 4. MEETING FORMAT**
  
- 5. STATUS OF CURRENT AND ANTICIPATED ITEMS**  
Attachment: Update to May 16, 2022.
  
- 6. ADJOURNMENT**

School District No. 38 (Richmond)  
7811 Granville Avenue  
Richmond, BC V6Y 3E3

## MINUTES OF PUBLIC MEETING OF POLICY COMMITTEE

**Date:** Monday, March 7, 2022 at 11 am  
*Via Zoom Webinar*

**Present:** Debbie Tablotney, Chairperson  
Sandra Nixon, Vice Chair  
Heather Larson, Member  
Norman Goldstein, Alternate member  
Scott Robinson, Superintendent  
Rick Ryan, Deputy Superintendent\*  
Frank Geyer, Executive Director, Facilities Services  
Liz Baverstock, Richmond Teachers' Association  
Jw Cho, Richmond Teacher's Association  
Mike Murray, Richmond Association of School Administrators  
Rebeca Avendano, Richmond Management Professionals Staff  
Catherine Cleary, Executive Assistant (Recording Secretary)

*\*present for a portion of the meeting*

**The Vice Chair called the meeting to order at 11:14 am.**

**1. ADOPT AGENDA**

The agenda was adopted as circulated.

**2. APPROVE MINUTES**

The Minutes of the meeting held December 13, 2021 were approved as circulated.

*Trustee Tablotney, Chairperson joined on Zoom at 11:15 am and proceeded to Chair the meeting following approval of the minutes.*

**3. POLICY 701.11/701.11-R: Naming and Renaming of Board Owned Facilities or Parts of Board Owned Facilities/Policy 701.12/701.12-G: Official School Openings**

The Deputy Superintendent updated the Committee on Policy 701.11 first acknowledging the Board's commitment to examining the issue of school naming and renaming, noting that the policy was adopted originally in 1990. Given the current context, the Policy requires significant revision.

The Deputy Superintendent indicated that research on similar policies through BC and specifically the metro region had taken place. The Board determined that the policy include consideration from the the Diversity and Anti-racism Working Group Report which is being brought forward to the Board in the Spring. The policy will be aligned with the recommendations of the Diversity and Anti-racism Working Group who will bring forward recommendations to the Board.

Liz Baverstock, President, Richmond Teachers' Association expressed support for the timeline with the Working Group bringing forward recommendations and looks forward to engaging in the Consultation process.

The Committee also discussed whether policies could be updated, refreshed in a more expeditious manner. Discussion ensued. The Superintendent noted that the District's current process involves significant consultation, opportunities for feedback and review in alignment with the Board's commitment to stakeholder consultation.

#### 4. **FACILITIES SECTION 700: PHASE TWO**

A Report from the Executive Director, Facilities Services was attached to the agenda package along with current policies and suggested revisions. The Executive Director noted that some Section 700: Phase Two policies were 30 years old and required updated language.

Following questions and general feedback, Trustee Nixon noted that a lot of good work had been done and looked forward to reviewing the revised policies in the future. Trustee Larson asked about the Outdoor Learning Spaces and how they are funded and operate. The Superintendent suggested that this might be a topic for the Education Committee and would speak to Executive Director MacMillan.

Stakeholders said they will be reviewing all the documents and could provide some initial feedback to the Executive Director.

**ACTION:** It was **AGREED** that Policy Committee receive Policy 700: Phase Two for information.

#### 5. **STATUS OF CURRENT AND ANTICIPATED ITEMS**

Liz Baverstock suggested that the document include dates and a timeline. She also suggested that there be reference to the Indigenous equity scan included on the status document.

**6. ADJOURNMENT**

The meeting adjourned at 11:55 am.

*Respectfully Submitted,*

Deborah Tablotney, Chairperson  
Policy Committee

DRAFT

## POLICY COMMITTEE: STATUS OF CURRENT AND ANTICIPATED ITEMS

POLICY	STATUS	DATE/TIMELINE
<b>Policy 101:</b> Developmental Objectives	Requires revision upon completion of District Strategic Plan.	2022
<b>Policy 102:</b> Diversity and Inclusion	Requires revision	2022 – with the formation of the Anti-racism Working Group, this diversity and inclusion policy work will be worked on.
<b>Policy 103 Bylaw:</b> Complaints by Students, Parents & the Public	Requires revision	2022
<b>Policy 105-R:</b> District Code of Conduct: How we Learn and Work Together Personal Use of District Supplies, Equipment and Facilities	Requires revision	Feb 8 2021 – Executive Director presented Report and proposed Draft revised Regulation to Policy Committee. Guideline and Policy were reviewed at the Nov 18, 2020 F&L Committee meeting, that advised it be brought to Policy for review.
<b>Policy 502:</b> Student Behaviour and Discipline <b>Policy 502.1:</b> Maintenance of Orderly Conduct <b>Policy 502.2/502.2-R:</b> Student Suspension or Exclusion from School <b>Policy 502.3/502.3-R:</b> Student Possession of Weapons	Requires revision	Jan 18 2021 – Update provided by Deputy Superintendent. Policies and regulations will be updated in with District Code of Conduct and brought back to the Committee for further review and feedback.
<b>Policy 522/522-R:</b> Transportation	Requires revision	2022
<b>Policy 701.11/701.11-R:</b> Naming and Renaming of Board Owned Facilities or Parts of Board Owned Facilities	Requires revision	Mar 7 2022 - Update for information from the Deputy Superintendent To be aligned with the Diversity & Anti-racism Working Group Report
<b>Policy Section 700: Facilities – Phase 2</b>	Requires revision	Mar 7 2022 – Report from the Executive Director, Facilities Services To come back to a future Policy Committee Meeting.
<b>Indigenous Equity</b>		
<b>Document Management Policy</b>	On hold	

*Updated to May 16, 2022*