

FACILITIES & BUILDING COMMITTEE
PUBLIC MEETING AGENDA

DATE: WEDNESDAY, MAY 4, 2022
TIME: 4:30 PM

<https://sd38.zoom.us/j/66501325002>
Passcode: **6000**

The Richmond Board of Education acknowledges and thanks the First Peoples of the hən̓q̓əmiṇəm (hun-ki-meen-um) language group on whose traditional and unceded territories we teach, learn and live.

- 1. ADOPT AGENDA**
- 2. APPROVE MINUTES**
Attachment: Public Minutes of meeting held April 6, 2022
- 3. FACILITIES PLANNING UPDATE [standing item]**
Attachment: Report from the Executive Director, Facilities Services, Manager, Facilities Planning and Facilities Planner
- 4. RICHMOND PROJECT TEAM UPDATE [standing item]**
Attachment: Report from the Executive Director, Facilities Services
- 5. 2022/2023 FACILITIES RENEWAL PROGRAM**
Attachment: Report from the Executive Director, Facilities Services and Manager, Maintenance Planning & Improvements
- 6. GROUNDS SUSTAINABILITY**
Attachment: Report from the Managers, Maintenance Planning & Improvements and Energy & Sustainability and Landscape Horticulturalist
- 7. MINUTES FOR INFORMATION**
(a) CHILD CARE DEVELOPMENT ADVISORY COMMITTEE MEETING
Attachment: Minutes of Meetings held February 2, 2022 and March 2, 2022
- 8. NEXT MEETING DATE – WEDNESDAY JUNE 1, 2022 at 4:30 PM**
- 9. ADJOURNMENT**

FACILITIES AND BUILDING COMMITTEE MEETING MINUTES

Minutes of a **PUBLIC** meeting of the Facilities and Building Committee held via Zoom Meeting, on Wednesday, April 6, 2022 at 4:30 p.m.

Present:

Ken Hamaguchi, Committee Chairperson
Debbie Tablotney, Committee Vice-Chairperson
Norman Goldstein, Trustee Member
Heather Larson, Trustee
Cindy Wang, Secretary Treasurer
Frank Geyer, Executive Director, Facilities Services
Liz Baverstock, President, Richmond Teachers' Association
Steve Wenglowksi, 2nd Vice President, Richmond Teachers' Association
Mike Murray, President, Richmond Association of School Administrators
Jason Leslie, Vice President, Richmond Association of School Administrators
Joel Canlas, Richmond Management and Professional Staff
Hugo David Madeira, Vice President, Richmond District Parents Association
Dionne McFie, Past President, Richmond District Parents Association
Joyce Coronel, Executive Assistant (Recording Secretary)

The meeting was called to order at 4:32 pm.

1. APPROVAL OF AGENDA

The agenda was approved as circulated.

2. APPROVAL OF MINUTES

Minutes from the March 2, 2022 meeting was approved as circulated.

3. COMMITTEE MEETING FORMAT

The Chairperson informed the Committee that an email will be sent to stakeholders individually to ask if they prefer to have the remaining Committee meetings for the year either in-person or via Zoom. If there is any stakeholder who chooses a Zoom meeting option, the Committee meeting will be held via Zoom to make sure everyone is able to attend.

4. FACILITIES PLANNING UPDATE [standing item]

The Executive Director, Facilities Services spoke to his report as included in the agenda package, with the following highlights:

- Approval of two Childcare BC New Spaces Fund grants for new modular childcare facilities at Manoah Steves and Maple Lane Elementary schools
- Adoption by the Board of the 2022/23 School Site Acquisition Charge (SSAC) Bylaw No. 2022-1 which will increase charges to the maximum allowable rate pursuant to Provincial School Site Acquisition Regulations

The President, Richmond Teachers' Association expressed her appreciation to the district for pushing for modular, stand-alone childcare facilities, which is in support of classroom spaces.

5. RICHMOND PROJECT TEAM UPDATE [standing item]

The Executive Director, Facilities Services provided updates on major and minor capital projects as included in his report. There were no further questions or comments.

6. FACILITIES SERVICES UPDATE

The Executive Director, Facilities Services highlighted current initiatives of Facilities Services staff, including carpentry and painting work in various schools. Trustees expressed their appreciation for the great work of Facilities Services team in improving the overall look and curb appeal of schools.

The Chairperson thanked stakeholders for their support of the classroom ventilation program, which was first brought forward to this Committee. The President, Richmond Teachers' Association thanked the District for the mechanical ventilation program and also acknowledged the dramatic changes in school buildings.

7. NEXT MEETING DATE – Wednesday, May 4, 2022 at 4:30 pm

8. ADJOURNMENT

The meeting adjourned at 5:02 pm.

Respectfully Submitted,

Ken Hamaguchi, Chairperson
Facilities and Building Committee

Report to the Facilities and Building Committee PUBLIC

DATE: 04 May 2022

FROM: Frank Geyer, Executive Director, Facilities Services
Umur Olcay, Manager, Facilities Planning
Joseph Balderston, Facilities Planner

SUBJECT: Facilities Planning Update

The following report is for information only. No further action on the part of the Facilities & Building Committee (FBC) is required at this time.

STRATEGIC PLAN REFERENCES

Strategic Priority 3: Optimized Facilities & Technology

✓ Goal 2: The district's facilities are well-maintained, equitable, safe, and conducive to learning.

DISCUSSION

Major Items of note:

1. Long Range Facilities Plan (LRFP):

The Planning Team updating the LRFP Action Plan, track planning actions, facilities decisions of the Board of Education and potential or recommended changes for the next revision of the LRFP in 2023.

2. Childcare BC New Spaces Fund (NSF):

The District has already received funding approval by NSF to create new childcare facilities at Manoah Steves Elementary and Maple Lane Elementary which are proceeding. In preparation for the next intake of NSF applications for new stand-alone childcare facilities anticipated in the Spring/Summer of 2022, the Planning Team is undertaking a comprehensive review of suitable candidate sites.

3. Just B4 Program:

Walter Lee Elementary has been approved to accommodate Just B4 beginning in September 2022. The Planning Team is continuing to support Learning Services in identifying future opportunities for expansion of this program to other elementary schools where appropriate.

4. Integrated Child & Youth Teams (ICY):

R.M. Grauer Elementary and Kathleen McNeely Elementary have been selected by the District to accommodate ICY Teams beginning in September 2022. The Planning Team will continue to work

with Learning Services and Vancouver Coastal Health on scope of work and to identify future locations to meet the long term objective of locating ICY Teams in four zones across the District.

5. Aspen Program:

In collaboration with Facilities Services, and in consultation with Learning Services and A.R. MacNeill Secondary, the Planning Team is finalizing a detailed report to Senior Team on potential relocation options for the Life Skills Program to facilitate the accommodation of the Aspen Program entirely on the ground floor.

6. Five-Year Capital Plan/Eligible School Site Proposal (ESSP):

Work is nearing completion on the draft 2023/2024 Five-Year Capital Plan and ESSP report. The Capital Plan will be due to the Ministry of Education by 30 June 2022, presented at the June Facilities & Building Committee and recommended for Board approval at its June meeting.

7. Seismic Mitigation Program (SMP):

Development of Project Definition Reports (business cases) for the recently Ministry-supported seismic upgrades at Alfred B. Dixon Elementary and Howard DeBeck Elementary underway, targeting completion by end of June 2022.

8. City Centre Growth Planning:

Two temporary portables installed at Samuel Brighthouse Elementary to accommodate expected growth in 2022/2023 and 2023/2024, as the proposed expansion project at that school, contained in the past three Capital Plan submissions, has not been supported by the Ministry of Education; awaiting building permit. A temporary portable is also being installed at F.A. Tomsett Elementary to accommodate enrolment growth in 2022/2023.

The Planning Team is continuing to research and engage with the City of Richmond and development community on the timing and financial viability of a suitable new elementary school in the City Centre at Dover Park, Lansdowne Village, or elsewhere in the City Centre.

9. Coordination of Land Management with City of Richmond - Park Sites with School Sites:

Facilities Planning staff will be meeting with City of Richmond Parks and Open Space planners to discuss possible improvements to shared use and management of parks and adjoining school playgrounds for use by school and community.

*Umur Olcay, RPP, MCIP, ALEP
Manager, Facilities Planning*

*Joseph Balderston
Facilities Planner*

*Frank Geyer, PEng, FMA
Executive Director, Facilities Services*

Report to the Facilities and Building Committee PUBLIC

DATE: 04 May 2022

FROM: Frank Geyer, Executive Director, Facilities Services

SUBJECT: Richmond Project Team Update

The following report is for information only. No further action on the part of the Facilities & Building Committee (FBC) is required at this time.

STRATEGIC PLAN REFERENCES

Strategic Priority 3: Optimized Facilities & Technology

✓ Goal 2: The district's facilities are well-maintained, equitable, safe, and conducive to learning.

DISCUSSION

A. Major Capital Projects (*capital projects \$1 Million or more funded by the Province*)

1. F.A. Tomsett Elementary Seismic Upgrade & Addition (\$11.4 Million)
 - Seismic upgrading and expansion work substantially complete. Addressing deficiencies, outstanding exterior work and demobilization. On budget.
 - New Tomsett Childcare Facility to be completed and operational in August 2022.
2. James McKinney Elementary Seismic Upgrade (\$12.6 Million)
 - Substantial completion by June 2022, on budget
3. James Whiteside Elementary Enhanced Seismic Upgrade (\$17.3 Million)
 - Construction underway; targeting substantial completion by end of June 2023
4. William Bridge Elementary Seismic Upgrade (\$16.1 Million)
 - Construction underway; targeting substantial completion by end of August 2023
5. Alfred B. Dixon Elementary and Howard DeBeck Elementary Seismic Upgrades (~\$33 Million)
 - Consultants retained and work on Project Definition Reports (business cases) well underway; targeting completion for submission to the Ministry for project approvals

by end of June 2022

6. Archibald Blair Elementary Building Envelope Upgrade (\$1.9 Million)

- Design underway under the project management of BC Housing with oversight and district coordination by SD38; expect construction to start in Fall 2022

7. Manoah Steves Elementary and Maple Lane Elementary Childcare Facilities (\$1.5 Million each)

- Request for proposals to design/build/install the modular childcare facilities issued 19 April 2022, closes 13 May 2022

B. Major Local Capital Projects (*capital projects greater than \$1 Million funded by Board of Education*)

1. Mitchell Education Centre (\$2.5 Million)

- Building permit finally received, work well underway with completion/occupancy by 31 August 2022

2. Rideau Park Resource Centre (\$1 Million)

- Preliminary design of the project underway; expect to start construction in September 2022 with completion by May 2023

3. Classroom Ventilation Program (\$12 Million max.)

- Request for proposals issued for the supply and delivery of over 180 unit ventilators over a 14 month period closed 01 May 2022; currently reviewing submission; Executive Director working with SD38 HVAC Team to complete the fine-tuning of concept plans for the design/build by both in-house and contracted forces

C. Minor Capital Projects (*less than \$1 Million funded by the Province*)

1. Howard DeBeck Elementary Building Envelope Upgrade (\$400,000)

Design underway under the project management of BC Housing with oversight and district coordination by SD38; expect construction to be undertaken as part of seismic upgrade project

2. Mechanical System Upgrades

- Shop dust extraction system replacement at Matthew McNair Secondary in design (2022/23 SEP - \$472,000)
- HVAC digital controls replacements at Hugh McRoberts Secondary and Lord Byng Elementary in design (2022/23 CNCP - \$371,500)
- Lab ventilation system upgrades at four secondary schools (A.R. MacNeill, H.J. Cambie, Matthew McNair, Steveston-London) in design (2022/23 SEP - \$252,730)

3. Electrical System/Energy Upgrades

- LED lighting upgrade at Steveston-London Secondary 90% complete; targeting completion by June 2022 (2021/22 CNCP - \$550,000)
- LED lighting upgrade at R.A. McMath Secondary approved by the Ministry in 2022/2023 Capital Plan, to start design shortly (2022/23 SEP - \$547,287)

Frank Geyer, PEng, FMA
Executive Director, Facilities Services

Report to the Facilities and Building Committee PUBLIC

DATE: 04 May 2022

FROM: Frank Geyer, Executive Director, Facilities Services
Kristopher Wilkins, Manager, Maintenance Planning & Improvements

SUBJECT: 2022/2023 Facilities Renewal Program

The following report is for information only. No further action on the part of the Facilities & Building Committee (FBC) is required at this time.

STRATEGIC PLAN REFERENCES

Strategic Priority 3: Optimized Facilities & Technology

- ✓ *Goal 2: The district's facilities are well-maintained, equitable, safe, and conducive to learning.*

DISCUSSION

The Annual Facility Grant (AFG) is intended for annual projects required to maintain capital assets through their anticipated economic life and prevent any premature deterioration of these assets. The Ministry of Education commits AFG funding based on a complex formula involving number, size and age of facility assets, enrolment, etc. For 2022/2023, the AFG funding for Richmond School District is the same as in 2021/2022 - \$4,181,732.

The Manager, Maintenance Planning & Improvements assembled the Facilities Renewal Program (FRP), mainly funded by the AFG, based on information received from maintenance managers and forepersons, facilities planners, Learning & Business Technologies and District Health & Safety managers, and is intended as a cyclical renewal program for critical facilities systems throughout the District.

Our FRP is broken down into eight categories:

Category	2022/2023	2021/2022	2020/2021
Roofing, Building Envelope & Flooring	\$2,136,632	\$1,808,956	\$2,116,511
Electrical, Lighting & Security Systems	145,000	350,991	106,451
Energy Conservation	250,000	53,756	300,737
Grounds	350,000	333,641	235,000
Mechanical Systems	457,800	500,790	480,000
Painting & Finishes	485,000	471,431	262,500
Plumbing Systems	248,300	162,776	158,580
Health & Safety, Audio-Video, Other	109,000	499,931	354,175
Totals	\$4,181,732	\$4,181,732	\$4,013,954

Frank Geyer, PEng, FMA
Executive Director, Facilities Services

Kristopher Wilkins, BEng
Manager, Maintenance Planning & Improvements

Report to the Facilities and Building Committee PUBLIC

DATE: 04 May 2022

FROM: Kristopher Wilkins, Manager, Maintenance Planning and Improvements
Timothy Bakker, Landscape Horticulturalist
Jonathan Ho, Manager, Energy and Sustainability

SUBJECT: DSCAP Pillar Grounds - Sustainability of Outdoor Learning Spaces

The following report is for information only. No further action on the part of the Facilities & Building Committee (FBC) is required at this time.

STRATEGIC PLAN REFERENCES

Strategic Priority 3: Optimized Facilities & Technology

- ✓ Goal 2: The district's facilities are well-maintained, equitable, safe, and conducive to learning.
- ✓ Goal 3: The district fosters energy efficient and environmentally sustainable facilities and practices.

DISCUSSION

Introduction

The Board of Education approved the District Sustainability and Climate Action Plan (DSCAP) at its public meeting of 15 December 2021. The DSCAP is based on nine pillars of sustainability and climate action. The District's Grounds are one of our pillars, which is focused on "creat[ing] greener grounds and outdoor learning opportunities to foster connection to the land."

Current Challenge

To date, the District has supported the installation of Outdoor Learning Spaces and garden beds at the majority of elementary and several secondary schools. However, most of these installations were at the behest of a teacher advocate. The challenge is that teachers often move schools, and students eventually graduate, leading to a lack of ownership and leadership at the school level to properly maintain these spaces.

Proposed Solution

Permit Timothy Bakker, our District Landscape Horticulturalist, to provide ongoing student and educator support to schools with Outdoor Learning Spaces. In coordination with Megan Zeni, Mr. Bakker will provide students and staff in each school's Green/Eco Teams with mentorship and guidance in the concept of "permaculture", or the concept of a persistent system supporting human existence.

Being in regular contact with all schools with Outdoor Learning Spaces will ensure they have a knowledgeable resource to consult when developing their activities to maintain these spaces. These plans will provide for activities that happen during school breaks (Winter, Spring, and Summer), so that the Outdoor Learning Spaces are maintained year-round.

This also provides consistency of approach to maintenance of Outdoor Learning Spaces across the District and fulfills a number of objectives contained in Goals 2 & 3 of Strategic Priority 3 of the District's Strategic Plan. With a background as a landscape horticulturalist, child/youth worker, educational assistant, and a passion for sustainable landscape design, Mr. Bakker is uniquely suited to providing this level of ongoing support.

The Grounds Department will support Mr. Bakker's mentorship efforts to District Green/Eco Teams on a trial basis as they develop plans to maintain their Outdoor Learning Spaces. Additional resources may be needed depending on the level of support is required by the Green/Eco Teams, and as the number of schools being mentored increases.

Next Steps

To provide semi-annual updates to the Facilities and Building Committee on the status of which schools have received the permaculture training. This update will include photos showing students and staff with their active involvement in Outdoor Learning Spaces maintenance and share successes and challenges with the level of maintenance.

Kristopher Wilkins, B.Eng.

Manager, Maintenance Planning and Improvements

Timothy Bakker

Landscape Horticulturalist

Jonathan Ho, M.Eng., MBA, P.Eng., CEM, CBCP, PMP

Manager, Energy and Sustainability



Child Care Development Advisory Committee

February 2, 2022
Virtual Meeting via Zoom
7:00 PM

Members in Attendance: Chantelle Pereira (Chair), Karen Jensen, Jarrod Connolly, Gordon Surgeson, Rowena Raber, Kevin Ching, Tania Lam, Diana Ma, William Tsai, Elana van Veen, Ken Hamaguchi, Jocelyn Wong, Carol Day (Council Liaison), Chris Duggan (Staff Liaison).

Regrets: Zolzaya Tuguldur, Aaron Manolo.

1. Welcome, Introduction and Regrets

The Chair welcomed all committee members to the meeting.

2. Approval of the Agenda

Motion: Approval of the Agenda for February 2, 2022 **CARRIED**

3. Approval of the Minutes

Motion: Approval of the Minutes of January 5, 2022 **CARRIED**

4. Guest Speaker/Presentation

None.

5. Correspondence

None.

6. Business Arising

None.

7. New Business

a. Child Care and COVID-19 - Update

An update was provided on the updated BC Centre for Disease Control's COVID-19 Health and Safety Guideline for Child Care and the recent Child Care Town Hall Meeting with Minister Chen and Dr. Henry. COVID-19 rapid tests are being mailed to all child care providers who receive government funding. A new grant program has also been announced by the Provincial Government to support child care health and safety.

8. Reports

a. Sub-committee Reports

i. Advocacy Sub-committee

None.

ii. Child Care Month Sub-committee

- i. 2022 Child Care Symposium – Three presentations have been confirmed for the Symposium which will take place on Saturday, May 7, 2022. The presentations will focus on the impacts of COVID-19 on children and child care, responding to extreme weather or major environmental issues impacting child care and strategies for supporting children’s behaviour. A flyer is being developed and registration will be through the Richmond Child Care Resource and Referral Program.
- ii. 2022 Children’s Art Exhibition – The flyer for this event was reviewed. The final location will be determined in February.

iii. Child Care Grants Sub-committee

None.

b. City Reports

i. Council Liaison

The Richmond Child Care Grants will be discussed at the General Purposes Committee meeting on Monday, February 7 at 4:00pm. Individuals can watch this meeting live online.

Seedlings Early Childhood Development Hub has been transferred to the City. This project is a great example of a partnership between the City, the development community and the operator.

Council has received the Child Care Development Advisory Committee’s Annual Report and Work program.

ii. Staff Liaison

a. New developments proposing Child Care Amenities

No update.

b. Other Updates

The 2017-2022 Child Care Needs Assessment and Strategy - 2021 Update is under development and will be shared once it has been presented to City Council.

The City of Richmond, Richmond School District and Richmond Public Library will recognize February 23, 2022 as Pink Shirt Day to continue to raise awareness and stand up against bullying. Everyone is encouraged to wear pink that day to show their support.

The public art located on the Keltic/Paramount building that contains Seedlings Early Childhood Development Hub (ECDH) was recently unveiled. This painted glass artwork covers a large span of the building at the corner of No. 3 Road and

Cook. A lower portion of this painted glass artwork contains the children's nap room in the ECDH.

c. School District Reports

i. School Board Liaison

School District 38 has completed a third party review of their facility rental rates. Based on this review, changes have been approved and rental rates for those who rent school space will be raised 5% this year and 5% next year.

The upgrades to provide new child care spaces at Tomsett Elementary School will be completed in February or March 2022. These new child care spaces will open in September 2022. The YMCA of Greater Vancouver will be the operator.

d. Community Updates

i. Richmond Children First

Richmond Children First has developed an annual report for the previous year and a work plan for 2022. This will be available for review once the final version has been endorsed by the Richmond Children First membership.

ii. Child Care Resource and Referral (CCRR) Update

The Child Care Resource and Referral (CCRR) has two upcoming workshops with presenters, Pam Collins and Marie Thom.

The CCRR contract has been renewed for another year until March 2023. The CCRR has also been involved in discussions with the Provincial Government regarding the transition of responsibility for child care to the Ministry of Education. This process will evolve fairly slowly and will involve stakeholder consultation to develop a child care and early learning plan.

For anyone who is using the www.richmondkids.ca website, CCRR is looking for comments and feedback. The community calendar section of the site will be reviewed for usability for both providers and families in the near future.

The Early Years Lending Library is open and materials are available to borrow. The Toddle Waddle and Baby Babble programs, which take place in person, have been temporarily paused due to COVID-19.

9. Next Meeting

Next meeting will take place on March 2, 2022 at 7:00 pm virtually via Zoom.

10. Adjournment

The Committee Chair adjourned the meeting at 7:53 pm. **CARRIED**

Certified a true and correct copy of the minutes of the meeting of the Child Care Development Advisory Committee of the Council of the City of Richmond held on February 2, 2022.

via email

Chantelle Pereira
Chair



Chris Duggan
Recorder

March 2, 2022

Date

March 2, 2022

Date



Child Care Development Advisory Committee

March 2, 2022
Virtual Meeting via Zoom
7:00 PM

Members in Attendance: Chantelle Pereira (Chair), Karen Jensen, Jarrod Connolly, Gordon Surgeson, Rowena Raber, Kevin Ching, Tania Lam, Diana Ma, William Tsai, Elana van Veen, Zolzaya Tuguldur, Jocelyn Wong, Chris Duggan (Staff Liaison).

Regrets: Ken Hamaguchi, Carol Day, Aaron Manolo.

Guests: Rachel Ramsden

1. Welcome, Introduction and Regrets

The Chair welcomed all committee members to the meeting.

2. Approval of the Agenda

Motion: Approval of the Agenda for March 2, 2022 **CARRIED**

3. Approval of the Minutes

Motion: Approval of the Minutes of February 2, 2022 **CARRIED**

4. Guest Speaker/Presentation

“Loose Parts Play”, Rachel Ramsden, Planner 1, Child Care. A copy of the presentation is attached.

5. Correspondence

None.

6. Business Arising

None.

7. New Business

a. Provincial Child Care Update

- i. The COVID-19 Public Health Guidance for Child Care Settings document was updated by the BC Centre for Disease Control on January 19, 2022. The updated document provides new guidance related to children’s self-isolation and reiterates child care facilities as essential services.
- ii. On January 26, 2022, the Province announced the distribution of 250,000 rapid antigen tests to child care providers throughout BC who receive Child Care Operating Funding or \$10-a-Day ChildCare BC Funding from the Province.
- iii. The Province is investing \$20 million in grants to support licensed child care providers with the additional costs of cleaning, supplies or staffing that arise due to the ongoing impact of the COVID-19 pandemic. Licensed child care providers who

currently receive provincial funding will receive a one-time grant of \$160 per child care space

- iv. In the Speech from the Throne, delivered by BC's Lieutenant Governor Janet Austin, on February 8, 2022, it was announced that accountability for child care will transition to the Ministry of Education in April 2022. The Minister of State for Child Care, public service staff, the budget and the legislative authority for child care will all move to the Ministry of Education in response to advice from the child care sector and as outlined in the ChildCare BC plan, originally announced in 2018.
- v. On February 18, 2022, the Province of BC released a statement announcing funding programs to support Early Childhood Educator training, recruitment and retention in BC. The programs announced are part of the StrongerBC Economic Plan and are supported by the allocation of \$49.2 million of funding provided through the Canada-British Columbia Early Learning and Child Care Agreement which was signed in 2021.

8. Reports

a. Sub-committee Reports

i. Advocacy Sub-committee

None.

ii. Child Care Month Sub-committee

- i. 2022 Child Care Symposium – Proposed options for the Child Care Symposium flyer were reviewed with the CCDAC for input. The flyer will be finalized and circulated soon. Registration will be through the Richmond Child Care Resource and Referral Program.
- ii. 2022 Children's Art Exhibition – The final location will be determined this week and the flyer and expression of interest form will be distributed with the Child Care Symposium flyer.

iii. Child Care Grants Sub-committee

None.

b. City Reports

i. Council Liaison

No report.

ii. Staff Liaison

a. New developments proposing Child Care Amenities

There are two developments being proposed in Richmond where the inclusion of licensed child care spaces is being explored. Additional details will be shared once they are confirmed.

b. Other Updates

None.

School District Reports

i. School Board Liaison

No report.

ii. Community Updates

i. Richmond Children First

No report. Next meeting is March 29, 2022.

ii. Child Care Resource and Referral (CCRR) Update

The Child Care Resource and Referral Program (CCRR) is currently processing membership renewals for all members at this time. The CCRR funding contract will also transition from the Ministry of Children and Family Development to the Ministry of Education on April 1, 2022 along with all other provincially funded programs that support licensed child care and early childhood educators.

The CCRR Early Years lending library has a large collection of 'loose parts' as outlined in tonight's presentation that are available for child care providers to borrow. CCRR staff have also met with the Richmond Public Library staff to discuss shared workshops for early childhood educators.

9. Next Meeting

Next meeting will take place on April 6, 2022 at 7:00 pm virtually via Zoom.

10. Adjournment

The Committee Chair adjourned the meeting at 7:45 p.m. **CARRIED**

Certified a true and correct copy of the minutes of the meeting of the Child Care Development Advisory Committee of the Council of the City of Richmond held on March 2, 2022.

via email

Chantelle Pereira
Chair



Chris Duggan
Recorder

April 6, 2022

Date

April 6, 2022

Date