

**School District No. 38 (Richmond)**  
**7811 Granville Avenue, Richmond, BC V6Y 3E3**

## **FACILITIES AND BUILDING COMMITTEE MEETING MINUTES**

Minutes of a **PUBLIC** meeting of the Facilities and Building Committee held via Zoom Meeting, on Wednesday, February 2, 2022 at 4:30 p.m.

Present:

Ken Hamaguchi, Committee Chairperson  
Debbie Tablotney, Committee Vice-Chairperson  
Norman Goldstein, Trustee Member  
Heather Larson, Trustee  
Sandra Nixon, Trustee  
Donna Sargent, Trustee\*  
Scott Robinson, Superintendent  
Cindy Wang, Secretary Treasurer  
Frank Geyer, Executive Director, Facilities Services  
Rob Laing, Executive Director, Learning and Business Technologies  
Liz Baverstock, President, Richmond Teachers' Association  
Steve Wenglowski, 2nd Vice President, Richmond Teachers' Association  
Mike Murray, President, Richmond Association of School Administrators  
Andrew Scallion, President, Richmond District Parents Association  
Dionne McFie, Past President, Richmond District Parents Association  
Joyce Coronel, Executive Assistant (Recording Secretary)

Regrets:

Joel Canlas, Richmond Management and Professional Staff

*\*Present for a portion of the meeting*

The meeting was called to order at 4:33 pm.

**1. APPROVAL OF AGENDA**

The agenda was approved as circulated.

**2. APPROVAL OF MINUTES**

Minutes from the January 5, 2022 meeting was approved as circulated.

**3. FACILITIES PLANNING UPDATE [standing item]**

The Executive Director, Facilities Services spoke to his report as included in the agenda package. He then responded to inquiries from the Vice Chairperson on potential locations for the Integrated Child & Youth Teams (ICY) program.

**4. RICHMOND PROJECT TEAM UPDATE [standing item]**

The Executive Director, Facilities Services provided an update on capital projects as referenced in his report. There were no further questions or comments.

**5. FACILITIES SERVICES UPDATE**

The Executive Director, Facilities Services spoke to his report as included in the agenda package with the following highlights:

- completion of installation of portable air purifiers in classrooms without mechanical ventilation and upgrade of filtration in HVAC systems
- delivery of rapid tests for school staff

The President, Richmond Teachers' Association expressed her appreciation for the District's prompt action on COVID-19 concerns in schools, including installing the hepa purifiers in the classrooms, delivering rapid test kits to employees efficiently and providing N95 masks upon employee request.

*Trustee Sargent left the meeting at 5:00pm.*

**6. PROPOSED CLASSROOM VENTILATION PROGRAM**

The Executive Director, Facilities Services spoke to his report as included in the agenda package. He then responded to questions and comments from attendees on his report. Trustees expressed their appreciation to the Executive Director, Facilities Services for his report.

The President, Richmond Teachers' Association spoke strongly in support of the classroom ventilation program using capital funds. She also noted that the program is a great investment for the District because having good air quality is important in a learning environment.

The President, Richmond District Parents Association expressed his full support for the ventilation program. He emphasized that parents have been voicing their concerns on classroom ventilation for the past two years and they understand how important it is to have clean air in the classroom.

Trustee Larson reiterated how the classroom ventilation program aligns with the District's strategic plan. The Vice Chairperson acknowledged the importance of stakeholders' feedback and conveyed her appreciation for stakeholders' support for the ventilation program using capital reserve fund.

The Executive Director, Facilities Services then responded to questions from Trustees on approval timeline and other questions of technical nature.

**7. MINUTES FOR INFORMATION**

**(a) CHILD CARE DEVELOPMENT ADVISORY COMMITTEE MEETING**

Meeting minutes from December 1, 2021 were attached for information.

**8. NEXT MEETING DATE – Wednesday, March 2, 2022 at 4:30pm**

**9. ADJOURNMENT**

The meeting adjourned at 5:30 pm.

Respectfully Submitted,

Ken Hamaguchi, Chairperson  
Facilities and Building Committee