

School District No. 38 (Richmond)
7811 Granville Avenue, Richmond, BC V6Y 3E3

FACILITIES AND BUILDING COMMITTEE MEETING MINUTES

Minutes of a **PUBLIC** meeting of the Facilities and Building Committee held via Zoom Meeting, on Wednesday, January 5, 2022 at 4:30 p.m.

Present:

Ken Hamaguchi, Committee Chairperson
Debbie Tablotney, Committee Vice-Chairperson
Norman Goldstein, Trustee Member
Sandra Nixon, Trustee
Cindy Wang, Secretary Treasurer
Frank Geyer, Executive Director, Facilities Services
Liz Baverstock, President, Richmond Teachers' Association
Steve Wenglowksi, 2nd Vice President, Richmond Teachers' Association
Mike Murray, President, Richmond Association of School Administrators
Jason Leslie, Vice President, Richmond Association of School Administrators
Joel Canlas, Richmond Management and Professional Staff
Hugo Madeira, Vice President, Richmond District Parents Association
Dionne McFie, Past President, Richmond District Parents Association
Joyce Coronel, Executive Assistant (Recording Secretary)

The meeting was called to order at 4:32 pm.

1. APPROVAL OF AGENDA

The agenda was approved as circulated.

2. APPROVAL OF MINUTES

Minutes from the December 1, 2021 meeting was approved as circulated.

3. FACILITIES PLANNING UPDATE [standing item]

The Executive Director, Facilities Services spoke to his report as included in the agenda package, with the following highlights:

- Finalized a location to set up two temporary portable classrooms at Brighthouse Elementary to accommodate expected enrolment growth in 2022/2023
- Completed enrolment projections for 2022/2023

4. RICHMOND PROJECT TEAM UPDATE [standing item]

The Executive Director, Facilities Services provided an update on major capital projects. He then responded to an inquiry from the President, Richmond Teachers' Association on the status of mechanical system upgrades in schools that are undergoing seismic mitigation. The Executive Director also provided information regarding additional work done over December to upgrade the filters for the school ventilation systems.

Following an inquiry from the Chairperson, discussion ensued on options to improve ventilation and air exchange in schools.

5. FACILITIES SERVICES UPDATE

The Executive Director, Facilities Services spoke to his report as included in the agenda package, with the following highlights:

- District Sustainability & Climate Action Plan adopted by the Board in its December 15, 2021 meeting
- COVID-19 measures continue to be implemented in schools with additional work done for filter upgrading

6. MINUTES FOR INFORMATION

(a) CHILD CARE DEVELOPMENT ADVISORY COMMITTEE MEETING

Meeting minutes from November 3, 2021 were attached for information.

7. NEXT MEETING DATE – Wednesday, February 2, 2022 at 4:30pm

8. ADJOURNMENT

The meeting adjourned at 5:15 pm.

Respectfully Submitted,

Ken Hamaguchi, Chairperson
Facilities and Building Committee