

**School District No. 38 (Richmond)**  
**7811 Granville Avenue, Richmond, BC V6Y 3E3**

## **FACILITIES AND BUILDING COMMITTEE MEETING MINUTES**

Minutes of a **PUBLIC** meeting of the Facilities and Building Committee held via Zoom Meeting, on Wednesday, December 1, 2021 at 4:30 p.m.

Present:

Norman Goldstein, Committee Vice-Chairperson  
Heather Larson, Trustee Member  
Frank Geyer, Executive Director, Facilities Services  
Liz Baverstock, President, Richmond Teachers' Association  
Steve Wenglowski, 2nd Vice President, Richmond Teachers' Association  
Tanya Major, President, Richmond Association of School Administrators  
Joel Canlas, Richmond Management and Professional Staff  
Hugo Madeira, Vice President, Richmond District Parents Association  
Dionne McFie, Past President, Richmond District Parents Association  
Joyce Coronel, Executive Assistant (Recording Secretary)

Regrets:

Ken Hamaguchi, Committee Chairperson  
Cindy Wang, Secretary Treasurer

The meeting was called to order at 4:31 pm.

### **1. APPROVAL OF AGENDA**

The agenda was approved as circulated.

### **2. APPROVAL OF MINUTES**

Minutes from the November 3, 2021 meeting was approved as circulated.

### **3. FACILITIES PLANNING UPDATE [standing item]**

The Executive Director, Facilities Services spoke to his report as included in the agenda package, with the following highlights:

- 2021 updated LRFP approved by the Board at its Public Meeting on November 24, 2021
- Applications for Childcare BC New Spaces Fund for Maple Lane and Steves Elementary schools were submitted to the Ministry of Children and Family Development
- Facilities Services received requests to look into potential locations for the Language Instruction for Newcomers to Canada (LINC) program and Integrated Child and Youth (ICY) teams and will present recommendations in the next Committee meeting

### **4. RICHMOND PROJECT TEAM UPDATE [standing item]**

The Executive Director, Facilities Services provided an update on major capital projects. He then responded to the inquiry of the Past President, RDPA on the the modular facilities under the Childcare BC New Spaces Fund.

**5. FACILITIES SERVICES UPDATE**

The Executive Director, Facilities Services spoke to his report as included in the agenda package, with the following highlights:

- Developing an implementation plan for the recommendations specified in the Operations and Rentals review
- Developing a “Facilities 101” presentation for upcoming Richmond Leadership Team meeting
- Submission of the District Sustainability & Climate Action Plan (DSCAP) for Board approval at the December 15, 2021 public meeting

The Executive Director, Facilities Services also added that the delivery of two (2) electric school buses is expected sometime in February 2022.

**6. MINUTES FOR INFORMATION**

**(a) CHILD CARE DEVELOPMENT ADVISORY COMMITTEE MEETING**

Meeting minutes from October 6, 2021 were attached for information.

**7. NEXT MEETING DATE – Wednesday, January 5, 2022 at 4:30pm**

**8. ADJOURNMENT**

The meeting adjourned at 5:03 pm.

Respectfully Submitted,

Norman Goldstein, Vice-Chairperson  
Facilities and Building Committee