

School District No. 38 (Richmond)
7811 Granville Avenue, Richmond, BC V6Y 3E3

FACILITIES AND BUILDING COMMITTEE MEETING MINUTES

Minutes of a **PUBLIC** meeting of the Facilities and Building Committee held via Zoom Meeting, on Wednesday, November 3, 2021 at 4:30 p.m.

Present:

Ken Hamaguchi, Committee Chairperson
Norman Goldstein, Committee Vice-Chairperson
Heather Larson, Trustee Member
Rick Ryan, Deputy Superintendent
Cindy Wang, Secretary Treasurer
Frank Geyer, Executive Director, Facilities Services
Jonathan Ho, Manager, Energy and Sustainability
Liz Baverstock, President, Richmond Teachers' Association
Steve Wenglowski, 2nd Vice President, Richmond Teachers' Association
Tanya Major, President, Richmond Association of School Administrators
Joel Canlas, Richmond Management and Professional Staff
Ian Hillman, President, Canadian Union of Public Employees 716
Andrew Scallion, President, Richmond District Parents Association
Hugo Madeira, Vice President, Richmond District Parents Association
Dionne McFie, Past President, Richmond District Parents Association

Regrets:

Joyce Coronel, Executive Assistant

The meeting was called to order at 4:30 pm.

1. APPROVAL OF AGENDA

The agenda was approved as circulated.

2. APPROVAL OF MINUTES

Minutes from the October 6, 2021 meeting was approved as circulated.

3. FACILITIES PLANNING UPDATE [standing item]

The Executive Director, Facilities Services spoke to his report as included in the agenda package, with the following highlights:

Long Range Facilities Plan (LRFP)

The Planning Team has completed a review of the LRFP and finalizing work on the updated LRFP for Board adoption at its public meeting on November 24, 2021.

Childcare BC New Spaces Fund:

The Planning Team is completing work on capital funding applications for new stand-alone childcare facilities at Maple Lane and Manoah Steves Elementary schools under the next

phase of the Childcare BC New Spaces Fund. Applications are due to the Ministry of Children and Family Development on November 16, 2021.

4. RICHMOND PROJECT TEAM UPDATE [standing item]

The Executive Director, Facilities Services spoke to his report as included in the agenda package, with the following highlights:

- Substantial completion of Maple Lane Elementary Seismic Upgrade
- Tenders closed for James Whiteside and William Bridge Elementary Seismic Upgrades
- Ministry approval to proceed to design phase received for Archibald Blair and Howard Debeck Elementary Building Envelope Upgrades
- Contract awarded for LED Lighting Upgrade at Steveston-London Secondary

5. DISTRICT SUSTAINABILITY & CLIMATE ACTION PLAN (DSCAP)

The Manager, Energy and Sustainability spoke to his report as included in the agenda package. He explained that the DSCAP is based on climate projections through 2050, with an end goal to be Net Zero in Greenhouse Gas (GHG) emissions by 2050.

He provided progress updates on the following:

Energy Conservation

Overall trend for energy consumption in the District is downward. The District has already achieved its 2026 electricity reduction target through a mix of lighting upgrades, building automatic system changes, and continuous optimization of our heating, ventilation, and air conditioning (HVAC) systems.

Climate Change

The District has achieved a 25% reduction on GHG emissions in its buildings through the replacement of inefficient boilers, air handling units, and rooftop units with high efficiency versions. Fleet reductions in GHG emissions have occurred as older vehicles are retired and newer, more fuel-efficient versions replace them. Overall, the District has achieved an 18% reduction in fleet GHG emissions compared to 2007.

Waste Reduction

The Energy and Sustainability Team is currently developing a pilot program at Diefenbaker Elementary to maximize waste diversion in classrooms by providing additional bins for proper waste source separation.

Finally, the Manager, Energy and Sustainability noted that his team is working on increasing engagement, through a re-start of the Eco Wise Cafés, and working with the District's Communications team to communicate progress more regularly through social media, Energy and Sustainability web page, and to foster shared ownership of the DSCAP.

6. FACILITIES SERVICES UPDATE

The Executive Director, Facilities Services spoke to his report as included in the agenda package, with the following highlights:

- Cintha Winters joins the Facilities Services effective November 8, 2021 as Manager, Operations and Rentals
- Continuous implementation of the new computerized Enterprise Asset Management System (EAMS) "AssetPlanner"

7. MINUTES FOR INFORMATION

(a) CHILD CARE DEVELOPMENT ADVISORY COMMITTEE MEETING

Meeting minutes from June 2, 2021 and September 8, 2021 were attached for information.

8. NEXT MEETING DATE – Wednesday, December 1, 2021 at 4:30pm

9. ADJOURNMENT

The meeting adjourned at 4:57 pm.

Respectfully Submitted,

Ken Hamaguchi, Chairperson
Facilities and Building Committee