

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION
OF SCHOOL DISTRICT NO 38 (RICHMOND)
7811 GRANVILLE AVENUE, RICHMOND, BC (via ZOOM)
ON WEDNESDAY, NOVEMBER 24, 2021
AT 7:00 P.M.**

Present:	Chairperson	S. Nixon
	Trustees	D. Tablotney
		N. Goldstein
		K. Hamaguchi
		H. Larson
		D. Sargent
		R. Lee
	Superintendent of Schools	S. Robinson
	Deputy Superintendent	R. Ryan
	Secretary Treasurer	C. Wang
	Assistant Superintendent	L. Archer
	Assistant Superintendent	C. Brautigam
	Executive Director, Facilities Services	F. Geyer
	Executive Director , Learning Services	J. MacMillan
	Executive Director, Learning & Business Technologies	R. Laing
	Executive Assistant, Recording Secretary	J. Coronel
	Executive Assistant, Recording Secretary	H. Shen

The Chairperson called the meeting to order at 7:27 pm.

The Richmond Board of Education acknowledged and thanked the First Peoples of the hən̓q̓əmin̓əm' (hun-ki-meen-um) language group on whose traditional and unceded territories we teach, learn and live.

Secretary-Treasurer Wang - A reminder was made for those who joined the meeting to please ensure that video was turned off and microphones muted to eliminate background noise; there will be two question periods as pertain to the agenda, and questions sent to the Board meeting email account will be read out. For those who have not already submitted questions, there is an opportunity to via: boardmeetings@sd38.bc.ca; or through the Q and A feature in Zoom.

For the public joining the meeting, they are able to listen to the meeting but not speak or use chatbox during the meeting; and an audio/video recording of the meeting will be made available for viewing after this meeting.

1. Recognition of Visitors, Announcements and Updates from Trustees

(a) Recognition of Visitors

The Chairperson welcomed the gallery to the meeting.

(b) Announcements

The Board, through the Chairperson, extended their thoughts to colleagues affected by the recent flooding, especially for school districts who are dealing with school damage, school closures and the effect of the flooding on families, students, and staff.

(c) **Any materials not included in packages available to the public.**

The Secretary Treasurer noted that all materials had been made available to the public.

2. Adoption of Agenda

The Chairperson proposed an amendment to the agenda to add the November 23, 2021 Letter from the Deputy Minister of Education re: FSA as Item 10 (a) under Correspondence.

135/2021 MOVED BY H. LARSON AND SECONDED BY N. GOLDSTEIN:

THAT the Wednesday, November 24, 2021 Regular agenda of the Board of Education (Richmond) be adopted as amended.

CARRIED

3. Presentations, Special Recognitions, Briefs and Questions from the Public

(a) **Presentations**

Nil.

(b) **Special Recognitions**

Nil.

(c) **Briefs**

Nil.

(d) **Questions from the Public**

Liz Baverstock, President, Richmond Teachers' Association commented on the Letter from the Deputy Minister of Education regarding the Foundation Skills Assessment (FSA). She suggested that the Board seek further clarification from the Ministry in regard to the statement in the letter which included reference to the connection between FSA scores, school completion and future success.

4. Executive

The Superintendent provided a presentation that highlighted various school activities both in and out of the classroom, including Remembrance Day school assemblies, Diwali celebration, "Halloween Candy Give Back" charity program, peace education, and Augmentative and an Alternative Communication Day Party for students.

The Superintendent also congratulated the following school teams: McRoberts Senior Girls volleyball team and Steveston-London Senior Boys volleyball team for winning the Richmond City Championship trophies, McMath Grade 9 Girls and Senior Girls teams for winning silver at the South Fraser Volleyball Commission Championships, and McNair Senior Boys' Soccer Team for winning the Richmond Cup.

5. Approval of Minutes

- (a) Regular meeting of the Board held October 27, 2021

136/2021 MOVED BY D. SARGENT AND SECONDED BY D, TABLOTNEY:

THAT the Board of Education (Richmond) approve the Minutes of Wednesday, October 27, 2021 Regular meeting as circulated.

CARRIED

- (b) A Record of an In-camera meeting of the Board held October 27, 2021 was included for information.

6. Business Arising

- (a) **Annual Five-Year Capital Plan Submission for 2021/2022
Capital Bylaw No. 2021/22-CPSD38-02. BYLAW. 3 READINGS.**

The Secretary Treasurer provided a summary of her report as attached with the agenda package. On October 22, 2021, the Ministry of Education provided an amended response to the Board's 2021/2022 Five Year Capital Plan submission made in June 2021. The Secretary Treasurer then highlighted two (2) additional projects as supported by the Ministry: energy upgrades and supplementary funding for two (2) electric buses.

The Chairperson read the Capital Bylaw:

CAPITAL BYLAW NO. 2021/22-CPSD38-02
CAPITAL PLAN 2021/2022

A BYLAW by the Board of Education of School District No. 38 (Richmond) (hereinafter called the "Board") to adopt a Capital Plan of the Board pursuant to sections 143 (2) and 144 (1) of the School Act.

WHEREAS in accordance with provisions of the School Act the Minister of Education (hereinafter called the "Minister") has approved the Capital Plan of the Board.

NOW THEREFORE the Board agrees to the following:

- (a) authorize the Secretary-Treasurer to execute Project Agreement(s) related to the expenditures contemplated by the Capital Plan;
- (b) upon approval to proceed, commence the Project(s) and proceed diligently and use its best efforts to complete each Project substantially as directed by the Minister;
- (c) observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the Project(s); and,
- (d) maintain proper books of account, and other information and documents with respect to the affairs of the Project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board for the 2021/22 Capital Plan as approved by the Minister, to include the supported project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent dated 22 October 2021 is hereby adopted.
2. This Bylaw may be cited as School District No. 38 (Richmond) Capital Bylaw No. 2021/22-CPSD38-02.

The Chairperson then noted there would be 3 readings of the Budget Bylaw and asked for unanimous consensus:

There was unanimous consensus that 3 readings take place.

137/2021 1st READING MOVED BY N. GOLDSTEIN AND SECONDED BY K. HAMAGUCHI:

THAT the Board of Education (Richmond) approve Capital Project Bylaw No. 2021/22-CPSD38-02.

CARRIED

138/2021 2nd READING MOVED BY H. LARSON AND SECONDED BY D. SARGENT:

THAT the Board of Education (Richmond) approve Capital Project Bylaw No. 2021/22-CPSD38-02.

CARRIED

139/2021 3rd AND FINAL READING MOVED BY D. SARGENT AND SECONDED BY D. TABLOTNEY:

THAT the Board of Education (Richmond) approve Capital Project Bylaw No. 2021/22-CPSD38-02.

CARRIED

CAPITAL PROJECT BYLAW No. 2021/22-CPSD38-02 PLAN WAS CARRIED

(b) Long Range Facilities Plan Update

The Executive Director, Facilities Services provided a presentation on the LRFP which includes the following proposed amendments to the LRFP: updated enrolment projections and other data; approvals, decisions, and other changes since June 2019; approved boundary changes and completed projects; new Strategic Recommendations; and amended LRFP Appendices. He also noted that the amendments do not fundamentally change the LRPF strategies and are mostly "housekeeping" in nature. Trustees expressed their appreciation for the Executive Director, Facilities Services and his team for the detailed report.

140/2021 MOVED BY K. HAMAGUCHI AND SECONDED BY H. LARSON:

THAT the Board of Education (Richmond) approve the updated District Long Range Facilities Plan.

CARRIED

7. New Business

- (a) Nil

8. Questions from the Public: Tonight's Agenda

Liz Baverstock, President, Richmond Teachers' Association inquired on the timeline of Phase 2 of the Comprehensive Boundary Review. The Executive Director, Facilities Services clarified that the plan is to take this up at a future Board workshop for further discussion by the Board.

Ms. Baverstock also asked about the District's short term solutions to address climate change in light of the recent flooding in BC. The Executive Director, Facilities Services explained that short term plans to address climate change will be specified in the District Sustainability and Climate Action Plan, which will be submitted for Board approval in a future meeting.

9. (a) Audit Committee

*Chair: Donna Sargent
Vice Chair: Norman Goldstein*

The next meeting is scheduled for Monday, January 10, 2022.

(b) Education Committee

*Chair: Heather Larson
Vice Chair: Donna Sargent*

- (i) Minutes of meeting held October 20, 2021 were attached for information.

A meeting was held on November 17, 2021. The next meeting is scheduled for Wednesday, January 19, 2022 at 6 pm.

(c) Facilities and Building Committee

*Chair: Ken Hamaguchi
Vice Chair: Norman Goldstein*

- (i) Minutes of meeting held October 6, 2021 were attached for information.

A meeting was held on November 3, 2021. The next meeting is scheduled for Wednesday, December 1, 2021 at 4:30 pm.

(d) **Finance and Legal Committee**

Chair: Debbie Tablotney

Vice Chair: Ken Hamaguchi

(i) Minutes of meeting held September 22, 2021 were attached for information.

(ii) Trustee Expenses for 3 months ending September 30, 2021.

141/2021 MOVED BY D. TABLOTNEY AND SECONDED BY H. LARSON:

WHEREAS the Board of Education of School District No. 38 (Richmond) is paying for expenses incurred by the Trustees in the discharge of their duties,

BE IT RESOLVED that in accordance with the *School Act*, the Board of Education of School District No. 38 (Richmond) approves Trustees' expenses paid during the three-month period ended September 30, 2021, in the amount of \$870.00.

CARRIED

A meeting was held on November 17, 2021. The next meeting is scheduled for Wednesday, January 19, 2022 at 11 am.

(e) **Policy Committee**

Chair: Sandra Nixon

Vice Chair: Debbie Tablotney

(i) **RECOMMENDATION:** Policy 310/310-R: *Emergency Management*.

142/2021 MOVED BY D. TABLOTNEY AND SECONDED BY N. GOLDSTEIN:

IT IS RECOMMENDED THAT the Board of Education (Richmond) approve Policy 310/310-R: *Emergency Management* to replace Policy 504.9/504.9-R Emergency Situations.

CARRIED

(ii) **RECOMMENDATION:** Policy 204/204-R: *Creation and Revision of Policy and Regulations*.

The Superintendent clarified that the revision to Policy 204/204-R pertains to the removal of the requirement of a Notice of Motion in order for the Board to send a policy out for stakeholder review process. The Chairperson also noted that there is still a Notice of Motion required for policy to come to the Board for approval.

143/2021 MOVED BY D. TABLOTNEY AND SECONDED BY H. LARSON:

IT IS RECOMMENDED THAT the Board of Education (Richmond) approve revised Policy 204/204-R: *Creation and Revision of Policy and Regulations*.

CARRIED

The next meeting is scheduled for Monday, December 13, 2021 at 11 am.

10. Correspondence

- (a) **Letter from the Deputy Minister of Education in response to the Board advocacy letter re: FSA**

144/2021 MOVED BY H. LARSON AND SECONDED BY D. TABLOTNEY:

THAT the Board of Education (Richmond) receive the November 23, 2021 Letter from the Deputy Minister of Education for information of the Board.

CARRIED

11. Board Committee and Representative Reports

- (a) **Council/Board Liaison Committee**

The next meeting is scheduled for Wednesday, December 8, 2021 at 9:30 am.

12. Adjournment

145/2021 MOVED BY D. TABLOTNEY AND SECONDED BY N. GOLDSTEIN:

THAT the Regular meeting of Wednesday, November 24, 2021 of the Board of Education (Richmond) be adjourned at 8:39 pm.

CARRIED

S. NIXON,
CHAIRPERSON

C. WANG,
SECRETARY TREASURER