

School District No. 38 (Richmond)
7811 Granville Avenue, Richmond, BC V6Y 3E3

MINUTES OF PUBLIC MEETING OF POLICY COMMITTEE

Date: Monday, September 27, 2021 at 11 am
Via Zoom Webinar

Present: Sandra Nixon, Chairperson
Debbie Tablotney, Vice-Chairperson
Norman Goldstein, Member
Heather Larson, Alternate member
Scott Robinson, Superintendent
Rick Ryan, Deputy Superintendent
Cindy Wang, Secretary Treasurer
Frank Geyer, Executive Director, Facilities Services
Tim McCracken, Richmond Teachers' Association
Ian Hillman, CUPE 716
Tanya Major, Richmond Association of School Administrators
Jason Leslie, Richmond Association of School Administrators
Dave Madeira, Richmond District Parents' Association
Catherine Cleary, Executive Assistant (Recording Secretary)

The Chair called the meeting to order at 11:04 am.

1. ADOPT AGENDA

The agenda was adopted as circulated.

2. APPROVE MINUTES

The Minutes of the meeting held June 14, 2021 were approved as circulated.

3. POLICY 310/310-R: EMERGENCY MANAGEMENT/DRAFT PARENT GUIDE

DRAFT REVISED POLICY 504.9/504.9-R: EMERGENCY SITUATIONS

The Deputy Superintendent provided a brief overview and background for the draft new policy and Parent Guide prior to the Stakeholder Review process from June 24th to August 31st. Deputy Superintendent Ryan noted that several revisions were made following suggestions from Richmond Teachers' Association.

The Chairperson asked for any questions and then thanked the Deputy Superintendent and team for all the work to bring this policy forward.

ACTION: It was **AGREED** to bring a Notice of Motion to the October Board meeting for final approval at the November Public Board meeting.

**4. POLICY 804.1/804.1-R/804.1-G: COMMUNITY USE OF DISTRICT FACILITIES/
POLICY 804.4/804.4-G: FEES FOR USE OF DISTRICT FACILITIES**

The Chairperson provided background on the Policies that came to the June meeting where there was feedback now incorporated into the policy.

The Executive Director, Facilities Services noted the adjustment made to Policy 804.1-R that “District” activities be priority.

The Committee asked about insurance and if there would be any changes. The Executive Director noted that for private events the renter would provide their own insurance and District events are covered with no changes in the policies or procedures around insurance. Following discussion and comments around timeline, the Chairperson noted that the policy would be entered into the Stakeholder Consultation process following the October Board meeting.

ACTION: It was **AGREED** that the Policies be brought to the October Board meeting as a Recommendation to the Board that Draft Policies 804.1/804.4 be placed into the Stakeholder Review process with a timeline of two months.

5. STATUS OF CURRENT AND ANTICIPATED ITEMS

Attachment: Update to September 27, 2021.

6. ADJOURNMENT

The meeting adjourned at 11:40 am.

Respectfully Submitted,

Sandra Nixon, Chairperson
Policy Committee