

**School District No. 38 (Richmond)**  
**7811 Granville Avenue, Richmond, BC V6Y 3E3**

## **FACILITIES AND BUILDING COMMITTEE MEETING MINUTES**

Minutes of a **PUBLIC** meeting of the Facilities and Building Committee held via Zoom Meeting Link, Richmond, BC, on Wednesday, March 3, 2021 at 5:00 p.m.

Present:

Ken Hamaguchi, Committee Chairperson  
Norm Goldstein, Committee Vice-Chairperson  
Heather Larson, Trustee Member  
Sandra Nixon, Trustee  
Rick Ryan, Deputy Superintendent  
Roy Uyeno, Secretary Treasurer  
Frank Geyer, Executive Director, Facilities Services  
Rob Laing, Executive Director, Learning and Business Technologies  
Liz Baverstock, President, Richmond Teachers' Association  
Steve Wenglowksi, 2nd Vice President, Richmond Teachers' Association  
Ian Hillman, President, CUPE\*  
Joel Canlas, Richmond Management Administrative Professional Staff  
Dionne McFie, Past President, Richmond District Parents Advisory Committee  
Wanda Plante, Executive Assistant (Recorder)

Regrets:

Roger Corbin, Richmond Management Administrative Professional Staff  
Andrew Scallion, President, Richmond District Parents Advisory Committee

\* joined the meeting already in progress.

The meeting began by introductions of attendees at 4:35 pm.

### **1. APPROVAL OF AGENDA**

The agenda was approved as circulated.

### **2. TERMS OF REFERENCE**

The Committee Chairperson read the following message.

*As we move into this new calendar year, the Board is aware that many committees and working groups have new members and representatives, so we would like to remind participants in our meeting of the terms of reference for this committee and also of how we interact with each other during meetings.*

*We pride ourselves in this district on always interacting with each other in a respectful way that adheres to our district code of conduct. We do this by engaging in constructive and*

*respectful dialogue at all times. When we disagree, we do so in a manner that maintains the dignity of all involved and we address concerns according to district processes.*

*This is a workplace for many members of the committee and we are also committed to ensuring a safe and respectful work environment for all our employees at all times. We're looking forward to our collective work with you all this year.*

## **13.2 Terms of Reference**

13.2.3 *Facilities and Building Committee* may consider matters pertaining to:

- Building purchase, construction and sale, maintenance and district facilities, transportation and custodial services;
- Develop and recommend to the Board long-term plans for accommodating the District's needs related to sites and buildings;
- Make recommendations to the Board regarding the annual Capital Budget submission to the Ministry of Education;
- Community use of school facilities;
- Naming and renaming of board properties; and
- Other matters referred to it by the Board.

### **3. APPROVE MINUTES**

Minutes from the February 3, 2021 meeting were approved as circulated.

### **4. FACILITIES PLANNING UPDATE [standing item]**

There were no comments or questions from attendees.

### **5. RICHMOND PROJECT TEAM UPDATE [standing item]**

The Executive Director, Facilities Services updated attendees on several completed major seismic upgrade projects and advised that Mitchell Elementary Seismic Upgrade building envelope remediation of 1992 block has been approved and funded by the Ministry of Education to proceed to construction and work will be integrated into the seismic project. He further advised that project managers, design consultants and construction managers have been assigned for seismic upgrades at James Whiteside Elementary and William Bridge Elementary previously approved January 21, 2021 by the Ministry.

The Executive Director, Facilities Services advised that project at Manoah Steves Elementary is on schedule and the Montessori program will be moved back by this summer and ready to start in September 2021.

### **6. FACILITIES SERVICES BRANCH UPDATE**

The Executive Director, Facilities Services spoke to his report as included with the agenda package and provided background to the 2017 Ministry of Education mandate that all BC school districts perform lead testing in domestic water sources. He advised that all schools in the Richmond School District were tested within nine months and 32 sites were identified

with at least some “Priority 1” (direct drinking sources, ie: drinking fountains) water sources and /or “Priority 2” (kitchen and classroom sinks) water sources that exceeded the acceptable lead levels. The Executive Director, Facilities Services confirmed that preventative measures are continuing and that daily and weekly flushing protocols remain in place. In addition to the flushing program, other preventative measures that have been implemented are:

- Removal and decommissioning of failed fixtures
- Re-piping to fixtures
- Replacement of old drinking fountains with new drinking fountains, bottle filling stations or combination units (bottle fillers/fountains)
- Installation of more bottle filling stations
- Removal of classroom sink “bubblers” (drinking fountains)

The Executive Director, Facilities Services advised that acceptable lead level standards were revised by the Ministry of Health in April 2019 and the number of sites with at least one Priority 1 water source not meeting acceptable lead levels has dropped to 4, however the number of sites with at least one Priority 2 water source not meeting acceptable lead levels is 25. These results will be resubmitted to the Ministry of Education and Vancouver Coastal Health by March 31, 2021 as mandated.

The Executive Director, Facilities Services is confident that the robust and safe measures we are taking are working and our objective is to utilize Annual Facility Grant funding and prioritize remaining sites that do not meet acceptable lead levels.

**7. MINUTES FOR INFORMATION**

**(a) CHILD CARE DEVELOPMENT ADVISORY COMMITTEE MEETING**

Nil.

**8. NEXT MEETING DATE – WEDNESDAY APRIL 7, 2021**

**9. ADJOURNMENT**

The meeting adjourned at 5:59 pm.

Respectfully Submitted,

Ken Hamaguchi, Chairperson  
Facilities and Building Committee