

**FINANCE AND LEGAL COMMITTEE
PUBLIC MEETING AGENDA**

DATE: WEDNESDAY, MAY 19, 2021

TIME: 11:00 AM

Via ZOOM MEETING LINK

Zoom link will be provided via email

The Richmond Board of Education acknowledges and thanks the First Peoples of the hən̓q̓əmi̓nəm̓ (hun-ki-meen-um) language group on whose traditional and unceded territories we teach, learn and live.

- 1. ADOPT AGENDA**
- 2. APPROVE MINUTES**
Attachment: Public minutes from meeting held April 21, 2021
- 3. HUMAN RESOURCES UPDATE**
Nil
- 4. RENTAL INCREASE FOR SCHOOL USE OF FACILITIES FOR 2021/2022**
Attachment and Recommendation – Executive Director, Facilities Services
- 5. NEXT MEETING DATE – WEDNESDAY, JUNE 16, 2021 at 11:00 am**
- 6. ADJOURNMENT**

School District No. 38 (Richmond)
7811 Granville Avenue, Richmond, BC V6Y 3E3

FINANCE & LEGAL COMMITTEE PUBLIC MEETING MINUTES

Minutes of a **PUBLIC** meeting of the Finance & Legal Committee held via Zoom Webinar meeting link, on Wednesday, April 21, 2021 at 11:00 a.m.

Present:

Debbie Tablotney, Committee Chairperson
Ken Hamaguchi, Committee Vice-Chairperson
Richard Lee, Trustee Member*
Heather Larson, Trustee Alternate
Rick Ryan, Deputy Superintendent
Roy Uyeno, Secretary Treasurer
Maria Fu, Assistant Secretary Treasurer
Laura Buchanan, Executive Director, Human Resources
Frank Geyer, Executive Director, Facilities Services
Richard Steward, Director of Instruction
Liz Baverstock, President, Richmond Teachers' Association
Tim McCracken, 1st Vice-President, Richmond Teachers' Association
Wennie Walker, Vice President, Richmond Association of School Administrators
Ian Hillman, President, CUPE*
Stacey Robinson, Vice President, CUPE
Roger Corbin, Richmond Management Administrators Professional Staff
Lynne Farquaharson, Past President, Richmond Retired Teachers' Association
Dionne McFie, Past President, Richmond District Parents Association
Wanda Plante, Executive Assistant (Recorder)

*joined the meeting already in progress

The Chairperson called the meeting to order at 11:03 am

1. APPROVAL OF AGENDA

The agenda was approved as circulated.

2. APPROVAL OF MINUTES

The minutes of the February 17, 2021 public meeting were approved as circulated.

3. HUMAN RESOURCES UPDATE

There were no new updates to report.

4. BUDGET UPDATE

The Secretary Treasurer advised that the provincial budget announcement was released yesterday and noted that there was no new additional on-going funding for education announced. He further advised attendees that the province is facing a significant budget deficit of \$9.7 billion that will take some time to recover from the pandemic and the overall provincial fiscal landscape impact education budgets. The provincial budget announcement also included some Covid contingency funds to be held to support small and medium sized businesses, including healthcare and target struggling hotspot areas in the hospitality and tourism industries. Although an increase to education of \$1.22 billion over the next three years was included in the budget announcement yesterday, much of that funding has already been committed to cover Labour settlements and future enrollment growth. The Secretary Treasurer did note that one-time additional funding for mental health support, early learning childcare and anti-racism initiatives will be made available, although there were no funds targeted to sustain health and safety measures for ongoing pandemic recovery or for inflationary cost pressures. He welcomed the government's commitment to additional capital funding for seismic upgrading of our schools and various capital initiatives such as the school enhancement program allocation, carbon neutral capital program, provincial busing program, playground equipment, the building envelope program and AFG. The Secretary Treasurer advised that as a result of the provincial budget announcement we are not adjusting any of our current projected based budget projections and are still looking at a \$7.2 million budget shortfall for next year.

There were comments and questions regarding continued advocacy for proportionate funding for public schools and ongoing future funding for Covid relief.

5. TRUSTEES' EXPENSES

Following a brief discussion, it was agreed to forward the following:

RECOMMENDATION

WHEREAS the Board of Education of School District No. 38 (Richmond) is paying for expenses incurred by the Trustees in the discharge of their duties,

BE IT RESOLVED that in accordance with the *School Act*, the Board of Education of School District No. 38 (Richmond) approves Trustees' expenses paid during the three-month period ended March 31, 2021, in the amount of \$870.00.

6. FEED-U-CATE

The Director of Instruction spoke to his report as included with the agenda package and updated attendees that the majority of school-based Feed-U-Cate initiatives designed to support our students and their families have not been in operation due to Covid related health and safety protocols. As a result, the Richmond Food Security Society has been contracted to produce three lunches per week for 100 students. In addition, six schools also provide a minimum of 3 lunches per week to 50 students and the meals are delivered by community volunteers to 20 schools.

The district has also partnered with Save-On-Foods Terra Nova to provide 100 families in need with food hampers containing perishable and non-perishable food items every two weeks. Unfortunately, due to the high cost (currently \$20,000/month) this program is not slated to continue beyond the current school year.

A new initiative has recently started by providing students in need with enough food for the weekend. Backpack Buddies, a charitable organization, fund this entire program and offers support up to 200 identified students on an ongoing basis. Food is dropped off each Friday at schools for either students or their parents to take home. The district is in the process of engaging community groups to provide sites for drop off and pick up during the summer holidays.

The Director of Instruction concluded that ongoing Feed-U-Cate donations and annual Child Poverty funding initiatives will allow pre pandemic support and programs to

continue but cannot maintain the more extensive district-sponsored programs. He further noted that the district will be assisting school and families in accessing community resources.

7. MINUTES FOR INFORMATION

(a) There were no minutes provided of the Child Care Development Advisory Committee meeting.

(b) The Cambie Co-ordinating Committee meeting is scheduled for Wednesday, May 19, 2021 at 4:30 pm via Zoom Webinar. The City of Richmond is hosting.

8. NEXT MEETING DATE – WEDNESDAY, MAY 19, 2021

9. ADJOURNMENT

The meeting adjourned at 11:30 am.

Respectfully Submitted,

Debbie Tablotney, Chairperson
Finance and Legal Committee

Report to the Finance & Legal Committee PUBLIC

DATE: 19 May 2021
FROM: Frank Geyer, Executive Director, Facilities Services
SUBJECT: 2021/2022 Facility Rental Rates

RECOMMENDATION

THAT the Board approves a 0% increase to both non-commercial (not-for-profit) and commercial (for profit) facility rental rates in the Schedule of Charges for the Use of School Facilities for 2021/2022.

POLICY CONSIDERATIONS

In accordance with District Policy 804.4 - Fees for Use of School Facilities and Administrative Guideline 804.4-G - Schedule of Charges for Use of School Facilities.

BACKGROUND

In past years, room rental rate increases have been recommended and approved based on the Consumer Price Index (CPI). As the average CPI over and above the prior year was only 0.6%, and in order to stimulate rentals of our school facilities once COVID-19 restrictions are eased, Facilities Services and the Secretary-Treasurer's Office are recommending that no increase be applied for 2021/2022.

Every three (3) years, the Board approves the hourly rental charges for childcares. For 2021/2022 (Year 3 of the current cycle), the rate increases from \$8.25 to \$8.50 per hour per room.

DISCUSSION

Please find attached the proposed Schedule of Charges for School Use of Facilities, effective 01 July 2021 to 30 June 30, 2022.

Frank Geyer, PEng, FMA
Executive Director, Facilities Services

Schedule of Charges for Use of School Facilities 01 July 2021 to 30 June 2022

1. School facilities shall be provided free of charge to Richmond school/parent groups, and to Richmond organizations meeting for the purpose of holding municipal or civic meetings.
2. Non-commercial rates apply to Richmond non-commercial groups or organizations not included in Clause 1 above; e.g. Richmond religious organizations, Richmond groups offering educational services, and Richmond organizations booking through the City of Richmond Community Services Division.
3. Commercial rates apply to commercial groups or organizations, non-Richmond organizations, and for banquets, parties, and dances.
4. Where the services of a rental custodian are required, the minimum hourly charge shall be \$34.50 (3-hour minimum for weekdays, 4-hour minimum for weekends).
5. Facilities will be provided free of charge to Richmond School District Employees' Unions for parties, dances and meetings on the understanding that custodial services are paid by the Union.
6. Rental charges for all childcares will be on an hourly rate of \$8.50 per facility (applies to a classroom, multi-purpose room, kitchen or school gymnasium only). Custodial costs will be \$28.05 per hour.
7. For movie shoots, a flat rate will be charged per day:
Interior - \$2,050.00 Exterior - \$1,025.00

Service fees may apply as necessary (e.g. tradespersons, etc.)
All charges are subject to 5% GST.

2021/2022 Rental Rates:

Room	Non-commercial (per hour)	Commercial (per hour)
Gymnasium (Secondary)	\$47.15	\$131.20
Large Foyer/Rotunda/Theatre	\$45.10	\$102.50
Gymnasium (Elementary)	\$45.10	\$102.50
Multipurpose Room/Library (Elementary)	\$45.10	\$102.50
Cafeteria without Teaching Kitchen	\$45.10	\$102.50
Change Room>Showers	\$45.10	\$55.35
Classroom/Small Foyer	\$21.53	\$38.95
Kitchen	\$21.53	\$38.95

Other Charges:

Item	Rate
Table & Chair Delivery (flat rate)	\$97.00
Parking Lot (per day)	\$410.00