

**School District No. 38 (Richmond)**  
**7811 Granville Avenue, Richmond, BC V6Y 3E3**

## **FACILITIES AND BUILDING COMMITTEE MEETING MINUTES**

Minutes of a **PUBLIC** meeting of the Facilities and Building Committee held via Zoom Meeting Link, Richmond, BC, on Wednesday, February 3, 2021 at 5:00 p.m.

Present:

Ken Hamaguchi, Committee Chairperson  
Norm Goldstein, Committee Vice-Chairperson  
Heather Larson, Trustee Member  
Rick Ryan, Deputy Superintendent  
Roy Uyeno, Secretary Treasurer  
Frank Geyer, Executive Director, Facilities Services  
Rob Laing, Executive Director, Learning and Business Technologies  
Mike Beausoleil, Director, Facilities Operations  
Jonathan Ho, Manager, Energy and Sustainability, Facilities Services\*  
Thi Nguyen, Energy Specialist, Facilities Services  
Liz Baverstock, President, Richmond Teachers' Association  
Steve Wenglowski, 2nd Vice President, Richmond Teachers' Association  
Roger Corbin, Richmond Management Administrative Professional Staff  
Joel Canlas, Richmond Management Administrative Professional Staff  
Andrew Scallion, President, Richmond District Parents Advisory Committee  
Wanda Plante, Executive Assistant (Recorder)

\*present for a portion of the meeting

The meeting began by introductions of attendees at 5:01 pm.

### **1. APPROVAL OF AGENDA**

The agenda was amended and approved to incorporate a Covid-19 Facilities update within Item 4.

### **2. APPROVAL OF MINUTES**

Minutes from the November 4, 2020 meeting were approved as circulated.

### **3. ENERGY AND SUSTAINABILITY UPDATE**

The Manager, Energy and Sustainability spoke to his power point presentation as included with the agenda package and provided an update on:

- Energy Management Update
- SD38 Energy Use Trends
- District Sustainability and Climate Action Plan

He highlighted the district's energy management portfolio and managing target initiatives for electrical use and natural gas consumption and advised of annual key project LED lighting upgrades at schools, including the recently commissioned Level 2 Electric Vehicle Charging stations at the School Board Office. The Manager, Energy and Sustainability noted the significance of behaviour change in addition to technical and operational support as components for success in reaching targeted goals.

#### **4. LONG RANGE FACILITIES PLAN (LRFP)**

The Executive Director, Facilities Services spoke to his report as included with the agenda package and noted that it was determined following a review of space suitability for childcare at elementary schools, that only one proposed 30 months to school-age daycare at Tait Elementary was suitable for proceeding to application for Child Care Rapid Renovation funding pursuant to the program. He further noted that this is an opportunity for the district to utilize provincial funding to create new childcare spaces in existing underutilized facilities. Planning staff have been developing cost estimates, including minor renovations, furniture and outdoor space improvements at both locations in support of the application. The Executive Director, Facilities Services then advised that short and long-term space strategies for non-school facilities are also being planned and noted that discussions with the City and developer of the Lansdowne Park Mall regarding a potential school site for 2033 are ongoing. Work is beginning on the 2022/2023 Five-Year Capital Plan for review and approval by the Board in June 2021.

#### **COVID-19 Facilities Update**

An overview was provided by the Executive Director, Facilities Services that we are continuing to ensure cleaning and disinfecting of spaces and high touch surfaces is being done with our complement of building custodians in our facilities and advised that the implementation of electrostatic sprayers has worked well. He confirmed that rental of our school gymnasiums has been made available to the City of Richmond as part of our joint use agreement and further noted that they must comply with current PHO health and safety orders and restrictions. The Executive Director, Facilities Services also confirmed the contract extension with Maple Leaf Disposal for maintenance of our portable hand washing stations.

Discussion ensued regarding mechanical ventilation.

#### **5. RICHMOND PROJECT TEAM UPDATE**

An overview of several completed major seismic upgrade projects was provided by the Executive Director, Facilities Services as well as confirmation of Ministry funding for building envelope remediation for Mitchell elementary was announced.

The Executive Director, Facilities Services will inquire into seismic committee meetings involving RTA stakeholder participation.

#### **6. MINUTES FOR INFORMATION**

##### **(a) CHILD CARE DEVELOPMENT ADVISORY COMMITTEE MEETING**

Meeting minutes from December 2, 2020, October 7, 2020, September 9, 2020 and March 4, 2020 were attached for information.

**7. NEXT MEETING DATE – WEDNESDAY MARCH 3, 2021**

**8. ADJOURNMENT**

The meeting adjourned at 5:59 pm.

Respectfully Submitted,

Ken Hamaguchi, Chairperson  
Facilities and Building Committee