

School District No. 38 (Richmond)
7811 Granville Avenue, Richmond, BC V6Y 3E3

FINANCE & LEGAL COMMITTEE PUBLIC MEETING MINUTES

Minutes of a **PUBLIC** meeting of the Finance & Legal Committee held via Zoom Webinar meeting link, on Wednesday, January 20, 2021 at 11:00 a.m.

Present:

Debbie Tablotney, Committee Chairperson
Ken Hamaguchi, Committee Vice-Chairperson
Richard Lee, Trustee Member
Heather Larson, Trustee Alternate
Rick Ryan, Deputy Superintendent
Roy Uyeno, Secretary Treasurer
Maria Fu, Assistant Secretary Treasurer
Laura Buchanan, Executive Director, Human Resources
Frank Geyer, Executive Director, Facilities Services
Liz Baverstock, President, Richmond Teachers' Association
Tim McCracken, 1st Vice-President, Richmond Teachers' Association
Ian Hillman, President, CUPE
Roger Corbin, Richmond Management Administrators Professional Staff
Andrew Scallion, President, Richmond District Parents Association
Lynne Farquharson, Past President, Richmond Retired Teachers' Association
Wanda Plante, Executive Assistant (Recorder)

Regrets: Rob Laing, Executive Director, Learning and Business Technologies

The Chairperson called the meeting to order at 11:02 am

1. APPROVAL OF AGENDA

The agenda was adopted as circulated.

2. APPROVAL OF MINUTES

The minutes of the November 18, 2020 public meeting were approved as circulated.

3. HUMAN RESOURCES UPDATE

The Executive Director, Human Resources provided a Remedy – Class Size and Composition mid-year update and further advised that the District and the RTA have reached an agreement regarding outstanding unspent remedy funds accrued in previous years. She also provided a Foundations of a Healthy Workplace budget update, including expenditures to date, remaining federal funds and one-time Operating Budget Funds. The planning for these funds is expected to be finalized by January 31 for immediate introduction to district employees.

4. TRUSTEES' EXPENSES

Following a brief discussion, it was agreed to forward the following:

RECOMMENDATION

WHEREAS the Board of Education of School District No. 38 (Richmond) is paying for expenses incurred by the Trustees in the discharge of their duties,

BE IT RESOLVED that in accordance with the *School Act*, the Board of Education of School District No. 38 (Richmond) approves Trustees' expenses paid during the three-month period ended December 31, 2020, in the amount of \$1,570.02.

5. 2019-2020 STATEMENT OF FINANCIAL INFORMATION

The Assistant Secretary Treasurer advised that the district is required as part of the Financial Act to publicly disclose specific district financial information. The report includes our latest year end audited financial information, statement of employee remuneration (disclosing staff earning more than \$75,000), and schedule of payments to suppliers for goods and services over \$25,000. The Assistant Secretary Treasurer further advised that the 2019-2020 Statement of Financial Information has been completed and is posted on our district website.

**6. NEXT MEETING DATE – WEDNESDAY, FEBRUARY 17, 2021 @ 11:00 AM VIA ZOOM
MEETING LINK**

7. ADJOURNMENT

The meeting adjourned at 11:22 pm.

Respectfully Submitted,

Debbie Tablotney, Chairperson
Finance and Legal Committee