

School District No. 38 (Richmond)
7811 Granville Avenue, Richmond, BC V6Y 3E3

MINUTES OF PUBLIC MEETING OF POLICY COMMITTEE

Date: Monday, January 18, 2021 at 10:30 am
Via Zoom Webinar

Present: Sandra Nixon, Chairperson
Debbie Tablotney, Vice-Chairperson
Norman Goldstein, Member
Scott Robinson, Superintendent
Rick Ryan, Deputy Superintendent
Frank Geyer, Executive Director, Facilities Services
Tim McCracken, Richmond Teachers' Association
Steve Wenglowski, Richmond Teachers' Association
JW Cho, Richmond Teachers' Association
Mark Hoath, Richmond Association of School Administrators
Rebeca Avendano, Richmond Management Professionals Staff
Ian Hillman, CUPE 716
Catherine Cleary, Executive Assistant (Recording Secretary)

The Chair called the meeting to order at 10:35 am.

1. ADOPT AGENDA

The agenda was adopted as circulated.

2. APPROVE MINUTES

The Minutes of the meeting held November 16, 2020 were approved as circulated.

3. POLICY 502: *Student Behaviour and Discipline*/POLICY 502.1: *Maintenance of Orderly Conduct*/POLICY 502.2 & 502.2-R: *Student Suspension or Exclusion from School*/POLICY 502.3 & 502.3-R: *Student Possession of Weapons*

A verbal Update from the Deputy Superintendent was provided on the policies attached to the agenda package regarding suspension, conduct and behaviour. The Deputy Superintendent noted that as the policies and regulations were adopted in 1990, they will require significant alignment with the District's updated Code of Conduct. The policies and regulations are an area of focus for district staff to modernize and then bring back to the Committee for further review and feedback.

ACTION: It was **AGREED** that the Policy 502: *Student Behaviour and Discipline*/Policy 502.1: *Maintenance of Orderly Conduct*/Policy 502.2 & 502.2-R: *Student Suspension or Exclusion from School*/Policy 502.3 & 502.3-R: *Student Possession of Weapons* would be brought back for review and feedback in the Spring.

4. SECTION 700: FACILITIES

The Executive Director, Facilities Services provided a Memorandum with an updated summary of the proposed changes under Phase 1 of the Facilities specific policies review and revision timeline with the agenda package.

Tim McCracken, of Richmond Teachers' Association, provided some preliminary feedback on consistency for capitalization throughout the policies, a glossary of terms and that stakeholder groups be listed rather than numbers per stakeholder group. The Executive Director noted these amendments and will update the policies for consistency.

The Chairperson thanked Mr. Geyer for the work on the Section 700: Facilities updates and noted that, following comments and feedback for stakeholder review, would consider a time period following Spring Break.

ACTION: It was **AGREED** that the updated outlined facilities policies feedback would be updated and brought back to the February Policy meeting with proposed timeline for the Stakeholder review process.

5. STATUS OF CURRENT AND ANTICIPATED ITEMS

The Status document was updated to January 18, 2021. The Chairperson noted that the Committee could expect Policy 102 in the Spring for discussion as input from working groups is ongoing. Policy 103 will be revised with work to take place during this year, and Finance section 600 to be reviewed at the next Policy meeting with specific policies identified for the full process and Stakeholder review.

6. NEXT MEETING DATES

The next meeting is scheduled for Monday, February 8, 2021 at 10:30 am.

7. ADJOURNMENT

The meeting was adjourned at 10:57 am.

Respectfully Submitted,

Sandra Nixon, Chairperson
Policy Committee