
PUBLIC MEETING AGENDA
BOARD OF EDUCATION

WEDNESDAY, OCTOBER 28, 2020 – 7:00 pm

via Zoom (access details on the District Website Calendar)

Telephone 604 668 6000

Visit our Web Site @ www.sd38.bc.ca

The Richmond Board of Education acknowledges and thanks the First Peoples of the hə́nqəmíñəm (hun-ki-meen-um) language group on whose traditional and unceded territories we teach, learn and live.

1. Recognition of Visitors, Announcements and Updates from Trustees

- (a) Recognition of Visitors
- (b) Announcements
- (c) Any materials not included in packages available to the public

2. Adoption of Agenda

3. Presentations, Special Recognitions, Briefs and Questions from the Public

- (a) Presentations
Art Card Recognition
Catherine Ludwig, Principal, Blair Elementary & District Administrator, Fine Arts and students
- (b) Special Recognitions
Nil.
- (c) Briefs
Nil.
- (d) Questions from the Public
Members of the public are invited to email with questions regarding agenda items.

Communications Break

4. Executive

5. Approval of Minutes

- (a) Regular meeting of the Board held September 23, 2020
- (b) Record of an In-camera meeting held September 23, 2020

6. Business Arising

- (a) Enrolment Update
Memorandum from the Deputy Superintendent
- (b) Richmond International Education Update
Memorandum from the Director, Richmond International Education

7. New Business

- (a) Foundry Richmond
Memorandum from the Director of Instruction – Student Services

8. Questions from the Public: Tonight's Agenda

Members of the public are invited to email with questions regarding agenda items.

9. Standing Committee Reports

- (a) Audit Committee
Chair: Donna Sargent
Vice Chair: Debbie Tablotney
- (b) Education Committee
Chair: Ken Hamaguchi
Vice Chair: Norman Goldstein

- (i) For information: Minutes of meeting held September 16, 2020 attached.

A meeting was held on October 21, 2020. The next meeting is scheduled for Wednesday, November 18, 2020 at 5:30 pm.

- (c) Facilities and Building Committee
Chair: Debbie Tablotney
Vice Chair: Sandra Nixon

The next meeting is scheduled for Wednesday, November 4, 2020 at 5 pm.

- (d) Finance and Legal Committee
Chair: Ken Hamaguchi
Vice Chair: Richard Lee

The next meeting is scheduled for Wednesday, November 18, 2020 at 11 am.

- (e) Policy Committee
Chair: Sandra Nixon
Vice Chair: Donna Sargent

The next meeting is scheduled for Wednesday, November 16, 2020 at 10:30 am.

10. Correspondence

Nil.

11. Board Committee and Representative Reports

- (a) Council/Board Liaison Committee

A meeting was held on October 7, 2020. The next meeting is scheduled for Wednesday, December 2, 2020 via WebEx 11:15 am.

12. Adjournment



Richmond School District
7811 Granville Avenue, Richmond BC V6Y3E3
Phone: (604) 668-6000

BOARD OF EDUCATION

Telephone 604 668 6000
Visit our Web Site @ www.sd38.bc.ca

The next Board Meeting is scheduled for Wednesday, November 25, 2020

Contact Persons regarding agenda items:

Superintendent of Schools, Mr. Scott Robinson – 604 668 6081

Secretary Treasurer, Mr. Roy Uyeno – 604 668 6012

- Please address any item for an upcoming Agenda to the Chairperson, Board of Education (Richmond) at: 7811 Granville Avenue, Richmond, BC V6Y 3E3.
- Items are to include your name and address.
- Items received at the office of the Secretary Treasurer by 9am the Thursday preceding a meeting of the Board will be included on the Agenda.
- Items arriving after the 9am Agenda deadline will be reserved for the next meeting of the Board.
- For further assistance, please contact the Executive Assistant to the Board at 604 295 4302.

COMMITTEE APPOINTMENTS 2020

	AUDIT	EDUCATION	FACILITIES AND BUILDING	FINANCE AND LEGAL	POLICY
Chair	Donna Sargent	Ken Hamaguchi	Debbie Tablotney	Ken Hamaguchi	Sandra Nixon
Vice-Chair	Debbie Tablotney	Norman Goldstein	Sandra Nixon	Richard Lee	Donna Sargent
Member	Heather Larson	Richard Lee	Norman Goldstein	Debbie Tablotney	Heather Larson
Alternate	Norman Goldstein	Heather Larson	Donna Sargent	Norman Goldstein	Richard Lee
Senior Leader	Roy Uyeno	Lynn Archer	Roy Uyeno / Rick Ryan	Roy Uyeno	Scott Robinson

The Chairperson or Vice Chairperson of the Board is the alternate to all standing committees in the absence of appointed Trustee. All Trustees are encouraged to attend standing committee meetings as they are available.

	Cambie Coordinating	Aboriginal Education Enhancement Agreement Advisory Committee	Child Care Development Advisory Committee	Council/Board Liaison Committee	Richmond Sister City Advisory Committee
Chair/Rep(s)	Richard Lee	Sandra Nixon	Heather Larson	Ken Hamaguchi / Sandra Nixon	Heather Larson
Alternate	Donna Sargent	Norman Goldstein	Norman Goldstein	Debbie Tablotney	Donna Sargent
Senior Leader	Christel Brautigam/ Roy Uyeno	Richard Steward	Richard Steward	Scott Robinson / Roy Uyeno	Lynn Archer
Reports To	Finance and Legal Com.	Education Com.	Facilities and Building Com.	Board of Education	Education Com.

	BCPSEA	BCSTA Prov. Council	ELL Consortium	Vancouver Coastal Health Authority
Chair/Rep(s)	Norman Goldstein	Heather Larson	Donna Sargent	Norman Goldstein
Alternate	Sandra Nixon	Debbie Tablotney	Richard Lee	Richard Lee
Senior Leader	Laura Buchanan	Scott Robinson	Jane MacMillan	Scott Robinson
Reports To	Board of Education	Board of Education	Education Com.	Facilities and Building Com.

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION
OF SCHOOL DISTRICT NO 38 (RICHMOND)
7811 GRANVILLE AVENUE, RICHMOND, BC (via ZOOM)
ON WEDNESDAY, SEPTEMBER 23, 2020
AT 7:00 P.M.**

Present:	Chairperson	K. Hamaguchi
	Trustees	S. Nixon
		N. Goldstein
		H. Larson
		D. Sargent
		R. Lee*
		D. Tablotney
		S. Robinson
	Superintendent of Schools	R. Ryan
	Deputy Superintendent	R. Uyeno
	Secretary Treasurer	L. Archer
	Assistant Superintendent	C. Brautigam
	Assistant Superintendent	F. Geyer
	Executive Director, Facilities Services	R. Laing
	Executive Director, Learning & Business Technology	M. Fu*
	Assistant Secretary Treasurer	D. Sadler
	Director, Communications & Marketing	R. Steward*
	Director of Instruction, Learning Services	C. Cleary
	Recording Secretary	

**via Zoom*

The Richmond Board of Education acknowledged and thanked the First Peoples of the hənq̓əminəm' (hun-ki-meen-um) language group on whose traditional and unceded territories we teach, learn and live.

The Chairperson called the meeting to order 7:04 pm.

Secretary-Treasurer Uyeno - A reminder was made for those that joined the meeting to please ensure that video was off and microphones muted to eliminate background noise;

there will be two question periods at which time, questions sent to the Board meeting email account will be read out. For those who have not already submitted questions, there is an opportunity to via: boardmeetings@sd38.bc.ca;

for the public joining the meeting, they are able to listen to the meeting but not speak or use chatbox during the meeting; and

audio/video recording of the meeting will be made available for viewing after this meeting.

1. Recognition of Visitors, Announcements and Updates from Trustees

(a) Recognition of Visitors

The Chairperson welcomed the gallery to the meeting.

- (b) **Trustee Sargent** – Orange Shirt Day, which began in Williams Lake BC in 2013, honours the Indigenous children who were sent away to residential schools in Canada. It has become a national movement to recognize the survivors of residential schools, honour them and show a collective commitment to ensure that every child matters. Acknowledged every year on September 30th, Orange Shirt day opens the door to conversations on all aspects of residential schools and is an opportunity to create meaningful discussion about the effects of residential schools and the legacy they have left behind.

The Richmond Board of Education is committed to reconciliation and invites all members of our school communities to participate in Orange Shirt Day on September 30th.

Trustee Larson – Held annually on the 5th of October since 1994, World Teachers' Day commemorates the anniversary of the adoption of the [1966 ILO/UNESCO Recommendation concerning the Status of Teachers](#).

In 2020, World Teachers' Day will celebrate teachers with the theme "**Teachers: Leading in crisis, reimagining the future**". The day provides the occasion to celebrate the teaching profession worldwide, take stock of achievements, and draw attention to the voices of teachers, who are at the heart of efforts to attain the global education target of leaving no one behind. The COVID-19 pandemic has significantly added to the challenges faced by already over-extended education systems throughout the world. It is no exaggeration to say that the world is at a crossroads and, now more than ever, we must work with teachers to protect the right to education and guide it into the unfolding landscape brought about by the pandemic. This year, in view of the current situation, the celebrations will take place online.

Trustee Tablotney – The Richmond Board of Education would like to extend its gratitude to Kuo Hua Trading Company for the generous donation of 10,000 face masks to benefit students in the District. The District would also like to thank the Taipei Economic and Cultural Office for its support in facilitating the donation.

We would also like to acknowledge the generous donation by T&T Supermarket of 10,000 face masks for students and staff. Both donations will be very helpful in ensuring that our staff and students have access to masks at school when they need them.

The Board is very grateful to both organizations for their kind generosity.

Trustee Goldstein - Literacy Month raises awareness of the importance of literacy, and raises funds to support community-based literacy programs and initiatives across British Columbia.

The 2020 theme for Literacy Month is "Literacy matters more than ever!" We're highlighting the importance of **Health Literacy, Digital Literacy, Financial Literacy** and **Workplace Literacy**. #LiteracyMatters

- (c) Any materials not included in packages available to the public.

The Secretary Treasurer noted all materials had been made available.

2. Adoption of Agenda

A Recommendation was added to the Agenda under Item Business Arising 6 (a) Federal Funding.

101/2020 MOVED BY N. GOLDSTEIN AND SECONDED BY H. LARSON:

THAT the Wednesday, September 23, 2020 Regular agenda of the Board of Education (Richmond) be adopted as amended.

CARRIED

3. Presentations, Special Recognitions, Briefs and Questions from the Public

(a) Presentations

Nil.

(b) Special Recognitions

Nil.

(c) Briefs

Nil.

(d) Questions from the Public

The Chairperson noted that any questions submitted would be answered during the second question opportunity on the Agenda.

4. Executive

The Superintendent of Schools provided an update on the September Start-Up. Despite the many challenges, there were also many positive aspects including: the great majority of the District's students are back in school with their teachers and peers; about 95% of secondary students and 65% of elementary students are attending face to face; 3,800 elementary students and approximately 450 grade 8-9 students began the remote transitional programs. Start-Up has meant uncertainty and anxiety for many parents, but teachers, principals and vice principals have stepped up in order to meet the needs of students in a highly unusual set of circumstances.

The Superintendent thanked staff and Richmond parents for their patience and understanding as the District worked through the planning over the past month.

At the June 10, 2020 Board meeting, the Board approved a recommendation to form a Diversity and Anti-Racism Working Group during the 2020-2021 school year, comprised of trustee and stakeholder representatives. The Superintendent noted that September has been focused on school start-up but the work with this group will begin by mid-October, led by Assistant Superintendent Brautigam.

At the September 1st Trustee Workshop on the Strategic Plan, staff were given direction to continue with the stakeholder consultation process. At the upcoming Presidents Council meeting, the draft plan will be reviewed and the hope is that by the December Board meeting, the plan will be ready for approval.

The Superintendent concluded his report and introduced Deputy Superintendent Ryan to provide an update on the Equity in Action and Mental Health Initiatives. The Deputy Superintendent reported on the provincially mandated *Aboriginal Equity in Action Project* for the District in the coming year. The working group will include Trustees, the Musqueam Nation and partner groups to be shepherded by Director of Instruction, Richard Steward and District Administrator, Marie Ratcliffe who are responsible for Indigenous Learning. The Equity in Action Project will culminate in a final report to guide future direction.

The Deputy Superintendent then introduced the Director of Instruction, Learning Services to report on Mental Health Initiatives. The Director updated Trustees on two initiatives including the opening of *The Foundry*, located at 8100 Granville Avenue. The Foundry's goal is to provide walk-in integrated health supports, including counselling, for youth aged 12 - 24. The other mental health initiative is *The Integrated Child and Youth Team* who will work closely with schools and team-based primary care and specialized service providers to offer "wraparound" care to children, youth, and families.

5. Approval of Minutes

- (a) Regular meeting of the Board held June 10, 2020

102/2020 MOVED BY D. TABLOTNEY AND SECONDED BY H. LARSON:

THAT the Board of Education (Richmond) approve the Minutes of Wednesday, June 10, 2020 Regular meeting as circulated.

CARRIED

- (b) Record of an In-camera meeting of the Board held June 10, 2020 was included for information.

6. Business Arising

- (a) The Federal Safe Return to Class Fund Update

The Secretary-Treasurer provided an update to the Memorandum that was included with the Agenda. Trustees commented on how this additional funding assistance is so appreciated. Also appreciated by Trustees was the federal government allowing Districts to have the flexibility and discretion on how the funds would be allocated. Trustees thanked Staff for the spending schedule outlining the spending plan.

103/2020 MOVED BY S. NIXON AND SECONDED BY D. TABLOTNEY:

THAT the Board of Education (Richmond) supports the District Schedule Spending Plan for "The Federal Safe Return to Class Fund".

CARRIED

Trustees then brought forward a motion to send a thank you letter to the Federal government for the funding support.

104/2020 MOVED BY D.SARGENT AND SECONDED BY N. GOLDSTEIN:

THAT the Board of Education (Richmond) write to thank the Federal Government for the financial support to School Districts.

CARRIED

7. New Business

- (a) Nil.

8. Questions from the Public: Tonight's Agenda

1. A member of the public emailed to inquire how to access the Agenda package. The Public agenda was forwarded directly.
2. Liz Baverstock, President, Richmond Teachers' Association noted appreciation for the quick turnaround on the federal funding spending for schools and RTA having been consulted.

Ms. Baverstock asked if there was any potential of accessing additional funds to address the increased workloads to support the great number of transitional learners.

Ms. Baverstock next commented and asked if there would be consideration for support staff who are self-isolating or will be, and/or are experiencing child care concerns that will create an inequity in future. Further, it would be appreciated if the District write to the Ministry with regard to FSAs.

Trustees had questions and comments regarding the timing of the FSA. Following some questions around the verbiage for the specific request, the Superintendent noted that if delayed until after Winter break, that would be helpful.

105/2020 MOVED BY D. TABLOTNEY SECONDED BY S. NIXON:

THAT the Board of Education (Richmond) request that the Minister of Education delay the administration of the 2020/2021 FSA until after Winter break.

CARRIED

9. Standing Committee Reports

- (a) Audit Committee
Chair: Donna Sargent
Vice Chair: Debbie Tablotney

- (i) 2019/2020 Audited Financial Statements.

The Assistant Secretary-Treasurer provided an overview from the Memorandum included with the Agenda. Price Waterhouse Coopers (PWC), the District's auditors, completed their audit of the 2019/2020 financial statements.

They expressed an unqualified audit opinion that the financial statements are complete, accurate in all material respects and prepared in accordance with accounting requirements under PSAB and *Section 23.1 of the Budget Transparency and Accountability Act of BC*.

Some key highlights included: total student enrolment increase of 179.3 fte students; the total operating revenues at \$212.5 million; International student program gross revenues at \$18.4 million; \$34.9 million funding for the Classroom Enhancement Fund to cover 398.14 fte in additional teachers and classroom supports.

The Assistant Secretary-Treasurer thanked Pramod Chauhan, Manager, Financial Services and the entire Finance Team for the invaluable contribution in the preparation of the year-end financial statements.

The Committee Chair noted that the Auditors were very impressed with the expertise and excellent work in preparation for the audit. Trustees thanked the Assistant Secretary-Treasurer and team for all the hard work and excellent preparation and outcome as expressed by PWC.

106/2020 MOVED BY D. SARGENT AND SECONDED BY H. LARSON:

THAT the Board of Education (Richmond) approve the Audited Financial Statements for the fiscal year end 2019-2020 as presented;

AND FURTHER THAT the Chair of the Board, the Superintendent of Schools and the Secretary Treasurer be authorized to sign the financial statements.

CARRIED

A meeting was held on September 14, 2020.

- (b) Education Committee
Chair: Ken Hamaguchi
Vice Chair: Norman Goldstein

- (i) Education Week 2021

107/2020 MOVED BY K. HAMAGUCHI AND SECONDED BY H. LARSON:

THAT the Board of Education (Richmond) declares February 22 to February 26, 2021 as Education Week in the Richmond School District for the upcoming school year.

CARRIED

- (ii) Minutes of meeting held January 29, 2020 were attached for information.

A meeting was held on September 16, 2020. The next meeting is scheduled for Wednesday, October 21, 2020 at 5:30 pm.

- (c) Facilities and Building Committee
Chair: Debbie Tablotney
Vice Chair: Sandra Nixon

- (i) Minutes of meeting held May 20, 2020 were attached for information.

A meeting was held on September 9, 2020. The next meeting is scheduled for Wednesday, October 7, 2020 at 5 pm.

- (d) Finance and Legal Committee
Chair: Ken Hamaguchi
Vice Chair: Richard Lee

- (i) Trustee Expenses ending June 30, 2020

108/2020 MOVED BY K. HAMAGUCHI AND SECONDED BY D. SARGENT:

WHEREAS the Board of Education of School District No. 38 (Richmond) is paying for expenses incurred by the Trustees in the discharge of their duties,

BE IT RESOLVED that in accordance with the School Act, the Board of Education of School District No. 38 (Richmond) approves Trustees' expenses paid during the three-month period ended June 30, 2020 in the amount of \$870.00.

CARRIED

- (ii) Minutes of meeting held on May 13, 2020 were attached for information.

The next meeting is scheduled for October 21, 2020 at 11 am.

- (e) Policy Committee
Chair: Sandra Nixon
Vice Chair: Donna Sargent

The next meeting is scheduled for Wednesday, October 19, 2020 at 10:30 am.

10. Correspondence

FOR INFORMATION:

- (a) Minister Fleming responded on July 27, 2020 to the Richmond Board of Education's letter regarding International students. The Ministry shared support and concern with other provincial government offices over current restrictions on K-12 International students study permits.

11. Board Committee and Representative Reports

- (a) Council/Board Liaison Committee

The next meeting will be held on Wednesday, October 7, 2020 via WebEx and in person in the Anderson Room, City Hall. There were no additional agenda items for addition.

12. Adjournment

109/2020 MOVED BY N. GOLDSTEIN AND SECONDED BY D. TABLOTNEY:

THAT the regular meeting of Wednesday, September 23, 2020 of the Board of Education (Richmond) be adjourned at 8:08 pm.

CARRIED

K. HAMAGUCHI,
CHAIRPERSON

R. UYENO,
SECRETARY TREASURER

DRAFT

DATE: October 28, 2020
FROM: R. Uyeno, Secretary Treasurer
SUBJECT: Record of an In-Camera Board Meeting held September 23, 2020

The Board of Education School District No. 38 (Richmond) would like to report that the following was discussed at an in-camera meeting of the Board held September 23, 2020.

- | | |
|---------------------------------------|--|
| (a) Briefs and Presentations: | Nil. |
| (b) Business Arising out of Minutes: | Administrative and personnel items were discussed. |
| (c) New Business: | Administrative and personnel items were discussed. |
| (d) Executive: | Administrative items were discussed. |
| (e) Standing Committee Reports: | Administrative items were discussed. |
| (f) Board Committee and Rep. Reports: | Nil. |
| (g) Correspondence: | Nil. |
| (h) Record of Disclosure: | Nil. |

Below find an excerpt from Board Policy which outlines those matters that constitute In-Camera material.

Pursuant to Board Policy 201, unless otherwise determined by the Board, the following matters shall be considered in-camera;

To protect individual privacy and the Board's own position, in-camera meetings may be conducted to discuss issues such as:

- individual student matters;
- individual employee matters;
- legal concerns;
- negotiating collective agreements;
- negotiating contracts;
- the sale or purchase of land.

Trustees will not disclose to the public or employees the proceedings of an in-camera session unless a resolution has been passed at the closed meeting to allow such disclosure.

Report to the Board of Education (Richmond)
Public

DATE: October 28, 2020
FROM: Rick Ryan – Deputy Superintendent
SUBJECT: Fall 2020 Enrolment Update

This report is provided to the Board for information purposes. No further action on behalf of the Board is required at this time.

Introduction:

The purpose of this report is to provide an update regarding K-12 school-aged full-time equivalent (FTE) totals for September 2020.

Enrolment Data:

All figures in the charts below represent enrolment FTE and not student headcount figures. As indicated, the district experienced a net decrease of enrolment FTE in a number of areas when compared to the 2020/21 enrolment projections.

September 30, 2020 1701 Submission:

Enrolment FTE K-12	2020-21 Projected	2020-21 Actual	2020-21 Projection to Actual	Budget Implications
Elementary	11,706	11,556	(150)	(\$1,134,000)
Secondary	8,057	8,037	(20)	(\$151,200)
RVS	90	114	24	\$146,400
TOTAL	19,853	19,719	(146)	(\$1,138,800)
Special Ed.				
Level 1	14	13	(1)	(\$43,000)
Level 2	774	781	7	\$142,800
Level 3	167	119	(48)	(\$494,400)
Other				
Indigenous Ed.	256	243	(13)	(\$19,500)
ELL	5,990	5,995	5	\$7,600

Budget Implications (K-12 Enrolment): (\$1,545,300)

Conclusion:

Actual September 30, 1701 final enrolment FTE will be reflected in the Ministry of Education operating grant recalculation which is expected to be announced some time in December. Assuming no funding formula changes or adjustments, the enrolment FTE in the areas included in the charts above amounts to a **\$1,545,300** decrease to the operating grant funding.

Decreased operating grant funding, and re-casted revenues and expenditures will be reflected in the 2020-21 Amended Annual Budget.

Respectfully Submitted:

Rick Ryan

*Rick Ryan
Deputy Superintendent*

Report to the Board of Education (Richmond) PUBLIC

DATE: October 28, 2020

FROM: Shaun Sephton, Director, International Education

SUBJECT: International Education Year in Review

INTRODUCTION

Richmond International Education (RIE) is a program of choice that has been providing significant and measurable benefits to the District for the past 22 years. This report is intended to comment on the recent successes and challenges of the program and to share our plans for the future in order to facilitate continued success.

The program consists of short-term and long-term study options; an after-school program (Connections); group programs; as well as professional learning programs (administrators and teachers) that are delivered on-shore (Richmond) and off-shore, primarily in China.

Since our last report submitted to the Board on September 11, 2019, our program has experienced unprecedented pressures and challenges. The first half of the 2019-2020 fiscal year was characterized by continued program diversification, enriched participant engagement, enhanced communication and student support, and heightened sectoral collaboration. Unsurprisingly, the second half of the fiscal year was dominated by the emergence and evolution of the novel coronavirus, COVID-19.

Approximately 2200 students and educators from 23 countries participated in one or more of our programs. However, China remains our greatest current and future source of program participants.

While our long-term study program remains our most popular program and main focus, we continue to work on augmenting program options and developing new opportunities beyond our long-term study program to supplement revenue, add diversity, and support the sustainability of the program overall. We continue to enhance our professional learning services, short-term and group program offerings, and provide additional supports for students, schools, and families.

PROGRAM DEVELOPMENT

Our program will continue to reflect the internal and external opportunities and pressures within and beyond the district. We continue to manage our evolution in a measured and

thoughtful fashion in order to maintain program quality and accessibility for our students and schools. COVID-19 had a singular impact on our program. The global pandemic will likely continue to have an unparalleled influence on our program for the next 2-3 years.

DIVERSIFICATION

The program experienced growth in interest and participation levels from students, parents, schools, education bureaus, and study abroad organizations in Mexico, Thailand, Vietnam, Italy, Spain, and Germany. Our short-term and professional learning programs continued to expand in depth and breadth to meet participant interests and educational goals. We supported school-based events and activities that encouraged interculturalism, and mobility opportunities for students and educators through our new Interculturalism Fund. We also facilitated exchange and mobility awards through the provincial government's Student Exchange and Mobility Award program. Regrettably but understandably, all overseas trips had to be cancelled due to COVID-19. Our homestay program continues to grow and allow us to accommodate the diversification of student requests, needs, and interests.

ENGAGEMENT

Our engagement objectives included launching the Richmond International Student Forum (RISF), creating the Interculturalism Fund, offering fieldtrips to Banff, ski trips to Whistler, revising International Student handbooks, increased website and Social Media presence, and more in-person and virtual points-of-contact with schools, students, and their responsible adults. Engagement levels increased as we reckoned with the impact of COVID-19, which included the rollout of remote learning, considerations for student and responsible adult safety, health, and well-being, implications for medical insurance coverage, and travel restrictions.

SUPPORT

RIE provides international students with comprehensive 24-7 wrap-around care. The integration of our online ELL assessment tool into our True North database, as well as the successful piloting of the grade 4-7 assessment tool, has afforded us the ability to better support our students and schools, and minimize our environmental footprint. We integrated the new International Student Health Fee to ensure our students maintained full medical insurance coverage and we were in compliance with the new regulation. In addition, various traditional and new modes of communication were employed to support students and responsible adults through the vagaries of COVID-19.

COLLABORATION

RIE took a more active role in provincial (IPSEA) and national (CAPS-I) sectoral associations by contributing to provincial and federal government initiatives and dialogues, and initiating regular Metro Vancouver peer program discussions on best practices in international education.

CONCLUSION

The Richmond International Education (RIE) team is dedicated and works diligently to maintain a vibrant, diverse, and comprehensive program. This program involves an increasingly wide

variety of participants, ranging from students, parents, government, professional staff and our broader community, which in turn serves to foster greater international understanding and relationships.

RIE is also important for the support it provides for the various initiatives of the Board and Senior Administration. Regular communication and dialogue with the Board, our school communities, and the public is not only valued, but necessary in order to meet the needs of our district and the needs of our international students and their families.

It is anticipated that due to the global pandemic our program will need to adjust to a “new normal” while continuing to be able to make a significant contribution to the District which enhances the schooling experience for all Richmond students. The guidance and support of the Board is essential as the program continues to evolve.

*SHAUN SEPHTON,
DIRECTOR - INTERNATIONAL EDUCATION*

Report to the Board of Education (Richmond) PUBLIC

DATE: October 28, 2020

FROM: Richard Steward, Director of Instruction – Student Services

SUBJECT: Foundry Richmond

The following report to the Board is for information only. No further action on the part of the Board is required at this time.

Background

Foundry Richmond is part of a network of innovative Youth Services Centres throughout British Columbia that are designed to address mental health, substance use, and primary care needs for young people between the ages of 12 to 24. Foundry Richmond offers a single point of access to health care providers, welcoming experts and peers who assist young people and their families with how to navigate health/social services and intervention/support programs.

For young people, delays in access to health services and supports can lead to a lifetime of disability, lost productivity, and high health care utilization. Seventy-five percent of all lifetime cases of mental illness begin before the age of 24, while 80% of substance use problems start before age 20. The McCreary BC Adolescent Health Survey (2018) revealed that 6,400 youth in Richmond struggled to access primary or mental health care when they needed it. The increase in Richmond RCMP mental health and substance use calls for youth, and the rate of admissions to Richmond Hospital indicates that many young people are not accessing necessary services until they are in a crisis.

The Foundry Model of Support

Foundry's mandate is to provide young people with safe, non-judgmental care and resources in a timely way - before health challenges become increasingly problematic. Foundry brings health and social services together under one roof to make it easier for young people to access the care, connection, and supports they require. Care and support are provided in a stepped care model which matches the level of service to the individual need. If a young person demonstrates the need for increased levels of support, such supports are made available. Conversely, if a young person's situation improves, the intensity and level of support will be reduced appropriately. This approach results in the efficient and effective allocation of resources. Additional information related to Foundry BC is available at: <https://foundrybc.ca>.

Foundry Richmond Location

Foundry Richmond opened in July 2020 in a temporary location provided by Vancouver Coastal Health at 8100 Granville Avenue, and has been providing both in-person and virtual supports to youth. It is hoped that a permanent location near city centre will be operational in the future.

Richmond School District Involvement

Vancouver Coastal Health is the lead agency on this initiative and has partnered with the Richmond School District, the Ministry of Child and Family Development, and Richmond Addiction Services to form an advisory group. The district is represented by Richard Steward, Director of Instruction on the advisory group while other district staff, students and alumni participate in working groups focussing on topics such as youth engagement and partner agency cooperation.

The Foundry community partnership comes at no cost to the school district.

Respectfully submitted,

Richard Steward
Director of Instruction – Student Services

School District No. 38 (Richmond)
7811 Granville Avenue, Richmond, BC V6Y 3E3

EDUCATION COMMITTEE PUBLIC MEETING MINUTES

Minutes of a PUBLIC meeting of Education Committee held virtually via Zoom on Wednesday, September 16, 2020 at 5:30 pm.

Present:

Ken Hamaguchi, Chairperson
Norm Goldstein, Vice Chairperson
Heather Larson, Trustee
Richard Lee, Trustee Member
Lynn Archer, Assistant Superintendent
Christel Brautigam, Assistant Superintendent
Taffy Jackson, Richmond Management Administration Professional Staff
Liz Baverstock, President, Richmond Teachers' Association
JW Cho, Executive Member, Richmond Teachers' Association
Emmanuel Adjei-Achampong, Richmond Association of School Administrators
Carol-Lyn Sakata, Richmond Association of School Administrators
Joanne Rooney, Richmond Association of School Administrators
Dionne McFie, President, Richmond District Parents Association
Helen Shen, Executive Assistant (Recording Secretary)

The meeting was called to order at 5:32 pm.

1. ADOPT AGENDA

The agenda was adopted as circulated.

2. APPROVE MINUTES

The minutes of the meeting held Wednesday, January 29, 2020 were approved as circulated.

3. PROCESS FOR DISTRICT SANCTIONED EVENTS VS SCHOOL BASED EVENTS

Assistant Superintendent Archer shared that District staff will be working on a preliminary draft process to streamline the reviewing of proposals from the Public seeking recognition of special days in the District.

4. September School Restart

Assistant Superintendent Archer and Assistant Superintendent Brautigam co-presented on the September School Restart for elementary and secondary schools across the District. It was noted that for elementary schools reported 65% in-person attendance, 34% in transitional learning, and a small number of students in homeschool. Secondary schools reported 95% in-person attendance, and the Distributed Learning options offered through Richmond Virtual School. In response to a question from the Richmond Teacher's Association on assessment and

reporting, Assistant Superintendent Brautigam shared that learning progress for students in transitional and distributed learning will be communicated regularly between teachers as well as students and families via online platforms on a weekly schedule.

**5. Education Week
RECOMMENDTION**

WHEREAS the Board of Education of School District No. 38 (Richmond) is recognizing Education in the Richmond School District for the upcoming School year.

THAT the Board of Education (Richmond) declares February 22 to February 26, 2021 as Education Week in the Richmond School District for the upcoming school year.

6. Sub-Committee Reports
Nil.

7. NEXT MEETING DATE – WEDNESDAY, OCTOBER 21, 2020 AT 5:30 PM

8. ADJOURNMENT
The meeting adjourned at 6:30 pm.

Respectfully Submitted,

Ken Hamaguchi, Chairperson
Education Committee



October 26, 2020

Planning and Development Division
Fax: 604-276-4222

File: 07-3000-01/2020-Vol 01

Trustee Ken Hamaguchi
Chairperson
Richmond Board of Education
7811 Granville Avenue
Richmond, BC V6Y 3E3

Dear Trustee Hamaguchi:

Re: Foundry Richmond Update

This letter is in response to a request made at the Council/School Board Liaison Committee meeting on October 7, 2020 that follow-up information about Foundry Richmond be provided to the Richmond School District.

Foundry Richmond is now offering services to Richmond youth and their families at its interim location at 8100 Granville Avenue. Foundry Richmond is one of 11 Foundry Centres that have opened across the province. An additional eight Centres are opening soon. Foundry provides young people ages 12 to 24 years access to mental health care, substance use services, primary care, social services, and youth and family peer supports. Foundry Richmond works collaboratively with community agencies to help bridge gaps and remove barriers for youth to access health services before challenges become problematic.

On July 15, 2020, Foundry Richmond soft-launched services at their interim location. Services include a sexual health clinic, drop-in counselling, peer support, and access to mental health and substance use supports. Foundry Richmond's operating hours are Monday to Friday from 9:00 a.m. to 4:30 p.m. with services offered both in-person and virtually.

In addition to the opening of Foundry Richmond, Foundry BC recently launched a new province-wide virtual service which provides counselling, peer support check-ins and group offerings, accessible by voice, video and chat for young people and their families. Hours are Monday to Friday from 1:15 to 9:00 p.m. To book an appointment for this virtual service, call 1-833-308-6379 or visit www.foundrybc.ca.

As of October 1, 2020 Vancouver Coast Health (VCH) took over responsibility from Richmond Addiction Services Society (RASS) as the lead agency for Foundry Richmond. As the lead agency, VCH continues to search for a larger, permanent site to deliver services to the community. The City also maintains involvement as a member of the Richmond Foundry Leadership Advisory Council and participates in planning as a partner and key stakeholder.

To learn more about Foundry Richmond or to book an appointment, call 604-674-0550 or visit www.foundrybc.ca/richmond. A virtual tour is also available on the website showcasing the new space and outlining services available. Preliminary service data is not available at this time however, Foundry Richmond will release information later in the year.

Yours truly,

A handwritten signature in cursive script that reads "Heather Muter".

Heather Muter
Program Manager, Community Social Development
(604-204-8599)

pc: Council/School Board Liaison Committee